Siliguri - Salesian College

Sevoke Road, Siliguri

Expenditure on welfare of Teaching & Non-teaching Staff

For the Period: 01/06/2020 - 31/12/2021

Salesian College (Siliguri Campus) - Local,Salesian College Registered Society (House) - Local

Date	V.No	V.Type	Particulars	Credit (₹)
	2201		**PF (Employee's Contribution deducted)**	**16,78,233.00**
04-06-2020	0	Receipt	BY CASH	73,234.00
			PF deducted from Teaching & Non-Teaching Staff for the month of May2020 -- Teaching & Non-teaching Staff	
06-07-2020	0	Receipt	BY CASH	73,234.00
			PF deducted from Teaching & Non-Teaching Staff for the month of June 2020 -- Teaching & Non-teaching Staff	
04-08-2020	0	Receipt	BY CASH	71,734.00
			PF Deducted from Teaching & Non-Teaching Staff for the month of July 2020 -- Teaching & Non-teaching Staff	
04-09-2020	0	Receipt	BY CASH	86,082.00
			PF deducted from Teaching & Non-Teaching Staff for the month of August 2020 -- Teaching & Non-teaching Staff	
05-10-2020	0	Receipt	BY CASH	86,082.00
			Deduction from Teaching & Non-Teaching Staff for PF in the month of Septmeber 2020 -- Teaching & Non-teaching Staff	
21-10-2020	0	Receipt	BY CASH	86,082.00
			PF deducted from Teaching & Non-Teaching Staff for the month of October 2020 -- Teaching & Non-teaching Staff	
04-12-2020	0	Receipt	BY CASH	86,082.00
			PF deducted from Teaching & Non-Teaching Staff for the month of November 2020 -- Teaching & Non-teaching Staff	
23-12-2020	0	Receipt	BY CASH	86,082.00
			PF deducted from Teaching & Non-Teaching Staff for the month of December 2020 -- Teaching & Non-teaching Staff	
04-02-2021	0	Receipt	BY CASH	86,082.00

Date						Amount
			PF deducted from Teaching & Non-Teaching Staff for the month of January 2021 -- Teaching & Non-teaching Staff			
03-03-2021	0		Receipt	BY CASH		82,482.00
			PF deducted from Teaching & Non-Teaching Staff for the month of February2021 -- Teaching & Non-teaching Staff			
26-03-2021	0		Receipt	BY CASH		82,482.00
			PF deducted from Teaching & Non-Teaching Staff for the month of March 2021 -- Teaching & Non-teaching Staff			
04-05-2021	05		Receipt	BY CASH		81,339.00
			PF deducted from Teaching & Non-Teaching Staff for the month of April 2021 -- Teaching & Non-teaching Staff			
07-06-2021	02		Receipt	BY CASH		81,339.00
			PF deducted from Teaching & Non-Teaching Staff for the month of May'21 -- Teaching & Non-teaching Staff			
03-07-2021	01		Receipt	BY CASH		79,539.00
			PF deducted from Teaching & Non-Teaching Staff for the month of June 2021 -- Teaching & Non-teaching Staff			
04-08-2021	04		Receipt	BY CASH		81,499.00
			PF deducted from Teaching & Non-Teaching Staff for the month of July 2021 -- Teaching & Non-teaching Staff			
04-09-2021	06		Receipt	BY CASH		81,499.00
			PF deducted from Teaching & Non-Teaching Staff for the month of August'21 -- Teaching & Non-teaching Staff			
05-10-2021	05		Receipt	BY CASH		93,790.00
			PF deducted from Teaching & Non-Teaching Staff for the month of September 2021 -- Teaching & Non-teaching Staff			
03-11-2021	02		Receipt	BY CASH		93,790.00
			PF deducted from Teaching & Non-Teaching Staff for the month of October 2021 -- Teaching & Non-teaching Staff			
04-12-2021	06		Receipt	BY CASH		93,790.00
			PF deducted from Teaching & Non-Teaching Staff for the month of Novmeber 2021 -- Teaching & Non-teaching Staff			

22-12-2021	24	Receipt	BY CASH	91,990.00
			PF deducted from Teaching & Non-Teaching Staff for the month of December 2021 -- Teaching Staff & Non-teaching Staff	
		Total		
				16,78,233.00

Siliguri - Salesian College

Sevoke Road, Siliguri

Expenditure on welfare of Teaching & Non-teaching Staff
For the Period: 01/06/2020 - 31/12/2021

Salesian College (Siliguri Campus) - Local,Salesian College Registered Society (House) - Local

Date	V.No	V.Type	Particulars	Debit (₹)
	3014	**Hospitality & Seminars**		1,54,410.00
08-07-2020	0	Payment	TO BANK Paid to Dr. Pramod Kumar Gupta for seminar Registration fees for FDP of Fr. Aju Kurian through online payment -- Dr. Pramod Kumar Gupta	200.00
29-07-2020	0	Payment	TO BANK Paid to Dr. Pramod Kumar Gupta for seminar Registration fees for FDP of Fr. Aju Kurian through online payment -- Dr. Pramod Kumar Gupta	200.00
12-08-2020	0	Payment	TO CASH Paid to Golden Enclave for snacks for teacher webinar -- Golden Enclave	1,072.00
12-08-2020	0	Payment	TO BANK Paid to Dr. Pramod Kumar Gupta for seminar Registration fees for FDP of Fr. Aju Kurian through online payment -- Dr. Pramod Kumar Gupta	600.00
23-08-2020	0	Payment	TO CASH Paid to Domino's for snacks for Intellectual Property Right Seminar -- Domino's Pizza India Limited	2,055.00
09-10-2020	0	Payment	TO CASH Paid to Uttam Fastfood for refreshment for two days teachers seminar -- Uttam Fastfood	5,560.00
21-10-2020	0	Payment	TO BANK Paid to Ajay Tripathi for remuneration as resource person through NEFT -- Ajay Tripathi	1,000.00
21-10-2020	0	Payment	TO BANK Paid to Dr. Soumya Bagchi for remuneration as resource person in Webinar through NEFT -- Dr. Soumya Bagchi	1,000.00
03-11-2020	0	Payment	TO CASH	2,100.00

Date					
			Paid to Dr. Pramod Nayar for Webinar for English Dept. -- Dr. Pramod Nayar		
18-02-2021	0		Payment	TO BANK Paid to Amretashis Sengupta for remuneration for webinar of Physics Dept. through NEFT -- Amretashis Sengupta	1,000.00
13-03-2021	0		Payment	TO CASH Paid to Uttam Fastfood, Domion's etc.for FDP Expenses -- Uttam Fastfood, Domino's etc.	9,507.00
30-03-2021	0		Payment	TO CASH Paid to IRES for Registratoin of Fr. Aju Kurian -- IRES	2,500.00
23-07-2021	57		Payment	TO CASH Paid to Sign Ad for Digital printing for Seminar -- Sign Ad	1,380.00
16-08-2021	14		Payment	TO CASH Paid to Pramod Kumar & others for Purchase of food itmes for hospitality expenses -- Pramod Kumar & others	9,180.00
26-08-2021	18		Payment	TO CASH Paid to Fr. Tomy for Spiritual Animation for Salesian College -- Fr. Tomy	2,000.00
26-08-2021	57		Payment	TO CASH Paid to Babul Paul & others for food expenses for Animation for Teaching on 'Outcome based Learning' -- Babul Paul & Others	6,552.00
09-09-2021	06		Payment	TO CASH Paid to Pramod Kumar & others for Purchase of food itmes for hospitality expenses -- Pramod Kumar & others	7,993.00
24-09-2021	103		Payment	TO CASH Paid to Om Traders & others for food expenses for Faculty Development Programme ' Blended Learning Phase II' -- Om Traders & others	9,590.00
25-09-2021	104		Payment	TO CASH Paid to Ghosh Egg Centre & others for food Expenses for Faculty Development Programme ' Blended Learing Phase II' -- Ghosh Egg Centre & others	9,945.00
29-10-2021	99		Payment	TO CASH	9,500.00

Date	Voucher	Type	Particulars	Amount
			Paid to Ghosh Egg Centre & others for food expenses for Seminar FDP -- Ghosh Egg Centre & others	
01-11-2021	09	Payment	TO BANK Paid to Unique for Snacks during faculty Development Programme through NEFT -- Unique	9,240.00
10-11-2021	11	Payment	TO CASH Paid to Ghosh Egg Centre & Others for food provision for South Asia Economer's Meet -- Ghosh Egg Centre & others	15,368.00
10-11-2021	28	Payment	TO BANK Paid to Gupta Tour & Travels C/o Birendra Prasad Gupta for Bus Hiring for FDP in Sonada through NEFT -- Gupta Tour & Travels C/O Birendra Prasad Gupta	18,000.00
12-11-2021	33	Payment	TO BANK Paid to Peter Lepcha for Seminar expenses through NEFT -- Peter Lepcha	12,100.00
13-11-2021	50	Payment	TO CASH Paid to Mr. Sajan for hiring Bolero vehicle for Retreat of Staff from Siliguri to Sonada -- Mr. Sajan	3,500.00
18-11-2021	65	Payment	TO BANK Honorarium given to Dr. Anindita Chakraborty for Webinar on 15th November 2021 for Physics Dept. through NEFT -- Dr. Anindita Chakraborty	1,500.00
22-11-2021	79	Payment	TO BANK Paid to AIACHE for Seminar Registration fees of Fr. CM Paul through NEFT -- AIACHE	4,500.00
26-11-2021	98	Payment	TO BANK Paid to Sava Industries for ID Card Holders, Momento for Seminar and CRS Badges through NEFT -- Sava Industries	380.00
01-12-2021	09	Payment	TO BANK Paid through NEFT to Ms Savita Mishra for Special Lecture as resource person on National Education Policy for Education Dept -- Ms Savita Mishra	2,100.00
13-12-2021	53	Payment	TO BANK	4,788.00

		Paid to Glenarys Cafe and Bakery for food packets for IQAC Seminar through NEFT -- Glenarys Cafe and Bakery	
	Total		**1,54,410.00**

Siliguri - Salesian College

Sevoke Road, Siliguri

Expenditure on welfare of Teaching & Non-teaching Staff

For the Period: 01/06/2020 - 31/12/2021

Salesian College (Siliguri Campus) - Local,Salesian College Registered Society

Date	V.No	V.Type	Particulars	Debit (₹)
	3043	**Covid-19 Stationery**		**48,236.00**
10-08-2020	0	Payment	TO BANK Paid to Pawan Trading for Hand spray sanitizer, Gloves etc. by ch.no. 067853 -- Pawan Trading	6,868.00
12-10-2020	0	Payment	TO BANK Paid to Pawan Trading for thermometer, Gloves, Sanitizer etc. for College by ch.no. 067913 -- Pawan Trading	19,805.00
30-10-2020	0	Payment	TO CASH Paid to Siddhant Distributors for key board & Non contact thermometer -- Siddhant Distributors	3,133.00
07-11-2020	0	Payment	TO BANK Paid to Siddhant Distributors for Sanitizer and press pump through NEFT -- Siddhant Distributors	6,175.00
07-11-2020	0	Payment	TO BANK Paid to Sava Industries for Covid19 posters and banner by ch.no. 021117 -- Sava Industries	7,405.00
08-02-2021	0	Payment	TO CASH Paid to Siddhant Distributors for Covid 19 stationeries -- Siddhant Distributors	3,288.00
24-02-2021	0	Payment	TO BANK Paid to Pawan Trading for covid16 stationery, sports expenses etc.through NEFT -- Pawan Trading	1,562.00
		Total		**48,236.00**

Siliguri - Salesian College

Sevoke Road, Siliguri

Expenditure on welfare of Teaching & Non-teaching Staff
For the Period: 01/06/2020 - 31/12/2021

Salesian College (Siliguri Campus) - Local,Salesian College Registered Society

Date	V.No		V.Type	Particulars	Debit (₹)
	3705		**Advance (repaid or given)**		**5,55,847.00**
10-08-2020	0		Payment	TO BANK Advance given to Mr.Patrick Johnson through NEFT -- Patrick Johnson	11,997.00
11-08-2020	0		Payment	TO BANK Advance given to Robin Rai for his fathers Medical treatment by ch.no. 067858 -- Robin Rai	20,000.00
24-08-2020	0		Payment	TO BANK Advance given to Robin Rai for his fathers Medical treatment by ch.no. 067863 -- Robin Rai	10,000.00
18-11-2020	0		Payment	TO BANK Advance given to Flora Tirkey as financial support through NEFT -- Flora Tirkey	6,000.00
21-12-2020	0		Payment	TO BANK Financial Assistance & Advance given to Rupesh Rawat for repairing his house through NEFT -- Rupesh Rawat	25,000.00
21-12-2020	0		Payment	TO CASH Advance given to Biswajit Bepari -- Biswajit Bepari	8,000.00
22-01-2021	0		Payment	TO BANK Advance given to Susana Peters Lepcha -- Susana Peters Lepcha	8,000.00
22-01-2021	0		Payment	TO BANK Advance given to Dhirodatta Subba --	1,00,000.00
27-01-2021	0		Payment	TO BANK Advance given to Adriana Kujur for her house repairing -- Adriana Kujur	50,000.00
31-01-2021	0		Payment	TO CASH Advance given to Biswajit Bepari -- Biswajit Bepari	4,350.00
01-02-2021	0		Payment	TO CASH	2,500.00

Date			Type	Particulars	Amount
				Advance given to Narayan Chandra Saha (Security Guard) -- Narayan Chandra Saha(Security Guard)	
04-03-2021	0		Payment	TO BANK Advance given to Prasenjit Bhowmick for his personal commitment through NEFT -- Prasenjit Bhowmick	40,000.00
13-03-2021	0		Payment	TO BANK Advance given to Merishtila Tigga for reparing house through NEFT -- Merishtila Tigga	50,000.00
22-03-2021	0		Payment	TO BANK Advance given to Praveen Singh for his mother's treatment through NEFT -- Praveen Singh	10,000.00
24-03-2021	0		Payment	TO BANK Advance given to Abhijit Dey to buy new Motorcycle through NEFT -- Abhijit Dey	50,000.00
23-07-2021	58		Payment	TO BANK Advance given to Peter Lepcha for his financial requirement through NEFT -- Peter Lepcha	15,000.00
24-07-2021	31		Payment	TO BANK Advance given to Dr. Jose Jacob SK for Fr. Saju's Treatment through NEFT -- Dr. Jose Jacob SK	60,000.00
18-08-2021	42		Payment	TO BANK Advance given to Jayanti Roy for her financial requirement through NEFT -- Jayanti Roy	10,000.00
24-08-2021	50		Payment	TO BANK Advance given to Flora Tirkey for her financial requirement through NEFT -- Flora Tirkey	20,000.00
23-10-2021	67		Payment	TO BANK Advance given to Rachana Ghatani for her father-in-low's Treatment through NEFT -- Rachana Ghatani	35,000.00
30-10-2021	93		Payment	TO BANK Advance given to Praveen Singh for his Medical Treatment through NEFT -- Praveen Singh	10,000.00

| 11-12-2021 | 47 | | Payment | TO BANK
Advance given to Sapna Soren for her family member's Treatment throgh NEFT -- Spna Soren | 10,000.00 |
| | | | **Total** | | **5, 55, 847.00** |

fr. Jagjivan

Siliguri - Salesian College

Sevoke Road, Siliguri

Expenditure on welfare of Teaching & Non-teaching Staff
For the Period: 01/06/2020 - 31/12/2021

Salesian College (Siliguri Campus) - Local,Salesian College Registered Society (House)

	3904	Social Charities		3,07,135.00
04-06-2020	24	Payment	TO CASH Financial Assistance given to Jayanti Roy during Pandemic -- Jayanti Roy	2,000.00
10-06-2020	04	Payment	TO BANK Charity for Mariyam Tirkey for building her house by ch.no. 052993 -- Mariyam Tirkey	30,000.00
07-07-2020	26	Payment	TO CASH Donation Given to Jalpaiguri Catholic Diocese for Retreat -- Jalpaiguri Catholic Diocese	2,000.00
14-08-2020	0	Payment	TO BANK Charity for Mariyam Tirkey for building her house through NEFT -- Mariyam Tirkey	21,940.00
16-10-2020	0	Payment	TO BANK Donation given to Salesian College Alumni Association to help poor childred by ch.no. 067916 -- Salesian College Alumni Association	23,620.00
21-12-2020	0	Payment	TO BANK Financial Assistance & Advance given to Rupesh Rawat for repairing his house through NEFT -- Rupesh Rawat	5,000.00
01-01-2021	37	Payment	TO CASH Financial Assistance for Ramvilas Rajak for leaving job -- Ramvilas Rajak	9,000.00
07-01-2021	0	Payment	TO BANK Financial Assistance for Adriana Kujur to repair her house, toilet etc. through NEFT -- Adriana Kujur	50,000.00
14-01-2021	0	Payment	TO BANK Given to Adriana Kujur for Financial help for repairing House and toilet etc.through NEFT -- Adriana Kujur	50,000.00
04-03-2021	0	Payment	TO BANK	9,000.00

				Contribution to Jalpaiguri Catholic Diocese for Social Charity through NEFT -- Jalpaiguri Catholic Diocese	
08-03-2021	45		Payment	TO CASH Financial help to Veronica Bara -- Veronica Bara	5,000.00
13-05-2021	45		Payment	TO BANK 1st installment Financial assistance for Jayanti Roy for Well & Toilet through NEFT -- Jayanti Roy	10,000.00
13-05-2021	46		Payment	TO BANK Financial Assistance for Suchitra Roy for Toilet repairing through NEFT -- Suchitra Roy	10,000.00
15-05-2021	47		Payment	TO BANK 2nd installment Financial assistance for Jayanti Roy for Well & Toilet through NEFT -- Jayanti Roy	20,000.00
07-06-2021	08		Payment	TO BANK Financial Assistance for Jayanti Roy for Repairing House toilet etc. through NEFT -- Jayanti Roy	9,000.00
07-06-2021	09		Payment	TO BANK Financial Assistance for Suchitra Roy for Toilet repairing through NEFT -- Suchitra Roy	8,000.00
15-06-2021	31		Payment	TO BANK Financial Assistance given to Ratan Das for Tube well through NEFT -- Ratan Das	32,000.00
05-07-2021	11		Payment	TO BANK Financial Assistance given to Narayan Chandra Saha for his medical treatment through NEFT -- Narayan Chandra Saha	7,200.00
21-12-2021	50		Payment	TO BANK Paid to Fatima Book Suppliers for Books to Kalimpong Childred in Poverty through NEFT -- Fatima Book Suppliers	3,375.00
Total					**3,07,135.00**

fr. Jagjivan

Siliguri - Salesian College

Sevoke Road, Siliguri

Expenditure on welfare of Teaching & Non-teaching Staff
For the Period: 01/06/2020 - 31/12/2021

Salesian College (Siliguri Campus) - Local,Salesian College Registered Society

Date	3912		Educational Help		87,440.00
01-08-2020	02				
		Payment	TO CASH		7,000.00
			Educational Help to Manu Thapa for her daughter Manjula Thapa -- Manu Thapa		
02-08-2020	03				
		Payment	TO CASH		8,000.00
			Educational Help to Manu Thapa for her daughter Manjula Thapa -- Manu Thapa		
17-02-2021	0				
		Payment	TO BANK		16,550.00
			Educational help given to Darshan Mohara for his daughter through NEFT -- Darshan Mohara		
06-08-2021	18				
		Payment	TO BANK		15,000.00
			Educational help given to Amit Lepcha for his Daughter through NEFT -- Amit Lepcha		
25-10-2021	19				
		Payment	TO BANK		24,520.00
			Educational Help given to Sangita Toppo through NEFT -- Sangita Toppo		
09-12-2021	43				
		Payment	TO BANK		16,370.00
			Educational Help given to Rupesh Rawat's son Kriteez Rawat through NEFT -- Rupesh Rawat		
Total					**87,440.00**
		Grand Total			**7,23,803.00**

Sonada - Salesian College
Sonada P.O.,Darjeeling Dt
Charity
For the Period: 01/04/2020 - 31/12/2021

SALESIAN COLLEGE SONADA - IC (Darjeeling) - Local

Date	V.No	V.Type	Particulars	Debit (₹)	Credit (₹)	Closing Balance (₹)
				33,552.00	0.00	
Donations & Contributions				33,552.00	0.00	2000
	3910	Charity				
18-05-2021	59	Payment	TO BANK	2,000.00	0.00	2,000.00 Dr
			Covid Donation given to Community Radio Association CRA Delhi by cheque 060665 dated: 18.05.2021 -- Community Radio Association, New Delhi			
21-06-2021	50	Payment	TO BANK	19,502.00	0.00	21,502.00 Dr
			Cost of Refine oil, Sugar and Dal, paid through NEFT transfer, a/c no.243868, Mur no. CBINH21172941445, dated: 21/06/2021 -- Rathi Brothers			
25-06-2021	57	Payment	TO BANK	8,550.00	0.00	30,052.00 Dr
			Purchase of rice for relief work for neighbours, paid through NEFT transfer, Mur no.CBINH21176263535, a/c no.243868, dated: 25/06/2021 -- Murarila Agarwala			
02-07-2021	1	Payment	TO CASH	3,500.00	0.00	33,552.00 Dr
			Cost of pick up vehicle hired for carrying food items from Siliguri to SCS for the distribution of food items. -- kilash Sarki			
		Total		33,552.00	0.00	33,552.00 Dr
		Grand Total		33552	33552	

Page 1 of 1

Sonada - Salesian College

Sonada P.O.,Darjeeling Dt

Educational Help

For the Period: 01/04/2020 - 31/12/2021

SALESIAN COLLEGE SONADA - IC (Darjeeling) - Local

Date	V.No	V.Type	Particulars	Debit (₹)	Credit (₹)	Closing Balance (₹)
				1,41,280.00	0.00	
Donations & Contributions				1,41,280.00	0.00	55660
	3912	Educational Help		26,920.00	0.00	26,920.00 Dr
11-11-2020	42	Payment	TO BANK			
			On account of Educational help given to Umang Biswakarma , Son of Pampha Biswakarma (Goup D staff), Annual academic fee paid full 2020-21, through cheque no.055074, dated: 11/11/2020. a/c no.07363 -- Umang Biswakarma			
11-11-2020	43	Payment	TO BANK	28,120.00	0.00	55,040.00 Dr
			On account of Educational help given to Risha Rajak , daughter of Ranjit Rajak (Dhobi), Annual Academic fee paid full 2020-21, through cheque no.055075, dated: 13/11/2020, a/c no.07363 -- Risha Rajak's Daughter of Dhobi Ranjit Rajak			
17-11-2020	22	Payment	TO CASH	620.00	0.00	55,660.00 Dr
			On account of examination filling form fee to UNB of Arpan Rai, Semester -IV, 2020 -- Arpan Rai			
25-03-2021	27	Payment	TO CASH	5,900.00	0.00	61,560.00 Dr
			Educational help given to Noyal Khati, son of Samir Khati, a staff of Salesian College Sonada for the academic year 20-21 -- Noyal Khati c/o Mr. Samir Khati			
25-03-2021	28	Payment	TO CASH	9,640.00	0.00	71,200.00 Dr
			Education help given to Sahid Biswakarma, son of Krishna Biswakarma (Cook), paid as admission fee and cost of books for the academic Year 2020-21 -- Sahid Biswakarma			
25-03-2021	29	Payment	TO CASH	3,370.00	0.00	74,570.00 Dr
			Educational help given to Aditya Biswakarma, son of Sanjay Biswakarma (Driver), paid for the admission fee and cost of books for the academic year 2020-21 -- Aditya Biswakarma			
09-07-2021	34	Payment	TO BANK	4,200.00	0.00	78,770.00 Dr
			CASH CHEQUE/Paid to SUBEKSHA RAI as scholarship with ch no. 057691			
09-07-2021	35	Payment	TO BANK	4,200.00	0.00	82,970.00 Dr
			CASH CHEQUE/Paid to SUBASNA RAI as scholarship with ch o 057690			
01-09-2021	1	Payment	TO BANK	5,000.00	0.00	87,970.00 Dr
			Scholarship given to Dipshika Chettri as education help NEFT CBINH21244028245 -- DIPSHIKA CHETTRI, BSW DEPARTMENT			
01-09-2021	3	Payment	TO BANK	10,000.00	0.00	97,970.00 Dr
			Scholarship given to Prava Diyali as education help NEFT CBINH21244028245 she was paid as remuneration for the internship in the library -- Prava Diyali, English Department			
01-09-2021	4	Payment	TO BANK	10,000.00	0.00	1,07,970.00 Dr
			Scholarship given to Amy Sinchurii as education help by NEFT she was paid as remuneration for the internship in the library -- Amy Sinchuri, English Department			

Date				Amount		Balance
ͻ-2021	7	Payment	TO BANK	5,000.00	0.00	1,12,970.00 Dr
			Scholarship given to Shreya Rai as education help NEFT CBINH21245133195 -- Shreya Rai, Sociology Department.			
13-09-2021	36	Payment	TO BANK	3,230.00	0.00	1,16,200.00 Dr
			Scholarship given to Amy Sinchuri for doing extra hours in library as education help by NEFT -- Amy Sinchuri, English Department			
21-12-2021	74	Payment	TO BANK	25,080.00	0.00	1,41,280.00 Dr
			Educational help given to Anshu Chettri (English Department) Priyadarshan Chettri (History Department) and Chokey Sherpa (B.Voc Department) for the acedamic year 2021 - 2022 -- ANSHU CHETTRI, CHOKEY SHERPA AND PRIYADARSHAN CHETTRI			
		Total		1,41,280.00	0.00	1,41,280.00 Dr
		Grand Total		141280	141280	

Sonada - Salesian College

Sonada P.O.,Darjeeling Dt

Medical Help

For the Period: 01/04/2020 - 31/12/2021

SALESIAN COLLEGE SONADA - IC (Darjeeling) - Local

Date	V.No	V.Type	Particulars	Debit (₹)	Credit (₹)	Closing Balance (₹)
Donations & Contributions				**63,000.00**	**0.00**	
	3911	**Medical Help**		**63,000.00**	**0.00**	**20000**
23-09-2020	57	Payment	TO BANK	20,000.00	0.00	20,000.00 Dr
			Cost of medical help given to Mrs Manju Devi, Wife of Ranjit Rajak (Dhobi), through NEFT transfer, Mur no. CBINH20267167695, a/c no.07363,dated: 23/09/2020 -- Manju Devi			
11-12-2020	29	Payment	TO CASH	2,000.00	0.00	22,000.00 Dr
			Cost of financial assistance given for medical help -- John Tamang			
03-05-2021	1	Payment	TO CASH	1,000.00	0.00	23,000.00 Dr
			On account of medical treatment heldp given to Mr. Samit Rai of Mrs. Ranjana Rai's wife -- Ranjana Rai			
24-07-2021	60	Payment	TO BANK	30,000.00	0.00	53,000.00 Dr
			Medical help transferred to Risha Rajak on 24 July A/c 33519634275 -- State Bank of India Sonada			
02-08-2021	4	Payment	TO CASH	10,000.00	0.00	63,000.00 Dr
			Paid to Ranjit Rajak for Medical Help on 02.08.2021 -- RAnjit Rajak, Gorabari			
		Total		63,000.00	0.00	63,000.00 Dr
		Grand Total		63000	63000	

Sonada - Salesian College

Sonada P.O., Darjeeling Dt

P.F. Employees share

For the Period: 01/04/2020 - 31/12/2021

SALESIAN COLLEGE SONADA - IC (Darjeeling) - Local

Date	V.No	V.Type	Particulars	Debit (₹)	Credit (₹)	Closing Balance (₹)
				22,50,170.00	0.00	
Sundry Expenses				22,50,170.00	0.00	116665
	3707		P.F. Employees share	1,16,665.00	0.00	1,16,665.00 Dr
16-05-2020	24	Payment	TO BANK Paid to state Bank of India for P.F. Deposited for the month of April 2020 -- State Bank of India	97,219.00	0.00	2,13,884.00 Dr
05-06-2020	18	Payment	TO BANK Paid to State Bank of India for P.F. deposited for the month of May 2020. TRRN No. 4732006000077, a/c no.07363, dated: 05/06/2020 -- State Bank of India	97,975.00	0.00	3,11,859.00 Dr
08-07-2020	28	Payment	TO BANK Paid SBI as P.F. deposited for the month of June 2020, through online payment, TRRN No. 4732007000129, a/c no.07363, dated: 08/07/2020 -- State Bank of India	94,975.00	0.00	4,06,834.00 Dr
10-08-2020	30	Payment	TO BANK Paid to State Bank of India for P.F. deposited for the month of July 2020, through online payment, a/c no.07363, dated:10/08/020, TRRN no. 4732008000127 -- State Bank of India	1,13,972.00	0.00	5,20,806.00 Dr
09-09-2020	12	Payment	TO BANK Paid to State Bank of India for P.F. deposited for the August 2020, through online payment, a/c no.07363, TRRN No.4732009000241, dated: 09/09/2020 -- State Bank of India	1,13,972.00	0.00	6,34,778.00 Dr
07-10-2020	30	Payment	TO BANK PF deposited to SBI for the month of September 2020, through Online transfer, TRRN NO. 4732010000135, a/c no.07363, dated: 07/10/2020 -- State Bank of India	1,13,972.00	0.00	7,48,750.00 Dr
10-11-2020	39	Payment	TO BANK PF deposited to SBI for the month of October 2020, through Online transfer, TRRN NO. 4732010000161, a/c no.07363, dated: 010/11/2020 -- State Bank of India	1,13,972.00	0.00	8,62,722.00 Dr
10-12-2020	50	Payment	TO BANK PF deposited to SBI for the month of November 2020, through Online transfer, TRRN NO. 4732012000169, a/c no.07363, dated: 10/12/2020 -- State Bank of India	1,13,972.00	0.00	9,76,694.00 Dr
05-01-2021	73	Payment	TO BANK PF deposited to SBI for the month of December 2020, through Online transfer, TRRN NO. 4732101000037, a/c no.07363, dated: 05/01/2021 -- State Bank of India	1,13,972.00	0.00	10,90,666.00 Dr
05-02-2021	41	Payment	TO BANK P.F. deposited to SBI for the month of January 2021, through Online transfer, TRRN No.4732102000110, a/c no.43868, dated:05/02/2021 -- State Bank of India	1,11,548.00	0.00	12,02,214.00 Dr
09-03-2021	31	Payment	TO BANK			

Date	No.	Type	Description	Debit	Credit	Balance
			Paid to State Bank of India for P.F. deposited for the month of February 2021, through online payment, a/c no.3868, IRRN No.4732103000187,dated:09/03/2021 -- State Bank of India	1,11,548.00	0.00	13,13,762.00 Dr
10-04-2021	16	Payment	TO BANK PF deposited to SBI for the month of March 2021, through Online transfer, TRRN No.4732104000153, a/c no.243868, dated: 10/04/2021 -- State Bank of India	1,10,405.00	0.00	14,24,167.00 Dr
07-05-2021	27	Payment	TO BANK P.F. deposited to SBI for the month of April 2021, through Online transfer, No. 4732105000090, a/c no.243868, dated:07/05/2021 -- State Bank of India	98,329.00	0.00	15,22,496.00 Dr
12-06-2021	33	Payment	TO BANK PF deposited for the month of May 2021, enter in detail -- State Bank of India	98,329.00	0.00	16,20,825.00 Dr
07-07-2021	28	Payment	TO BANK PF deposited for the month of June 2021, enter in detail TO TRANSFER//EPFO/016070721061468/4732107000121 -- state Bank of India	1,06,459.00	0.00	17,27,284.00 Dr
23-08-2021	66	Payment	TO BANK P.F. deposited to SBI for the month of July 2021, through Online transfer, EPFO/016230821080892/4732108000194, a/c no.243868, dated:23/08/2021 -- State Bank of India	1,09,127.00	0.00	18,36,411.00 Dr
09-09-2021	26	Payment	TO BANK P.F. deposited to SBI for the month of August 2021, through Online transfer,/EPFO/016090921084694/4732109000098, a/c no.243868, dated:09/09/2021 -- State Bank of India	2,808.00	0.00	18,39,219.00 Dr
14-09-2021	41	Payment	TO BANK P.F. deposited to SBI for the month of July 2021 as arrear of Mr. Raj Bahadur Rai and Ms. Ganaga Parajuli through Online transfer,/EPFO/016140921087242/4732109000210, a/c no.243868, dated:14/09/2021 -- State Bank of India	10,951.00	0.00	18,50,170.00 Dr
14-09-2021	42	Payment	TO BANK P.F. deposited to SBI for the month of JUNE 2021 as arrear of Ms. Adrina Kujur, Ms. Ganga Parajuli, Lalit Kr Kujur, Nayan Khati, Priyanka Shaw, Raj Bahadur Rai, Robin Rai through Online transfer,/EPFO/016140921087244/4732109000208, a/c no.243868, dated:14/09/2021 -- State Bank of India	10,938.00	0.00	18,61,108.00 Dr
14-09-2021	43	Payment	TO BANK P.F. deposited to SBI for the month of MAY 2021 as arrear of Ms. Adrina Kujur, Ms. Ganga Parajuli, Lalit Kr Kujur, Nayan Khati, Priyanka Shaw, Raj Bahadur Rai, Robin Rai through Online transfer,/EPFO/016140921087245/4732109000211, a/c no.243868, dated:14/09/2021 -- State Bank of India	1,28,208.00	0.00	19,89,316.00 Dr
11-10-2021	38	Payment	TO BANK P.F. deposited to SBI for the month of September 2021, through Online transfer,EPFO/016111021096630/4732110000195, a/c no.243868, dated:11/10/2021 -- State Bank of India	1,138.00	0.00	19,90,454.00 Dr
11-10-2021	39	Payment	TO BANK			

			P.F. deposited to SBI for the month of May 2021 as arrear of Mr. Raju Yonzon through Online transfer,EPFO/016111021096648/473211 0000197, a/c no.243868, dated:11/10/2021 -- State Bank of India			
11-10-2021	40	Payment	TO BANK	1,138.00	0.00	19,91,592.00 Dr
			P.F. deposited to SBI for the month of JUNE 2021 as arrear of Mr. Raju Yonzon through Online transfer, EPFO/016111021096670/4732110000198 , a/c no.243868, dated:11/10/2021 -- State Bank of India			
11-10-2021	41	Payment	TO BANK	1,138.00	0.00	19,92,730.00 Dr
			P.F. deposited to SBI for the month of JULY 2021 as arrear of Mr. Raju Yonzon through Online transfer,EPFO/016111021096674/473211 0000199, a/c no.243868, dated:11/10/2021 -- State Bank of India			
11-10-2021	42	Payment	TO BANK	2,938.00	0.00	19,95,668.00 Dr
			P.F. deposited to SBI for the month of August 2021 as arrear of Mr. Raju Yonzon and Ms. Ganga Parajuli through Online transfer, EPFO/016111021096685/4732110000196 , a/c no.243868, dated:11/10/2021 -- State Bank of India			
13-11-2021	52	Payment	TO BANK	1,27,222.00	0.00	21,22,890.00 Dr
			P.F. deposited to SBI for the month of October 2021, through Online transfer,EPFO/016131121008235/473211 1000113, a/c no.243868, dated:13/11/2021 -- State Bank of India			
14-12-2021	48	Payment	TO BANK	1,27,280.00	0.00	22,50,170.00 Dr
			P.F. deposited to SBI for the month of November 2021, through Online transfer EPFO/016141221019724/4732112000183 , a/c no.243868, dated:14/12/2021 -- State Bank of India			
		Total		**22,50,170.00**	**0.00**	**22,50,170.00 Dr**
		Grand Total		**2250170**	**2250170**	

Sonada - Salesian College

Sonada P.O.,Darjeeling Dt

Social Charities

For the Period: 01/04/2020 - 31/12/2021

SALESIAN COLLEGE SONADA - IC (Darjeeling) - Local

Date	V.No	V.Type	Particulars	Debit (₹)	Credit (₹)	Closing Balance (₹)
Donations & Contributions				30,092.00	0.00	
	3904	Social Charities		30,092.00	0.00	2000
04-04-2020	04	Payment	TO BANK	2,000.00	0.00	2,000.00 Dr
			On account of West Bengal State Emergency Relief Fund, paid through Bank transfer, Mur No. CBINH20095866683, a/c no.07363, dated 04/04/2020 -- Shanti Chhetry, Government of West Bengal, Finance Department, Budget Branch			
15-11-2020	21	Payment	TO CASH	2,300.00	0.00	4,300.00 Dr
			On account of financial help given to Risha Rajak, daughter of Mr. Rajet Rajak-Dhobi for her home visit -- Risha Rajak			
14-12-2020	56	Payment	TO BANK	10,000.00	0.00	14,300.00 Dr
			On account of financial help given for the priestly ordination of Dn. pawanjit Paul, brother of gangandeep Sigh, paid through NEFT transfer, a/c no.07363, mur no.CBINH20349143664, dated 14/12/2020 -- Ganandeep singh			
05-01-2021	78	Payment	TO CASH	1,000.00	0.00	15,300.00 Dr
			Financial assistance givent to Mrs. Vimla Biswakarma for purchase of food items -- Mrs. Vimala Biswakarma			
02-07-2021	2	Payment	TO CASH	14,792.00	0.00	30,092.00 Dr
			Cost of food items for relief work -- Babul paul and others			
		Total		30,092.00	0.00	30,092.00 Dr
		Grand Total		30092	30092	

Page 1 of 1

NAAC Accredited 'A' Grade (3rd Cycle) & twice UGC certified College with Potential for Excellence (CPE)

Leave Policy

Salesian College Sonada established in 1938 and Siliguri Campus in 2009, has a rich history of churning out talented and trained graduates who can be found in almost every country on earth. The college looks after the welfare of the employees, be it teaching or non-teaching. It looks after the need of the employees and the leaves are a part of it. The leaves given to the employees are detailed below.

1. LEAVE

1.1. General

1.1.1. Leave means authorised absence from work.

1.1.2. Leave is to be sanctioned and/or authorised according to the exigencies of the proper and regular running of the College against leave application in the prescribed form. Such application cannot be allowed and/or authorised and/or sanctioned if it disturbs such proper and regular running of the College.

1.1.3. The Governing Body of the Institution is the competent authority to sanction any leave other than casual leave.

1.1.4. For the purpose of leave, the year will be the College Calendar year.

1.1.5. Taking leave without sanction, and extending leave without sanction, are considered acts of misconduct and shall result in deduction in salary and disciplinary action

1.1.6. Leave rules are primarily applicable to the permanent employees; they may apply to employees in probation and others if and as specified in the letter of appointment.

1.1.7. A leave-register for every employee shall be maintained in the Registrar's office.

1.1.8. Any leave that has been properly applied for and granted by the lawful authority will not cause a break in the service of the concerned staff member. The leave sanction will specify the nature and the conditions of break in service and PF.

1.1.9 During examination days leaves are not generally granted except in some extreme cases of necessity for which prior sanction must be obtained by the employee from Principal/Vice-Principal with the relevant documents.

1.2. Casual Leave

1.2.1. All probationary and permanent employees are entitled to 7 days of casual leave.

1.2.2. Casual leave is not a matter of right; it has to be sanctioned prior to the day of leave. Only one staff member in each department can take the casual leave on a given day as the students will otherwise suffer. Hence the faculty needs to make necessary adjustments to take care of the students.

1.2.3. Casual leave may be affixed or prefixed to any holiday or Sunday but the total period including the holiday or Sunday shall not exceed 5 days at a time. Sundays and holidays falling within the period of casual leave shall not be counted as part of the casual leave. Casual leave shall not be affixed or prefixed to any long vacations.

1.2.4. Temporary employees/employees on contract after three months of service may get a proportionate number of days for casual leave.

1.3. Medical Leave

1.3.1. 7 days medical leave is permitted to all permanent employees during the course of the year. A medical certificate is to accompany the leave application for any leave beyond two days.

1.4. Maternity Leave

1.4.1. Female employees with permanent appointment are entitled to maternity leave for four months with full salary and allowances.

1.4.2. In calculating four months, calendar months are taken into account and all holidays occurring in those months are included in and as such maternity.

1.4.3. Notice of maternity leave should be given at least one month prior to the leave.

1.4.4. Maternity Leave is to be taken at least two weeks prior to confinement.

1.5. Annual Leave

1.5.1. All non-teaching employees with permanent appointment are entitled to 14 days earned leave besides the allotted calendar holidays with pay and allowances within the year, provided they have completed eleven months of service in the College.

1.5.2. Non-teaching staff may take the annual leave together or in two/three broken periods, but only within the period of College holidays. Those who have not completed eleven months service at the time of the College holidays may be given proportionate leave.

1.5.3. Annual leave (earned 14 days leave) is to be sanctioned after taking into account the essential services in the College.

1.5.4. Annual holidays can be availed in parts during the long study leave, puja holidays or Christmas holidays with prior written permission obtained well in advance. All non-teaching staff in a department cannot be given long holidays at the same time, as their services are required for running the College smoothly.

1.6. Public Holidays

1.6.1. Generally all College holidays are holidays for the teaching staff while not so for non-academic staff. Teaching staff can be asked to attend special classes for students, updating courses, in-service training or other College related activities during such holidays.

1.6.2. The non-academic staff will follow a list of holidays published annually by the College for them.

1.6.3. Due to the nature of their work, for those who cannot avail of the full day a week and other public holidays, other compensatory arrangements may be made.

1.7. Study Leave

1.7.1. Study leave with benefits is permitted only for those with the status of permanent appointment.

1.7.2. With the prior sanction of the Governing Body, a study leave not exceeding 10 days may be sanctioned to faculty members who are appearing for an examination to further their qualification.

1.7.3. The same may be extended to the non-teaching staff for an examination, sanctioned by the College, which will enhance the individual's performance or general proficiency.

1.8. Special Leave

1.8.1. Special leave without pay for advanced study or foreign travel or other purposes can be permitted by the Governing Body to permanent employees who have completed 10 years of service in the College.

1.8.2. The maximum period of this special leave is one year and is permitted only once during their service in College.

1.8.3. These leaves (study leave and special leave) will have to be applied for, at least three months in advance and must be approved by the Governing Body.

1.8.4. Non-class days specially study leave for students or non-class days due to special situation like public strike etc. can be availed for academic progress when the college does not have specific work assigned; however a detailed report must be submitted on joining back and the fruit of the study will be the intellectual property of the college for its publication or academic requirement as the work is done while on duty; the person concerned gets the authorship and it may be published by the individual with due permissions from the college.

1.8.5. Attending seminars, foreign travels, taking up responsibilities/jobs of a public nature without written permission is considered misconduct.

1.8.6. A staff member on special leave shall not be entitled to increment if the same falls due at the time when S/he is enjoying the special leave.

1.8.7. Leave without pay may be sanctioned in special situations as per request of the individual and the need of the college assessed by the Governing Body; however making the clarifications regarding benefits of increment, gratuity, PF or any other.

1.8.8. A register for the leave account of every employee shall be maintained in the Registrar's office.

1.9 Approving Authority

1.9.1 The Governing Body approves the list of holidays and the leaves taken by the staff.

1.9.2 Registrar shall take care of the weekly, monthly and annual record of leaves, absences, early and late departures of staff members.

1.9.3 Temporary / Part-time Employees on contract will not be entitled to leave benefits except those days in which the college has an official holiday. Any leave taken by them will be adjusted with their monthly remuneration (30 days divided by the contract amount).

1.9.4 All probationary employees shall enjoy only medical leave and casual leave benefits and any other compulsory calendar leave.

1.9.5 Office / Clerical staffs are eligible for leave on Sunday/one day per week, 7 casual leaves which needs prior approval, 7 medical leaves, 30 days of calendar leave including festival days and an earned leave (14 days). Any leave beyond will be with deduction of pay.

1.9.6 The Attendance Register supported by the Bio-metric system will be the official record for all leaves taken or absence, etc…

1.9.7 Three late arrivals or early departures will be considered one day of leave. If late for any reason of college assigned work, the permission must be sought in writing from the competent Authority.

1.9.8 Any short term leave taken for personal work during class hours will be considered in the category of early departure/half day leave as per situation assessed by the Competent Authority.

Fr. (Prof.) George Thadathil SDB
Principal / Secretary (Governing Body)
Salesian College

Source: Personnel Policy of Salesian College

Faculty Development Program on Blended Learning – Phase I
28th August 2021   9:30 am onwards
Meet Link: https://meet.google.com/uhn-oqdd-zdx

The program started by prayer led by Fr. C. M. Paul, Vice Principal, Deanery of Science, Siliguri Campus. It was conducted in blended mode with the faculty from Siliguri Campus at the AV Hall, Savio Block and the faculty from Sonada campus joining through the google meet link.

Invocation was followed by a short address by Fr. George Thadathil, Principal, explaining the background that the FDP was a natural follow up from the National Webinar on Blended Learning that was held on 6th and 7th august. The goal was to be in preparation of the faculty and institution to adapt to the concept from UGC as well as NEP 2020. He laid emphasis on the fact that the resource personnel are our very own faculty and that we are indeed capable of educating our own.

Mr. Dhirodatta Subba, Dean, Sciences, Siliguri Campus then laid out the plan for the day. He further mentioned that the FDP would be conducted in phases to address many aspects of the teaching-learning process that are part of the New Education Policy.

First speaker was Ms. Ganga Parajuli, Department of Education. She spoke on the need to clearly define the Objectives – Institutional, Program specific and Course specific.

Slide-1

Slide-2

Slide-3

Slide-4

She elaborated on the different levels of objectives and how to identify them and define them.

Slide-5

What are the different types of Educational objectives according to domain?

- Bloom's Taxonomy can also be applied to learning objectives through Bloom's three "domains" of learning: cognitive, affective and psychomotor. These three types of learning include:
- Creating new knowledge (Cognitive)
- Developing feelings and emotions (Affective)
- Enhancing physical and manual skills (Psychomotor)

Slide-6

Bloom's Taxonomy

CREATING — Create - Imagine - Design - Plan
EVALUATING — Decide - Prioritize - Rate - Justify
ANALYSING — Identify - Compare - Explain - Categorize
APPLYING — Use - Illustrate - Complete - Solve
UNDERSTANDING — Discuss - Outline - Explain - Predict
REMEMBERING — Describe - Relate - Tell - Find

Slide-7

What are the components of Educational objectives?

- Audience (the learners) - Who will be doing the behavior?
- Behavior (performance) - What should the learner be able to do? It is important to make sure the behavior is seen or heard.
- Condition - Under what conditions do learners demonstrate their mastery of the objective?
- Degree (or criterion) - How well must the learned behavior be done? Common degrees include: speed, accuracy, quality, and quantity.

Slide-8

Types of Objectives

- Institutional
- Departmental
- Instructional specific

Slide-9

Institutional or General objective:
A set of statements identifying major skills that all graduates should possess at the completion of a degree

Departmental objectives:
A set of statements identifying the skills to be acquired by all students who are taught within a particular department/school. This skill must be consistent with the institutional objective.

Slide-10

Types of Instructional objectives:

- Basic/ General: a brief clear statement of basic skill or competence which is to be demonstrated at the completion of a unit instruction.
- Specific Instructional objectives : a brief clear statement of a single skill , directly related to the basic skills and stated in terms of observable clear statement.

Second speaker for the day was Ms. Priscella Ghimire, faculty, Department of Education, Siliguri campus.

Her presentation was about **Learning Outcomes** – which are mapped against the stated objectives.

These correspond to the levels of Objectives that have been defined. It is possible that one objective could have multiple outcomes or multiple objectives could lead to a single outcome.

This presentation went into fair amount of detail in terms of how they are defined, supplemented by samples, and making reference to Bloom's Taxonomy, how they could be defined for each level.

Slide-1

Salesian College
Sonada | Siliguri

Faculty Development Programme
Blended Learning - Phase I
28 August 2021

LEARNING OUTCOMES

Priya Topno
Assistant Professor
Department of Education

Slide-2

Learning Outcomes- Session Plan

Objectives

This presentation aims to:

- State the meaning of/define the term learning outcomes
- Enumerate the features/characteristics of learning outcomes
- Exhibit examples/samples of learning outcomes
- Facilitate the construction/framing of learning outcomes (Padlet intervention) specific to -
  - a) the institution
  - b) programme
  - c) course

Outcomes

This presentation will enable the attendees to:

- *Describe* and *communicate* the meaning of the term learning outcomes
- *Recognise* the features/characteristics of learning outcomes
- *Construct/frame* learning outcomes specific to -
  - a) the institution
  - b) programme
  - c) course

Slide-3

Teaching-Learning Process

Stating Objectives
↓
Selecting Learning Experiences
↓
Organising Learning Experiences
↓
Evaluation

Slide-4

Teaching-Learning Process

- Teaching/ Instruction and Learning = Behavioural changes in the learner

(Observable & Measurable)

- Behavioural Changes in 3 domains
  - ➢ Cognitive
  - ➢ Affective
  - ➢ Psychomotor

Slide-5

Learning Outcomes: Meaning

➢ Learning outcomes are statements of the knowledge, skills and abilities individual students should possess and can demonstrate upon completion of a learning experience or sequence of learning experiences.

➢ Learning Outcome Based Education (LOBE) advocates the importance of establishing a clear picture of what is important for students to be able to do, organizing the curriculum, instruction, and assessment to make sure that learning ultimately happens (*Evaluation Reforms in Higher Educational Institutions*, UGC 2019).

➢ Learning outcomes specify what graduates completing a particular programme of study are expected to know, understand and be able to do at the end of their programme of study (*Learning Outcomes-based Curriculum Framework for Undergraduate Education*, UGC 2020).

Slide-6

Characteristics/Features

Realistic	Well defined and Specific	Simple and not compound	Spelled out in future tense	Use of active (action) verbs
Attainable Based on: students' ability, developmental level, initial skill sets, time available	Clear and concise statements	Avoid the use of bundled or compound statements that join the elements of two or more outcomes into one statement	Students will be able to… Students should be able to…	Verbs: 'doing words' Define Write Critically analyze Discuss Enumerate etc.

Slide-7

Characteristics/Features

Sufficient in number	Align with curriculum	Focus- learning products	Observable & Measurable	Framed in terms of programs
Between 3 to 5 For ease of assessment and evaluation.	Learning outcomes should be in alignment with the program curriculum (Eg. Sciences/ Business studies/ Arts & Humanities etc.)	Concerned with the products more than the process Focus is on the expected student performance rather than on what the faculty intends to do while teaching	Learning outcomes (stated at the beginning) are connected with evaluation and assessment of students' progress	Broadly framed in terms of programs instead of specific classes (Eg. BA Honours Programme in Education)

Slide-8

REVISED BLOOM'S TAXONOMY

Generate something original and new	CREATING	Design, assemble, construct, conjecture, develop, formulate, author, investigate
Make judgments and decisions	EVALUATING	Appraise, argue, defend, judge, select, support, value, critique, weigh
Break information into smaller parts and relate	ANALYZING	Differentiate, organize, compare, examine, experiment, question,
Use information in new but similar situations	APPLYING	Implement, solve, demonstrate, operate, schedule, sketch, use
Explain ideas and concepts	UNDERSTANDING	Describe, discuss, explain, identify, select, translate
Recall basic facts and concepts	REMEMBERING	Define, duplicate, list, memorize, state

Slide-9

Learning Objectives *vs* Learning Outcomes

- *Learning objectives*, for example, may outline the material **the INSTRUCTOR intends** to cover in the course / Program or the disciplinary questions the class will address. **Known as IN-PUTS.**

- By contrast, *learning outcomes* focus on what **the STUDENTS know, comprehend** and realistically are able to **do… [skill performance]** by the end of an assignment, activity, class, or course **[achievement]. Known as OUT-PUTS.**

Slide-10

Benefits of Learning Outcomes for Teachers

Effective course design	By keeping learning outcomes front and center, teachers can develop courses in which all aspects of the course, including learning activities and assessments, support what they want students to learn [a]
Effective assessment of learning	Clear expectations make it easier to evaluate students' progress and ensure that assessments are targeting the appropriate level of knowledge or skill [a, b]
Better time management	Well-defined learning outcomes simplify difficult decisions about what content to include and what to omit when preparing lessons and assessments [b, c]
Improved communication	Teachers can use learning outcomes to have explicit and constructive dialogues with students about the course and their learning, and with colleagues about the expectations of courses [a]
Improved teaching experience	Teachers who use learning objectives report less anxiety, more confidence interacting with students, and use more diverse teaching and assessment approaches [b, c]

Slide-11

Samples of Learning Outcomes

Physical & Biological Sciences

- Students will be able to demonstrate written, visual, and/or oral presentation skills to communicate scientific knowledge.
- Students will be able to acquire and synthesize scientific information from a variety of sources.
- Students will be able to apply techniques and instrumentation to solve problems

Mathematics

- Students will be able to articulate the rules that govern a symbolic system.
- Students will be able apply algorithmic techniques to solve problems and obtain valid solutions.
- Students will be able to judge the reasonableness of obtained solutions.

Business Studies

- Students will be able to work in groups and be part of an effective team.
- Students will be able to communicate business knowledge both orally and written.
- Students will be able to recognize and respond appropriately to an ethical and regulatory dilemma.
- Students will be able to recognize and diagnose accounting problems.

Slide-12

Slide-13

Meanwhile, Mr. Patric Johnson, Dean of Commerce and Management studies as well as Vocational studies, assisted in setting up Padlet app for participants to post their discussion points, queries and observations. Faculty utilized the lunch break also to post in the site.
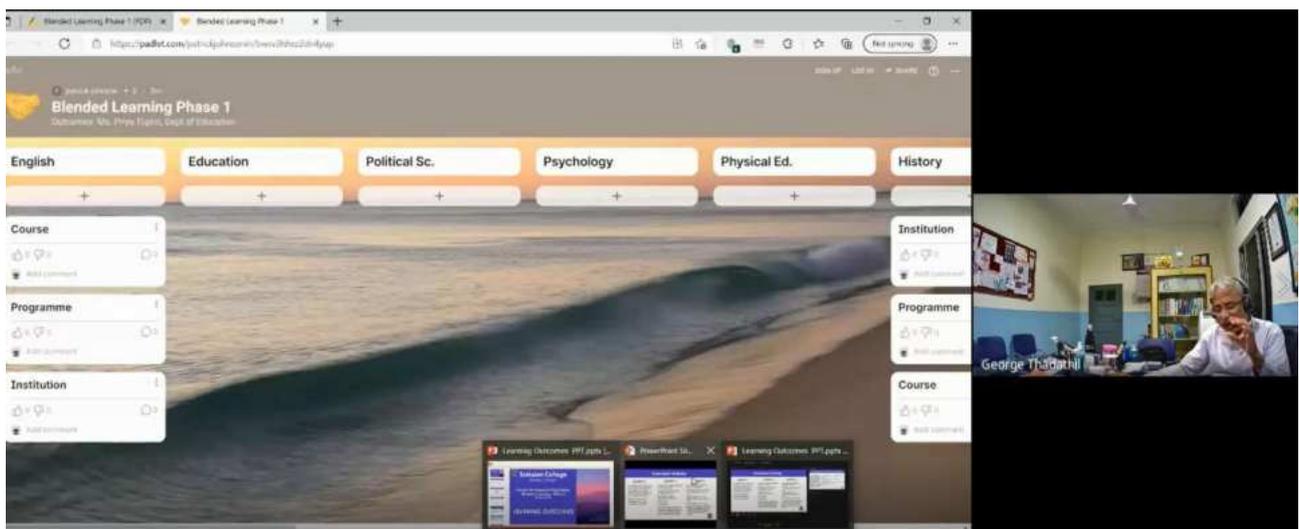
Post lunch, the speaker was Mr. Peter Lepcha, Dean of Arts and Humanities, Siliguri Campus. His topic was Competencies. He laid emphasis on the fact that a number of competencies could be defined; but what is most relevant for our students today is what are called 21st Century competencies or Graduate attributes.

He illustrated the application of concepts from previous two talks in his own presentation as the Objectives and Expected Outcomes from his presentation. Then he went on to explain what competencies are and the 15 most desirable graduate aptitudes, segregated into three groups.

Slide-1

Slide-2

Slide-3

Slide-4

Slide-5

Slide-6

Slide-7

Slide-8

Slide-9

Slide-10

Slide-11

Slide-12

6. Research-Related Skills
7. Team Work & Time Management
8. Scientific Reasoning
9. Reflective Thinking
10. Self Directing Learning

11. Digital Literacy
12. Multicultural Competence
13. Values: Moral and Ethical and Human
14. Leadership Readiness/Qualities
15. Lifelong Learning
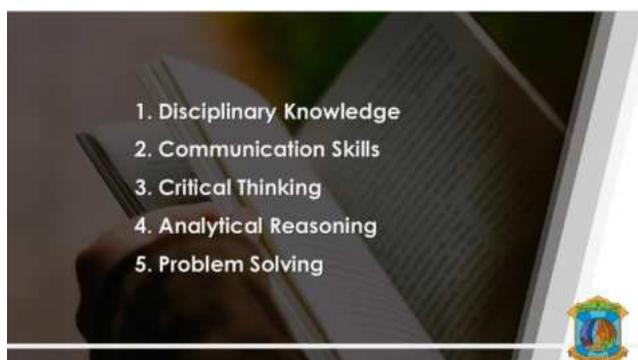
Slide-13

Slide-14

VISION

The educative community of Salesian College endeavours to excel in the preparation of noble citizens and leaders who are intellectually competent, socially sensitive, morally upright and emotionally balanced. We seek to be a transformational force through advancement of scholarship in diverse disciplines, providing services and championing justice, accountability and collaboration, thereby, becoming *flamma ardens et lucens* – a flame that enlightens and enlivens.

MISSION

1. Preparation of Noble Citizens
2. Advancement of Academic Scholarship
3. Providing Professional & Social Services
4. Providing right-based education specially to disadvantaged groups
5. To equip the students with skills for employability

Slide-15

Slide-16

CORE VALUES

1. Intellectual Competence and Reasonableness
2. Moral Uprightness
3. Social Sensitivity and Emotional Balance

References:

1. Soland, Jim et al. *21st Century Competencies Guidance for Educators*, Rand Corporation, 2013.
2. Central Board of Secondary Education. *21st Century Skills: A Handbook*. CBSE, 2020.
3. Fry, Heather et al. *A Handbook for Teaching and Learning in Higher Education*, Routledge, New York.
4. URL: www.ugc.ac.in (accessed on 20 August 2021)
5. URL: www.unesdoc.unesco.org (accessed on 20 August 2021)

Slide-17

Slide-18

Making reference to the Vision and Mission statements of our Institution, we could see that many of the desirable competencies/ graduate aptitudes we are already addressing. There is scope to address others, specific to individual disciplines, and to fine tune the common and specific ones so that the goal would be to achieve maximum possible by all stakeholders.

Finally, there was discussion and feedback session, followed by final observations by Fr. Principal. He congratulated all presenters and organisers and all who participated. It was decided that Heads of Departments would complete the task of defining Department / Program level Objectives and Outcomes and each faculty would assist the Head of the Department to define Course Objectives and Outcomes. Further, Heads were to submit the same to the facilitators of this FDP for review. Eventually the reviewed information would be configured in Learning Management System for actual use.

Credits:
Technical support for AV Hall - Mr. Simon Lepcha & Mr. Cyril Singh
Padlet - Mr. Patric Johnson, Dean, Commerce & Management Studies
Google meet setup, record keeping – Ms. Yadika Prasad, Faculty, Department of CSA
Coordination & Reporting – Mr. Dhirodatta Subba, Dean of Science
Posters, Certificates – Mr. Amit Lepcha, Graphics Designer

Faculty Development Program on Blended Learning – Phase II
24th and 25th September 2021   9:30 am onwards
Meet Link: https://meet.google.com/fic-zmwu-qxf

First day of two-day Faculty Development Program was inaugurated with prayer by Fr. C. M. Paul, Vice Principal, Deanery of Science, Siliguri Campus. It was followed by welcome address by Fr. George Thadathil, Principal. He mentioned this program as being a continuation of the program held in August. He gave his best wishes to the faculty who would be presenting and also to all those attending in person as well as through google meet.

Mr. Dhirodatta Subba, Dean, Sciences, Siliguri Campus, then explained the schedule of the program and the topics that would be addressed, laying emphasis on the importance of interaction as this was a group learning process.

First session was about the Choice Based Credit System. Two faculty – Mr. Patric Johnson, Dean of Commerce and Management Studies, and Mr. Subhajit Paul, Head, Department of Mathematics, then led us into the details of the CBCS system.

Slide-1

Slide-2

Slide-3

Slide-4

Slide-5

Slide-6

Meanwhile a Padlet session was available for participants to provide their inputs.

Slide-7

Slide-8

2. **Internal evaluation:**
   - The CIA marks shall be communicated to the Examination Branch of the University at least 10 days before the commencement of the University Examinations.
   - The CIA marks will be carried over in case the student fails to pass the course(s).
3. **Eligibility to appear in a Examination:** A candidate shall be eligible for appearing at any of the SEE, fulfilling the following two essential conditions:
   - Minimum 75% attendance of lectures delivered in all courses,
   - Students should appear in all internal assessments.
4. **Final Evaluation:** The final evaluation in a course means the total or aggregate of the marks obtained in CIA and the marks obtained in the SEE (Theoretical & Practical).

Slide-9

5. **Qualifying marks:** The qualifying marks for each course shall be 40% in each course of a semester taken together of CIA and SEE exams. However, there are the following relaxations:
   - There shall be no qualifying marks for CIA but the candidates shall have to appear at the said part of the examination.
   - To qualify in a practical-based course, an examinee is to appear in the theoretical as well as the practical portion of the examination in the same semester.
6. If a candidate secures qualifying grade ('P' grade) in all courses (s)he will be declared to have qualified the said semester and the result will be shown as 'Q'. However, if a student fails to secure qualifying grade P in a particular course his/her result of the concerned SEE will be declared 'SNC' (Semester Not Cleared).

Slide-10

7. **Validity of student's registration:** A candidate (Honours/Programme) shall have to complete each semester examination with 3 (Three) consecutive chances including his/her first appearance in the concerned semester examination.
8. A student will have, at the most, five academic years or ten semesters to complete the course.
9. **Position in the merit list:** To qualify for position in the merit list a candidate shall have to pass all the semesters in his/her regular chances.

Slide-11

Examination	Non-practical based course	Duration	Practical based course	Duration
SEE (Theory)	60	2 hours	40	2 hours
SEE (Practical)		Up to 5 hours	20	
CIA	10		10	
Attendance	5		5	

Slide-12

FOR 60 MARKS PAPERS

Group	Questions to be answered	Marks of each question	Total marks in the group
A	4 out of 6	3	12
B	4 out of 6	6	24
C	2 out of 4	12	24
Total marks			60

Slide-13

FOR 40 MARKS PAPERS

Group	Questions to be answered	Marks of each question	Total marks in the group
A	5 out of 8	1	05
B	3 out of 5	5	15
C	2 out of 4	10	20
Total marks			40

Slide-14

1. The final result of a candidate shall be determined on the basis of CGPA.
2. Grade Card shall be made as per grading system.
   - Course-wise marks (SEE and CIA added together) will be converted into percentages.
   - Percentages will be converted into Grade Letter and Grade Point.
   - Credit and Grade point will be converted into Credit Point.
   - Finally, Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be computed.
3. The Grade Card of a Semester shall be issued only after completion of that semester.

Slide-15

Course	Full credit of the course	Grade Point obtained	Credit Point
Course	C	g	$C \times g$
Total credits	$\sum C$	Total credit Points obtained	$\sum C \times g$

$$SGPA = \frac{\sum(C \times g)}{\sum C},$$

where the sum runs over all the courses of the semester.

$$CGPA = \frac{\sum(C \times g)}{\sum C},$$

where the sum runs over all the courses of ALL the semesters.

Slide-16

Then

$$CGPA = \frac{\sum (SGPA \times \text{Total credit of the semester})}{\sum \text{Total credit of the semester}}.$$

where the sum runs over all the semesters.

(Approximate) Percentage of marks = 10 × SGPA (or CGPA).

Slide-17

Slide-18

FINAL RESULT GRADE

CGPA	Result Grade	Class
[9.00, 10.00]	O (Outstanding)	Outstanding
[8.00, 9.00)	A+ (Excellent)	First Class Exemplary
[7.00, 8.00)	A (Very good)	First Class Distinction
[6.00, 7.00)	B+ (Good)	First Class
[5.50, 6.00)	B (Above average)	High Second Class
[5.00, 5.50)	C (Average)	Second Class
[4.00, 5.00)	P (Pass)	Pass Class
[0, 4.00)	SNC	SNC

This was a productive session as a number of new faculty were not familiar with the system when they joined the institution.

Moreover, some of the evaluation and grading concepts were not clear even to existing faculty.

Overall, it was a reminder about the system that our University is following in academics.

Slide-19

Second speaker for the day was Ms. Pricella Ghimire, faculty, Department of Education, Siliguri Campus. Her presentation was about the Assessments and Evaluation. Though it was an introductory session, the subject matter was addressed in depth. At the end of it, it was clear to the participants how the two concepts are different and the purpose of conducting them as well as the methods/ techniques that need to be applied, were very informative.

SALESIAN COLLEGE
SONADA / SILIGURI

Faculty Development Programme
Blended Learning – Phase II
24th September 2021

Introduction to Assessment and Evaluation

Priscella Ghimiray
Assistant Professor
Department of Education
Salesian College Siliguri

Slide-1

OUTLINE

❖ Concept of Measurement, Assessment & Evaluation
❖ Relationship & difference between Measurement, Assessment & Evaluation
❖ List of Tools for Assessment – UGC Guidelines for Higher Education
❖ Mapping of Assessment Types –Revised Bloom's Taxonomy
❖ Activity / Exercise

Slide-2

Teaching-Learning Process

Stating objectives & outcomes of learning experiences

⬇

Instructional Strategies

⬇

Assessment & Evaluation

Slide-3

Certain Pre-queries

- Do the marks or grades obtained in different subjects represent the actual performance of the students?
- Do they tell anything about the learning style or the way of learning of the individual student?
- Do they indicate anything about the difficulties a student face during the learning process?
- Do they provide information on the areas of strengths and weaknesses of the student in the learning process?
- Do they tell anything about the extent and pace of learning?
- Is there any alternative or / and supplementary mechanism to assess learning in a better way?

Slide-4

What is Measurement?

- Measurement refers to the process by which the attributes or dimensions of some objects or phenomena are **quantified**.
- **Measurement** answers the question **How much** (How much weight, height, time, area, volume, pressure etc.). Generally, some **standard instrument or scale** is use to measure the extent of any aspect or attribute of an object.
- To measure the **learning achievement** of students, we as teachers usually make students to answer oral or written questions by conducting **tests**. When we assign scores to students from a given test, we are performing **an act of measurement**.

For example, Alex secured 40 out of 100 in a Science Test during the half-yearly examination. His achievement (what is learned) has been quantified to be 40 in a scale of 100.

Slide-5

What is Assessment?

- In a generic term, assessment is a process of **collecting evidence and making judgements relating to outcomes.**
- **Assessment of learning achievement** includes the full range of procedures use to gain information about students' learning (observation, ratings or performances or projects, paper-and-pencil tests) and the formation of value judgements concerning learning progress. It helps a teacher/assessor to develop a deep understanding of **what students know, understand and can do with their knowledge as a result of their educational experience.**
- On the basis of assessment data, steps can be taken for facilitating and enhancing learning of the students.

Slide-6

The Assessment Process

Assessment

Measurable (e.g., testing)

and / or

Non-measurable (e.g., informal observation)

Value Judgments (e.g., good learning progress)
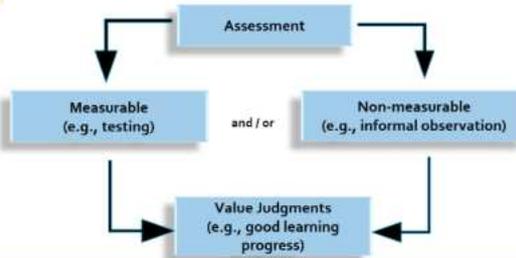
Slide-7

Forms of Assessment

- Placement Assessment
- Formative Assessment
- Diagnostic Assessment
- Summative Assessment

Slide-8

What is Formative Assessment?

✓ It is an ongoing assessment used to monitor learning progress of learners during instruction.

✓ It's purpose is to provide continuous feedback to both students and teachers concerning learning successes and failures.

✓ It is also known as **assessment for learning** as it is practiced by teachers to their students during the teaching-learning process.

✓ It uses a range of formal and informal assessment procedures employed by teacher during the teaching-learning process in order to modify teaching and learning activities so as to improve student attainments. For example: Class discussions, observations, questionnaires, interviews, checklists, teacher-made class tests, assignments etc.

Slide-9

What is Summative Assessment?

✓ Summative assessment typically comes at the end of a course as it is useful in determining how far the instructional objectives has been achieved.

✓ Summative assessment is the assessment of learning that 'sums' or 'summarizes' the development of students at a particular time.

✓ It is also known as **assessment of learning** as it basically focuses on learners' achievement against some predefined outcomes and standards.

✓ Some examples of Summative Assessment are – End Term Examinations, Final Projects, Graded Tests, Research Reports, Practical Examinations etc.

Slide-10

What is Evaluation?

Evaluation is a wider and more inclusive term. This includes all the three terms discussed in the previous slides i.e., Test, Measurement and Assessment. When we compare the score of a learner with those of other learners and judge whether it is **good/average/satisfactory/unsatisfactory/bad**, we are performing an act of evaluation.

Here is an illustration. To say Alex has scored 32 out of 50 in a test is a report of measurement but, to say Alex is good in English is an instance of evaluation. To be more clear, let us take another example; A typist types 50 words per minute. Here, 50 is a symbol by which his/her ability is being measured. When we say that he/she types better than other typists in the office, we evaluate his/her typing ability. So in the case of evaluation, we assign a value judgement to measurement.
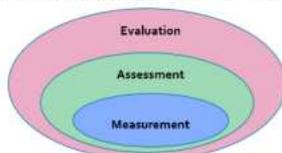
Slide-11

Forms of Evaluation Procedure

PLACEMENT EVALUATION

FORMATIVE EVALUATION

DIAGNOSTIC EVALUATION

SUMMATIVE EVALUATION

Slide-12

Relationship between Measurement, Assessment & Evaluation

➢ Evaluation may be considered as an umbrella term which includes measurement & assessment.

Evaluation
Assessment
Measurement

For example; Alex has scored 65 marks in Mathematics in the final year examination, which is above average performance but he has not performed well on test items related to Trigonometry. Alex has improved significantly while compared to his half-yearly examination.

In this, 65 marks is a measurement indicator, like above average performance, identification of area of improvement comes under assessment and judgement of his performance in relation to half-yearly examination is evaluation.

Slide-13

Differences between Assessment & Evaluation

BASIS FOR COMPARISON	ASSESSMENT	EVALUATION
Meaning	Assessment is a process of collecting, reviewing and using data, or the purpose of improvement in the current performance.	Evaluation is described as an act of passing judgement on the basis of set of standards.
Nature	Diagnostic	Judgmental
What it does?	Provides feedback on performance and areas of improvement.	Determines the extent to which objectives are achieved.
Orientation	Process Oriented	Product Oriented
Feedback	Based on observation and positive & negative points	Based on level of quality as per set standard
Relationship Between parties	Reflective	Perspective
Criteria	Set by both the parties jointly.	Set by the evaluator.

Slide-14

Slide-15

List of Tools for Assessment – UGC Guidelines for Higher Education

	Written Mode		Oral Mode		Practical Mode		Integrated Mode
1.	Exams	1.	Viva/Oral exam	1.	Lab work	1.	Paper Presentation/Seminars
2.	Class Tests	2.	Group discussion/Fishbowl Technique	2.	Computer simulation/Virtual Labs	2.	SWOC Analysis
3.	Open Book Exams/Tests	3.	Role play	3.	Craft work	3.	Authentic Problem solving
4.	Open Notes Exams/Tests/CA	4.	Authentic Problem Solving	4.	Co-curriculars	4.	Field Assignments
5.	Self-Tests / Online Test	5.	WSQ (Watch Summarize Question)	5.	Work Experience	5.	Poster Presentation
6.	Essay/Article Writing	6.	One Question Quiz			6.	Portfolios
7.	Quizzes / Objective Tests	7.	End of the class quiz				

Slide-15

Slide-16

List of Tools for Assessment – UGC Guidelines for Higher Education

	Written Mode		Oral Mode	Practical Mode	Integrated Mode
8.	Class Assignment	8.	Think-Pair-Share		
9.	Home Assignment	9.	Socratic Seminar		
10.	Annotated Bibliographies	10.	Rapid Fire Questions		
11.	Reports	11.	KWL (Know – Want To Know – Learned)		
12.	Portfolios				
13.	Dissertations				
14.	Book Review				

Slide-16

Slide-17

List of Tools for Assessment – UGC Guidelines for Higher Education

	Written Mode	Oral Mode	Practical Mode	Integrated Mode
15.	Article Review			
16.	Journal Writing			
17.	Case Studies			

Slide-17

Slide-18

Sample of Mapping Assessment Types to Revised Bloom's Taxonomy Levels for Courses related to the Academic Disciplines

Assessment Type for Academic Activities	Remembering	Understanding	Applying	Analyzing	Evaluating	Creating
Daily Home Assignment -Objective	■					
Daily Home Assignment -Subjective		■				
Class Assignment	■					
Seminar and GD				■	■	
LAB Quiz			■			
Project			■			■
Term Exam	■					

Slide-18

Slide-19

Activity / Exercise

Prepare a list of at least 6 formative assessments for your respective courses using the tools of assessment as suggested by the UGC Guidelines.

EXAMPLE: Sample - 1

Formative Assessments applied for Course – C302: Curriculum Construction

1. Class Tests
2. Essay / Article Writing
3. Home Assignments
4. Group Discussions
5. Quizzes / Objective Tests
6. Oral Exam
7. Class Assignments
8. Paper / PPT Presentations

Slide-19

Slide-20

Activity / Exercise

EXAMPLE: Sample - 2

Formative Assessments applied for Course – SEC-1A: Statistical Analysis

1. Class Test
2. Home Assignment
3. Authentic Problem Solving
4. Rapid Fire Questions
5. Class Assignment
6. Viva / Oral Exam

Slide-20

Speaker for the post lunch session was Ms. Ranita Chakraborty, Head, Depart of Education, Siliguri Campus. Her presentation was about the tests and how they are constructed for assessments and evaluations of academic learning, and to assess whether students have met the outcomes and whether faculty have been able to achieve the objectives. This was an intense session going into great depth.

Slide-1

Salesian College Sonada & Siliguri

Faculty Development Programme Blended Learning-Phase II
24th September, 2021

TEST AND ITS CONSTRUCTION

RANITA CHAKRABORTTY
ASST. PROFESSOR
DEPT.. OF EDUCATION, SCSC

Slide-1

Slide-2

SESSION PLAN

CONCEPT OF TEST

CLASSIFICATION OF TEST

THEME: TEST AND ITS CONSTRUCTION

STEPS IN TEST CONSTRUCTION

ACTIVITY
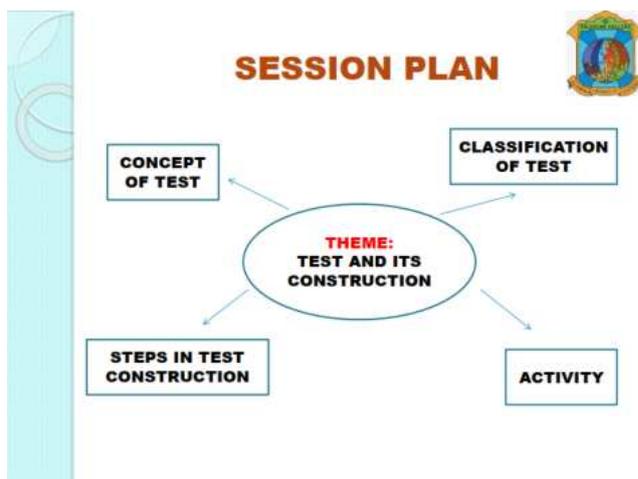
Slide-2

CONCEPT

A test is a procedure in which a sample of an individual's behaviour is obtained, evaluated and scored using standardised procedures (AERA et al., 1999).

The main goal of classroom testing is to obtain valid, reliable and useful information concerning the learning outcomes and various other indirect evidences.
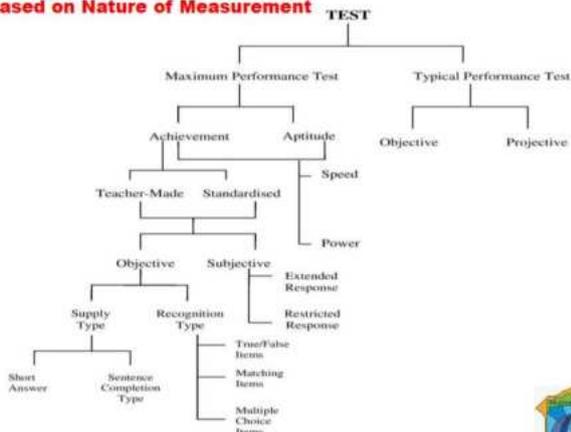
Slide-3

CLASSIFICATION

✓ **BASED ON NATURE OF MEASUREMENT**
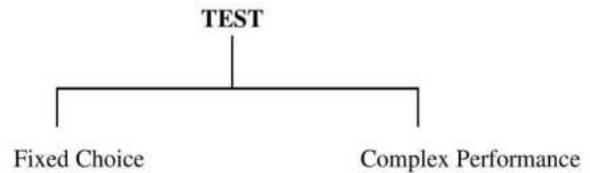✓ **BASED ON FORMAT OF TEST**
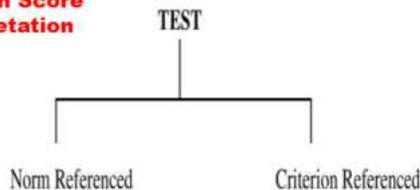✓ **BASED ON SCORE INTERPRETATION**

Slide-4

Based on Nature of Measurement

Slide-5

Based on Format of Test

Slide-6

Based on Score Interpretation

Slide-7

STEPS IN TEST CONSTRUCTION
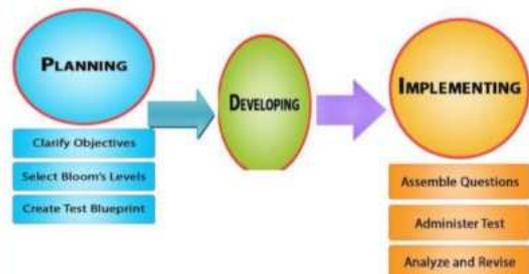
Source: Created by the Center for Instructional and Institutional Effectiveness, Weber State University https://weber.instructure.com/courses/351442

Slide-8

PLANNING

I. Clarify Objectives & Weightage to the Content

✓ Before creating any assessment, write down all the learning objectives of a lesson or unit first.

✓ Objectives should be neither too broad nor too specific.

✓ Use those objectives which focus more on higher learning

✓ Do not include only objectives that are easy to measure and ignore the difficult ones

✓ Brainstorm ideas with your colleagues, assessment experts, and/or instructional designers

✓ Revisit those objectives to make sure they are still relevant

Slide-9

PLANNING

I. Clarify Objectives & Weightage to the Content

✓ For determining the weightage to the content refer the LOCF document for each Course as given in the UGC website

https://www.ugc.ac.in/subpage/LOCF.aspx

✓ Alternately, content weightage can also be decided based on the total course marks (as given by the University), number of lecture hours for each Unit (as mentioned in the syllabus), total number of questions (if allotted previously), topics in each unit etc. according to the discretion of the faculty.

Slide-10

PLANNING

II. Select Bloom's Taxonomy Level

✓ Each objective indicates learning in one of the three learning domains (cognitive, affective, or psychomotor).

✓ Each level differs in its complexity. Each level may be assessed by some test formats.

Slide-11

PLANNING

III. Test Blue Print

A test blueprint is a document that reflects the content of an assessment that you will give your students. It contains :

✓ the instructional objectives that you have for your students,

✓ the questions or tasks that you design to match all the instructional objectives, and

✓ the learning domains and levels therein at which you ask students to think and perform on the test.

Slide-12

PLANNING

The Cognitive Domain will reflect items being prepared under the objectives namely remembering, understanding, applying, analyzing, evaluating, and creating. For example, if a learning objective focuses on remembering facts (e.g., dates, names, terminology, or process), test questions should assess memorization of these facts, not assess analysis or application.

The Affective Domain reflects feelings and emotions. Learning in this domain is reflected by behaviours that indicate things such as interest, awareness, values, and attitudes. These kinds of learning are important in all classrooms and may be demonstrated in activities such as debate, teamwork, ethical case studies, and others.

The Psychomotor Domain reflects physical functions, reflex actions, and interpretive movement objectives. These objectives reflect movement done to encode or demonstrate concepts; not simply physical acts done in support of cognitive learning. For example, looking through a microscope to describe cell division is not considered psychomotor as the physical act is only done to support the cognitive goal of understanding cellular division, whereas tuning instruments, performing dance movements, or dismantling/reassembling electronic components in proper order would be.

Slide-13
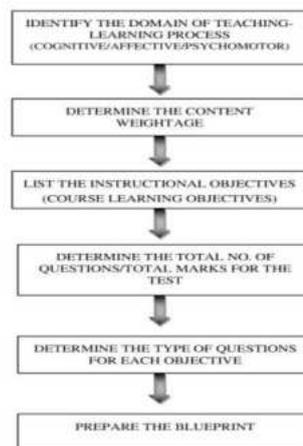
Test Blue Print (Preparation)

Slide-14

EDUCATION (HONOURS)

PAPER CODE /TITLE: CC6 / Educational Evaluation and Statistics
SEMESTER: 3rd (UG)   YEAR: 2021
FULL MARKS: 60
ASSESSMENT TYPE: Selection Examination (Summative)
QUESTION TYPE: Subjective
VS: Very Short (1mks); S: Short (6mks); L: Long (12mks)
WEIGHTAGE 3 - 5 questions from each unit

BLUEPRINT (COGNITIVE DOMAIN)

Source: Created by Kevin Moberg, Department of Language & Literature and Teacher Education, Dickenson State University.
https://www.clemson.edu/otei/documents/Teaching%20Review%20Resources/Test_Blueprint_Guide_final.pdf

Slide-15

Instructional Objective	Test Question	Psychomotor Domain							
		Perception	Set	Guided Response	Mechanism	Complex Overt Response	Adaptation	Origination	
Given access to an out-of-tune guitar and an in-tune piano, the student will adjust the tuning pegs and afterward demonstrate that the guitar plays in tune with the piano.	Show that you can tune a guitar by doing so using the out-of-tune guitar and in-tune piano provided. When you are done, play each string of the guitar followed by its corresponding note on the piano to demonstrate their being in tune with one another.	✓							
Using a table saw, the student will change one blade for another, remove and then replace the blade guard, and turn the saw on and off following standard safety precautions.	Follow the safety procedures that you saw demonstrated yesterday for using a table saw and show me that you can change the blade, remove and replace the blade guard, and turn the saw on and off.			✓					
Following a 10-minute warm up period, the student will take no more than 5 minutes to shoot one right-handed layup, one left-handed layup, one free throw, and one three-point jump shot on the first attempt for each.	To show your proficiency at shooting the basketball, demonstrate the following shots in only one attempt each: a right-handed layup, a left-handed layup, a free throw, and a three-point jump shot. You will have 5 minutes maximum to complete all 4 shots. You will have 10 minutes first to warm up and practice shooting.					✓			
Drawing upon standard square-dancing steps learned in class, the student will choreograph an original routine (including at least 5 steps and then teach it to and perform it with 3 classmates.	Choreograph an original square dancing routine that includes at least 5 of the standard steps that you learned in class. On Wednesday you will teach it to the other 3 people in your group, and on Friday the 4 of you will perform it for the class.							✓	

Source: Created by Kevin Moberg, Department of Language & Literature and Teacher Education, Dickenson State University.
https://www.clemson.edu/otei/documents/Teaching%20Review%20Resources/Test_Blueprint_Guide_final.pdf

Slide-16

DEVELOPING

✓ Many test formats can be used to assess learning.

✓ The format for the test depends on the instructional objectives prepared, scope of each topic, total marks allotted, level of the students, availability of resources etc.

✓ Good tests should exhibit following characteristics:

❖ Assess only important information
❖ Write simple and clear questions
❖ Include questions appropriate for age, ability, individual limitations
❖ Do not use interrelated questions
❖ Avoid irrelevant cues and give-away questions
❖ Ask someone to review the test questions

Slide-17

ACTION VERBS (COGNITIVE DOMAIN: REVISED BLOOM'S TAXONOMY)

Definitions	I. Remembering	II. Understanding	III. Applying	IV. Analyzing	V. Evaluating	VI. Creating
Bloom's Definition	Exhibit memory of previously learned material by recalling facts, terms, basic concepts, and answers.	Demonstrate understanding of facts and ideas by organizing, comparing, translating, interpreting, giving descriptions, and stating main ideas.	Solve problems to new situations by applying acquired knowledge, facts, techniques and rules in a different way.	Examine and break information into parts by identifying motives or causes. Make inferences and find evidence to support generalizations.	Present and defend opinions by making judgements about information, validity of ideas, or quality of work based on a set of criteria.	Compile information together in a different way by combining elements in a new pattern or proposing alternative solutions.
Verbs	Choose, Define, Find, How, Label, List, Match, Name, Omit, Recall, Relate, Select, Show, Spell, Tell, What, When, Where, Which	Classify, Compare, Contrast, Demonstrate, Explain, Extend, Illustrate, Infer, Interpret, Outline, Relate, Rephrase, Show, Summarize, Translate	Apply, Build, Choose, Construct, Develop, Experiment with, Identify, Interview, Make use of, Model, Organize, Plan, Select, Solve, Utilize	Analyze, Assume, Categorize, Classify, Compare, Conclusion, Contrast, Discover, Dissect, Distinguish, Divide, Examine, Function, Inference, Inspect, List, Motive, Relationships, Simplify	Agree, Appraise, Assess, Award, Choose, Compare, Conclude, Criteria, Criticize, Decide, Deduct, Defend, Determine, Disprove, Estimate, Evaluate, Explain, Importance, Influence	Adapt, Build, Change, Combine, Compile, Compose, Construct, Create, Delete, Design, Develop, Discuss, Elaborate, Estimate, Formulate, Happen, Imagine, Improve

Slide-18

ACTION VERBS (AFFECTIVE DOMAIN: KRATHWOHL'S CLASSIFICATION)

receiving	responding	valuing	organisation	characterisation
observe, be conscious, realise, be sensitive, attend, listen, discriminate, be alert, prefer assume, cooperate, contribute, volunteer	willing, comply, obey, look, engage, display, practice, respond, prefer, accept, devote, is loyal to, exhibit, consider, participate, extend, enrich, explore	continuing desire, grow, feel, participate, assume reponsibility, enable, initiate, examine	crystalise, form judgement, relate, weigh, is realistic, judge, regulate	ready, revise, change, view, approach, plan, arrive, relay, examine, judge, is consistent

Slide-19

ACTION VERBS (PSYCHOMOTOR DOMAIN: SIMPSON'S CLASSIFICATION)

Level	Definition	Possible Verbs
1. Perception	The ability to use sensory cues to guide physical activity	Distinguish, identify, select
2. Set	The readiness to act, requires the learner to demonstrate an awareness or knowledge of the behaviors needed to carry out the skill	Assume a position, demonstrate, show
3. Guided response	The early stage of learning a complex skill; includes imitation; can complete the steps involved in the skill as directed	Attempt, imitate, try
4. Mechanism	The ability to perform a complex motor skill; the intermediate stage of learning a complex skill	
5. Complex overt response	The ability to perform the complete psychomotor skill correctly	Carry out, operate, perform
6. Adaptation	Can modify motor skills to fit a new situation	Adapt, change, modify, revise
7. Origination	The ability to develop an original skill that replaces the skill as initially learned	Create, design, originate.

Slide-20

INSTRUCTIONAL OBJECTIVE	TEST TYPE	TEST ITEM
Remembering	Subjective	What is measurement?
	Objective	The scale of measurement which represents the concept of absolute zero is ----------
Understanding	Subjective	Illustrate using suitable examples, the different scales of measurement
	Objective	The process of adding value judgement to a construct is ---------
Applying	Subjective	Construct a frequency distribution table from the given raw scores: 34, 45, 62, 72, 30, 44, 67, 88, 90 67, 53, 45, 35, 86, 77, 65
	Objective	Choose the most appropriate option: a. Measurement is the quantitative description of data b. Assessment is the process to achieve the data c. Evaluation is the value judgement of the data d. All of the above
Analyzing	Subjective	Distinguish between formative and summative evaluation
	Objective	The function of Rorschach Ink Blot test is ---------
Evaluating	Subjective	Determine the significance of educational statistics in teaching learning process.
	Objective	Select the odd one out: a. Teacher-made tests are used locally b. No norms are followed in teacher made tests c. Teacher-made tests have proper difficulty index d. Teacher-made tests are prepared by classroom teachers
Creating	Subjective	Develop a plan for using different assessment techniques in classroom evaluation at college level.
	Objective	Inorder to give an idea of the personality of a student to the teacher, CRC can be combined with: a. Thematic Apperception Test b. Differential Aptitude Test c. Sociometric Test d. Wechsler Individual Achievement Test

Slide-21

Slide-22

This was followed by Question and Answer session and a review and feedback by Fr. Principal.
First day of the program was a great learning experience.

Second day program started with prayer by Fr. George Thadathil, Principal and Rector (Siliguri Campus). First session speaker for the second day was Dr. Paramita Datta, faculty, Department of Psychology. She spoke on the importance of Psychometric tests and how it plays an important role in identifying the personality types. Faculty could then do the mentoring of students accordingly. Over time there are changes in behaviours and regular personality assessments are also important to know the progress made by students in attitudes and behaviours.
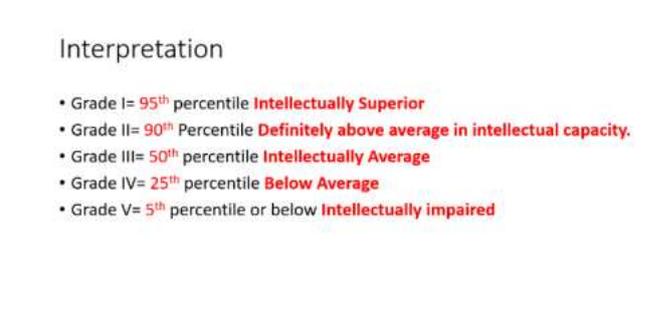
Slide-1

Slide-2


Slide-3

Slide-4

Slide-5

Slide-6

Slide-7

Slide-8

After she was done introducing the concepts, faculty were subjected to a fairly involved test which was amusing and interesting to participate, and difficult at times to answer. Finally, we could tally the correct answers we had given individually and depending on the grade, we could assess our own intellectual capacity.

In the second session, there were discussions related to the Phase-I FDP. Also, Departments which were ready with their Objectives and Outcomes submitted them.

Post lunch we moved on to the next session which was on the introduction to implementation of concepts learnt in Phase-I in our institution Learning Management System (LMS). This was conducted by Mr. Dhirodatta Subba, Dean, Sciences, Siliguri Campus.

He showed some available competency frameworks and the one we have configured for our institution based on the 21st century aptitudes. He also showed Outcomes configured for a subject/ course being taught by him.
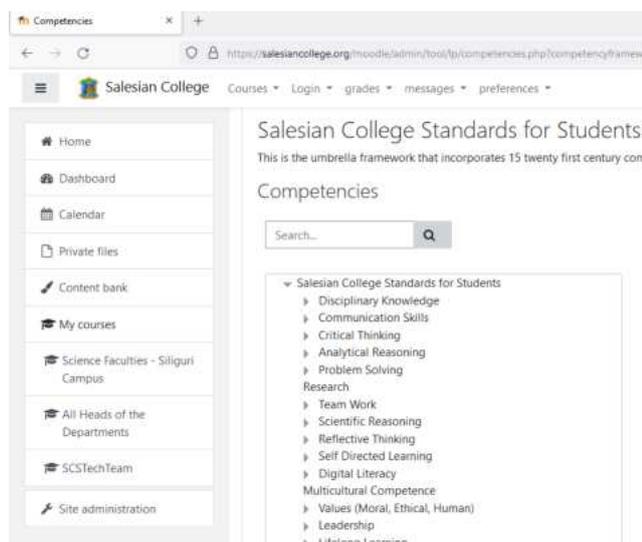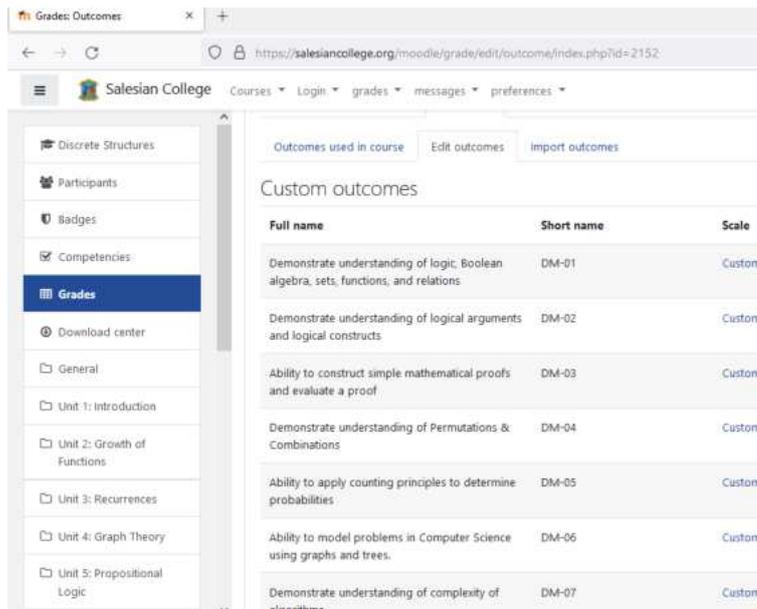
Competency framework
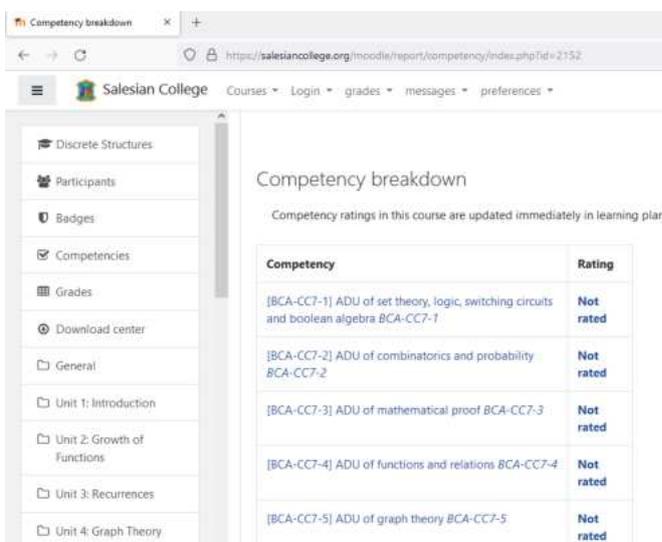
Competency assessment

The final session was on clearing any LMS or ERP related issues. This was facilitated by Ms. Yadika Prasad, IT Coordinator.

It was very interactive as faculty expressed many issues and difficulties they face in working on the system. With experience and familiarity, things get better.

Finally, Fr. George Thadathil, Rector and Principal, delved into the concepts of the day and reminded all how we should be planning and implementing them in our day to day activities to excel in what we are doing. With congratulatory words, he concluded the day's program mentioning this was another day well spent in learning.

Credits:

Technical support for Marengo Hall - Mr. Simon Lepcha & Mr. Cyril Singh
Photography - Mr. Badshah Das – Department of Mass Communications & Journalism.
Conference setup and recording – Ms. Yadika Prasad, Department of CSA and IT Coordinator
Coordination & Reporting – Mr. Dhirodatta Subba, Department of CSA
Posters & certificates – Mr. Amit Lepcha, Graphics Designer

29th and 30th October 2021

Faculty Development Programme: Blended Learning Phase III

Salesian Tech team in collaboration with the Department of Education, Salesian Research Center and IQAC organised a two day Faculty Development Programme (FDP) as part of the series on Blended Learning on 29th and 30th of October. First day of the FDP was held in blended mode where some faculties mainly from Sonada Campus attended the session online on Google meet platform and the rest attended offline in the A.V Hall Siliguri Campus. The phase three FDP commenced with a welcome speech by Dr. Dhirodatta Subba, Dean Sciences which was followed with a prayer initiated by Father Dr. Babu Joseph Vice Principal of Commerce and Management invoking the blessings of the Lord. Father Dr. George Thadathil, Rector and Principal, presented the opening comments, informing the faculty of the re-opening of the college on the 16th of November as per the Government's order, and the required actions done in preparation for it. He further said that the aim of conducting the FDP was to have 100 percent computer literate and ITC enabled faculty in line with the learning objectives and outcomes as suggested by UGC. In accordance to this, Mr. Subba mentioned the importance of Learning Management System Moodle as a tool to achieve the goal.

The first session of the day was conducted by Mr. Pinak Dey, Assistant Professor department of Education who delivered his presentation on 'Rubrics' explaining the faculties how rubrics can be used as an assessment tool that articulates the expectation for assignment and performance task by listing criteria and describing levels of quality. In the process, students will know what is expected out of them and the teacher will be aware of where the student is lacking and work towards improving them. This, he explained, will be useful to both the faculty and the students. He also mentioned that it is not necessary to stick to Blooms Taxonomy at the category level as it is inherently present in the evaluation.

In the next session Miss Yadika Prasad, Faculty Computer Science and Applications, Siliguri Campus explained the 'Advanced features of Moodle LMS' like proctoring, virtual labs, gamification, Rubrics, and H5P. Faculties of both the campuses actively participated in the session going through the sample activities created for all the features mentioned.

This was followed by lunch and the session resumed with a presentation by Mr. Ravi Bhushan Singh, HOD Department of Mass Communication and Journalism Siliguri Campus on 'Making Video for Lessons.' He explained the process of making a video using the video editing application InShot and preparing an audio visual presentation using Microsoft PowerPoint programme. Faculties were asked to edit the pre-recorded video of their lesson as an activity after the session. The session came to an end with a vote of thanks given by Mr. Peter Lepcha.

Second day of the FDP was held in Sonada i.e., on 30th October which was in physical mode where all faculties were present under one roof. The progamme was invocated by Father Tomy Augustine Kumplankal, Rector, Sonada which was followed by LMS training session on entering Objective, Outcomes and Competencies conducted by Dr. Dhirodatta Subba, Dean Science Section and Miss Yadika Prasad, Faculty Computer Science and Applications, Siliguri Campus. For this all faculties of both the campuses were asked to sit together as per their departments and follow the instructions for updating the LMS as well as to clarify their doubts. This was followed by a lunch break and soon after that all gathered back for a session on Question Paper Construction conducted by Mr. Subba and Ms. Prasad. Second day of the FDP came to an end with a session of Father Dr. George Thadathil, Rector and Principal, regarding feedback on all three phases of FDP from the faculties as well as with a vote of thanks.

Report: Nawaneeta Subba and Bhabya Chandra Khati, Asst. Professors, Dept. of Mass Communication and Journalism.
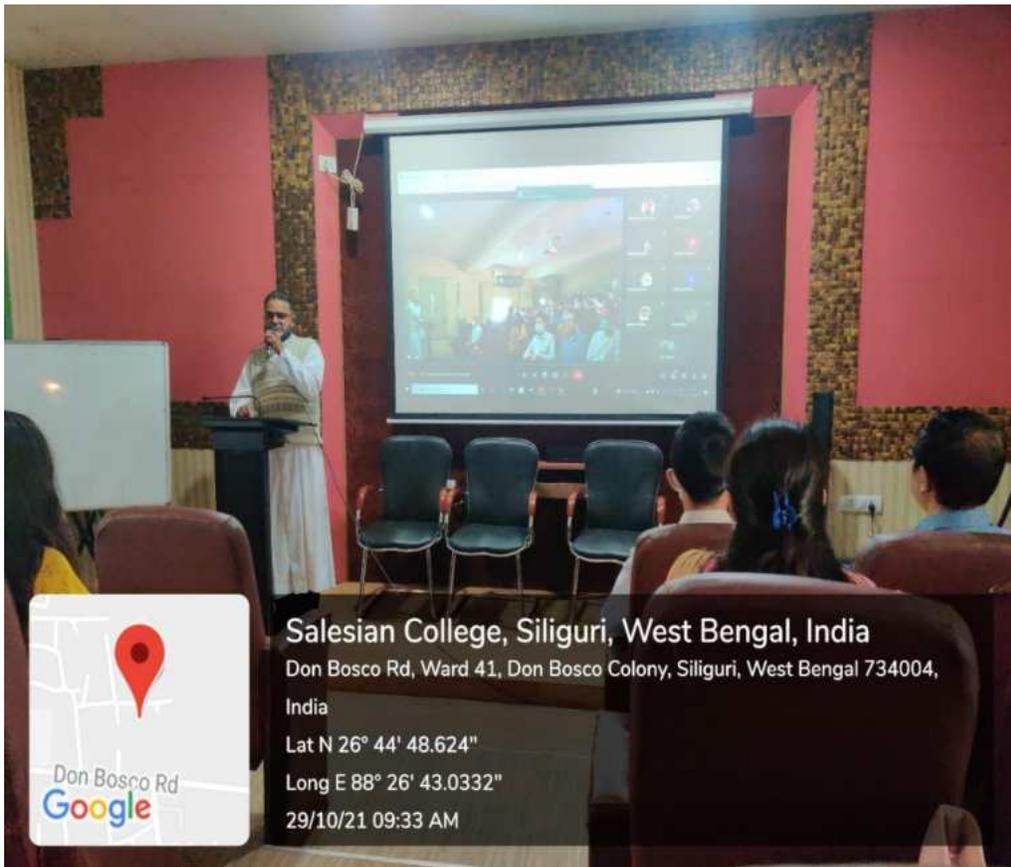
Mr. Pinak Dey, Assistant Professor department of Education, Siliguri Campus.

Mr. Ravi Bhushan Singh, HOD Department of Mass Communication and Journalism Siliguri Campus.

Salesian College, Siliguri, West Bengal, India
Don Bosco Rd, Ward 41, Don Bosco Colony, Siliguri, West Bengal 734004, India
Lat N 26° 44' 48.624"
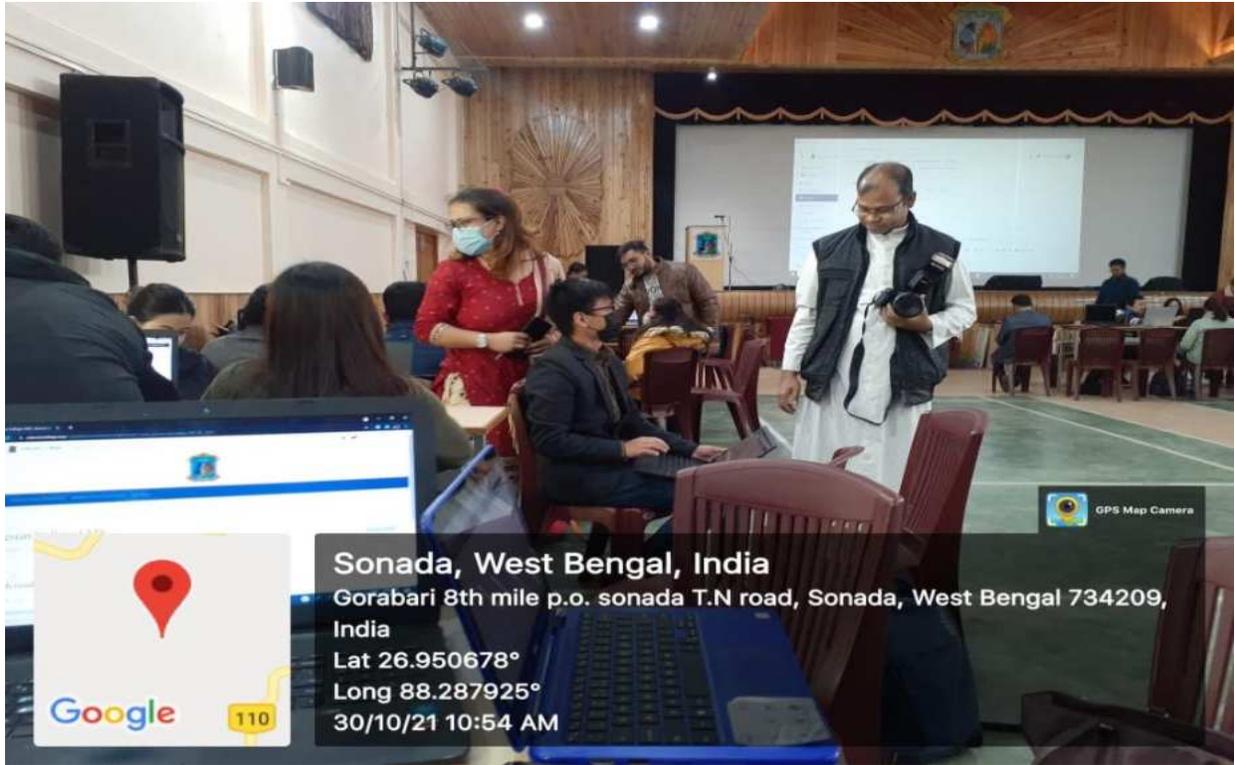Long E 88° 26' 43.0332"
29/10/21 01:47 PM

Father Dr. Babu Joseph Vice Principal of Commerce and Management.

Salesian College, Siliguri, West Bengal, India
Don Bosco Rd, Ward 41, Don Bosco Colony, Siliguri, West Bengal 734004, India
Lat N 26° 44' 48.624"
Long E 88° 26' 43.0332"
29/10/21 09:33 AM

Day two of the FDP held in Sonada Campus.

Sonada, West Bengal, India
Gorabari 8th mile p.o. sonada T.N road, Sonada, West Bengal 734209, India
Lat 26.950678°
Long 88.287925°
30/10/21 10:54 AM

Ring Tong Tea Garden, West Bengal, India
X72M+R74, Ring Tong Tea Garden, West Bengal 734209, India
Lat 26.952854°
Long 88.283199°
30/10/21 10:54 AM

Salesian College Sonada & Siliguri

Exploring Teaching Online/Offline/Orientation Programme
9 January 2021
Saturday
Nazareth Hall, SCSC

The program started at 9:45am with welcome address and meditation/ prayer led by Fr. George Thadathil, Principal, Salesian College. At the outset, Fr. Principal explained the purpose of conducting this workshop for small group consisting of the College Management, Deans, Campus co-ordinators and faculty entrusted with special roles.

Inaugural session in progress

Fr. Principal presented the layout of the program as follows:

Vision: An attempt at SCS/SCSC to innovate Teaching in Blended Mode in 2021.

Mission: To Increase the Online/Offline creative collective activity of the students accompanied by the Faculty.

Objectives:

1. To carry forward the gainful experiences of Teaching Online in 2020 to 2021.
2. To increase the online presence of students for learning activity as a self-choice
3. To increase the offline-online (blended) mode of teaching-learning
4. To enhance the creative potential of the teacher-student relationship in a chosen activity
5. To create projects/events/action plans

Tasks planned for the day

Session - I
1. Listening to each other – to the success stories – to observe and comment on its replicability, continuity
2. Shortlisting – categorizing – streamlining the Activities as Doable Projects

Session - II
3. Creating a format out of the student engagement intended and oriented projects
4. Creating a flow chart for each Deanery and School (like minded subject formations)
5. Synchronizing the Subjects and Collaborative Teams (schools)

Session - III
6. Engagement of Student Councils – Leaders as active role holders on these projects
7. Creating an Outline/Chart for Each faculty to Devise or Share his/her Dream Plan with colleagues
8. Strategizing in Teams the Ideas culled from the above for the January 22-23 Event for all of the Faculty across the campuses.

In Session I, participants were given further details about the present academic situation and the mode in which the upcoming University Examinations are to take place. Noting that year 2019 has been an unusual year with many challenges and the many positive outcomes despite those challenges that have taken place, and the need to move forward with innovative ways was emphasised. The first activity participants had to undergo was to list out what is uppermost in their minds as something that could be taken up as workable in short term. Participants wrote down the ideas in small pieces of papers and stuck them on the walls.
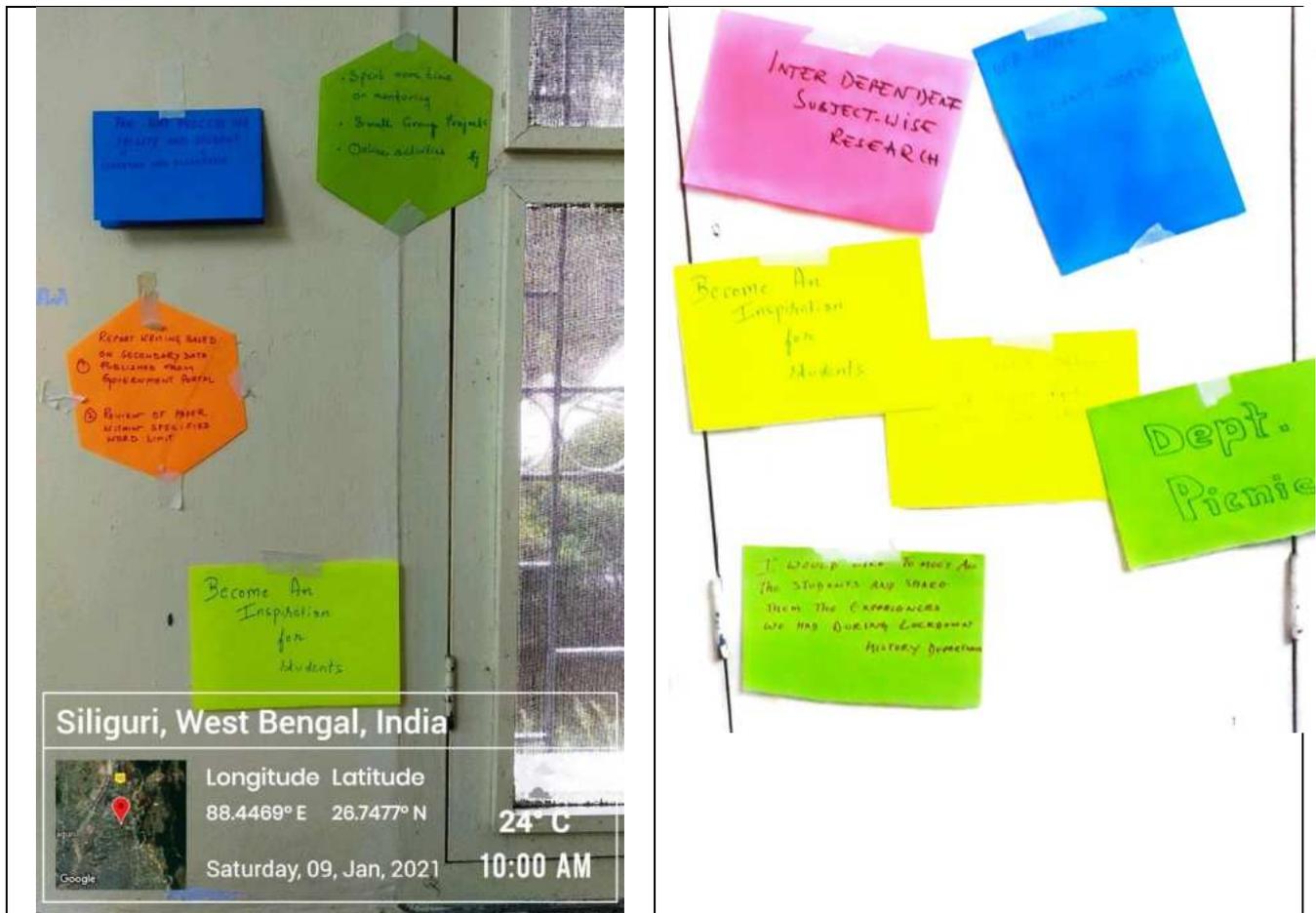
Meanwhile, some faculty who had arrived late also contributed to the idea pool.

A summary of ideas that came out as a result of this exercise is presented here:

- Student webinars
- Quiz using poll option
- Offline classes
- Student workshops, seminars
- More student participation
- Discussion of hobbies and respective activities with class
- Group discussions
- Online activities with students
- Departmental picnic
- Departmental magazine
- Field trips
- Sharing of entrepreneur success stories
- Becoming an inspiration for students
- Meeting students and sharing of lockdown experiences
- Making teaching and learning more interactive
- Sports training for those interested

- Inter-dependent subject wise research
- Weekly presentation by students
- Improvement in two-way communications
- Practical classes in smaller groups
- Back to college projects
- Visit to old age home
- Covid 19 NGOs and livelihood stories

The second activity of Session I was to write down success stories of online education during the lockdown period so far - on given chart papers. For this purpose, participants were divided into five groups. This exercise was done using the "World Café" mode of discussion.

Fr. George Thadathil facilitating the "Success story" activity

The five groups of participants listed out their ideas about success stories. Once this exercise was completed, all except one member, were asked to move to the next table. The one sitting, had to explain what their fellow mates discussed, to the new members. Then, the second part was to write down about what challenges were faced – primarily by students and parents, and suggestions made by parents/ guardians, if any.

Top-left panel

1. Guided directionless students for IGNOU courses [Terrence Sir].

2. Personal videos of [Wilson Boro] Yoga excercises by Students [Physical Education Dept].

3. More projects by NSS [Tanay + Pinak]
   ① One voice ② rupee campaign
   ③ Webinars
   Good participation

4. Dept. of Education [Pinak]
   — Creative Expressions [Event]
     Poetry writing cum Cultural
     Dance competition
     [Inter Departmental]

5. Addressing student technical issues, Counselling [Yadika].

6. Faculty lived a challenge which The switchover to The Tech Team defining appreciates ... by colleagues & management.

Top-right panel

* ONLINE/TECH FATIQUE
  BOREDOM @ HOME (PL) (TM)

* CONNECTIVITY ISSUES
  FAR-FLUNG AREAS (SS) (SP)

* PERSONAL VS PROFESSIONAL
  SPACE (SP)

* PATIENCE — TECK-TEAM धीरज' धैर्य

* WALKING AN EXTRA-MILE BY YOUR COLLEAGUE

* TEAM WORK — FACULTY/TECK-TEAM
  ADMISSION COMMITTEE
  "INVESTING-IN-FAMINE"
  "AMBER OPPORTUNITY"
  "CRISIS"

Bottom-left panel

LEARNT LATEX ANIMATION, HELPED TO CREATE SLIDES, APPRECIATED BY STUDENTS. SP(I)

DEMOTIVATION RC(II)

TRAVELING TO ANOTHER VILL TO ATTEND CLASSES. MP(I)

NETWORK ISSUES. MT, UM(II)

WORKSHOPS TO INCREASE PARTICIPATION PJ(I)

LACK OF PRACTICAL CL ON FIELD. (II) WB, RBS

ONE SIDED COMMUNICATION MT(I)

Fr. CJ ASKED STUDENTS TO PRESENT A CLASS SUMMARY AFTER EVERY CLASS GPT(III)

LIMITATION OF MOBILE DATA. RBS(II)

SP PREPARED MATERIALS EVERYDAY. INSPIRING. TB(II)

LEARNT from DS TO TAKE SNAPSHOTS FOR ATTENDAN YP(III)

POL. SC. DEPT. ORGANISED STUDENT SEMINARS, STUDENT ALSO TOOK CLASSES PAJ(II)

LACK OF STUDYING AMBIENCE AT HOM SP(II)

EXHIBITING HIDDEN TALENTS BY THE STUDENTS. MUCH ENTHUSIASM WERE PORTRAYED. GPT(I)

INSPIRED BY YOUTUBE CHANNEL 3B1B SP(III)

'PANDEMIC CAPTUR' SHARING PHOTOS SHORT POEMS. VIDEOS. PARTICIPATION INCREASED. — PL(I)

• FINANCIAL CONCERNS
• HAPPY WITH THE ONLINE ACTIVITIES (IMPLIED)
• STUDENTS' APPEARANCE (EXTENDED) AT HOME ARE CREATING DISTURBANCES

Bottom-right panel

SUCCESS STORY
1. PREP OF DEPARTMENTAL QUIZ, CMP
2. 100% TURNOUT IN EXAM, RBS
3. COMING TOGETHER, AG
4. LEARNT EDITING AND YT, CG
5. CONNECTING WITH STUDENTS PERSONALLY, RC

STRUGGLES OF THE STUDENTS
1. NETWORK CONNECTIVITY ISSUES, MP
2. OVER EXPOSURE TO DIGITAL PLATFORM LEADING TO BOREDOM & HEALTH ISSUES, GPT
3. UNAVAILABILITY OF PROPER DEVICES & DEMOTIVATION, PAJ
4. ISSUES WITH PRACTICAL CLASSES, CG
5. LOSS OF ATTENTION DUE TO ENVIRONMENTAL SETTING, NC

SUCCESS STORY OF A COLLEAGUE WHICH MOTIVATED
1. Fr. CM PAUL, CG, DN
2. DHIREN SIR, SP, VN, UM, SG, HOD, TM
3. DEPT of HIST, SC
4. Samip Sir, PR
5. All of Sonada, SP

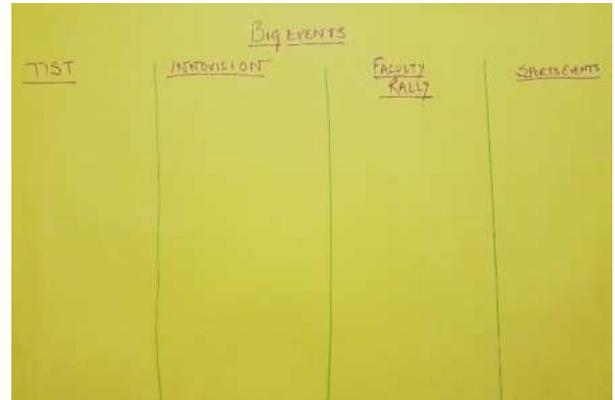| • ISSUES OF PARENTS-	• SUGGESTION FROM PARENTS:- FEEDBACK :-
[1] FEES.	[1] FEES CONCESSION.
[2] Re-Opening of College.	[2] COLLEGE MUST RE-OPEN.
[3] Financial Distress.	[3] REGULAR TOUCH WITH THEIR SONS/ DAUGHTERS. (COUNSEL)
[4] NETWORK ISSUE.	[4] Excuse/ Asking for REGULAR NOTES & MATERIAL.
[5] HEALTH ISSUES.	

Summary of inputs:

Success stories	Challenges
• Immediate switch to LMS based online education/ classes • Both students and faculty improved technically • Successful organisation/ execution of online programs like webinars, workshops, trainings • Successful completion of online examinations (96.74% participation) • 100% turnout in exams • Skill improvements like developing expertise in Video editing, Latex usage, Graphics designing • Personal counselling of students (academic, technical, non-technical issues) • Coming together, particularly for special events • Much enthusiasm shown by students to exhibit their hidden talents – dancing, playing instruments, singing, writing songs, writing poems, cooking • Faculty developed skills in lesson planning, preparing teaching materials like presentations and tutorial videos • Some faculty could motivate irregular students for attendance • Some faculty developed personal videos on Yoga exercises • Some faculty introduced "Acknowledgement badge" for students with high attendance • Some faculty encouraged students to work on Departmental Magazine • Mutual cooperation and team work among faculty and the spirit of comradery shown to live up to the challenges brought by pandemic • Faculty learnt a great deal about student psychology • Tech Team walked many extra miles with patience to help colleagues and students • Increase in admission number • Encouragement by management for audio lectures and for creative ideas of teaching • Some faculty have published books • Some have published articles in UGC recognised journals • Some have achieved A+ grades in National FDP on Higher Education • NSS conducted more projects	• Poor network connectivity and logistical issues to access networks • Low bandwidth • Limited mobile data • Health issues (e.g., strain in the eyes) due to overexposure to digital platform • Lack of computers (desktop/ laptop) at home (It was found using feedback forms that only 15% students had access to computers; whereas 85% have been managing by using smart phones only) • Mental fatigue • Psychological distress • Boredom due to confinement • Lack of motivation • Issues with practical classes • Loss of attention due to improper study environment at home • One sided communication • Economic hardship at home due to loss of job/ business of parents. Some students started working in the meantime to supplement family economic needs • Lack of accommodation to attend practical classes at college • Continuous online classes with no break in between • Deprivation of college life felt by final year students • Difficulty of balancing online classes with domestic life
	Suggestions by parents
	• Re-opening college • Fee concession • College/ faculty to keep in regular touch with students • Counselling by faculty

Last activity was followed by a short tea break of 10 minutes, following which participants regrouped in the Hall for Session II.

Participants, having gone through the exercise of seeing every group's collection of points, were divided into four groups for this session. Group 1 would address "[proposed] Offline activities", group 2 would address "[proposed] Online activities", group 3 would address "Blended mode activities" and group 4 would address "Common college-wide activities" for the remaining part of the academic session.

This exercise would also involve "Open Café" mode of discussion.

After having gone through the thought process and discussions among peers, more inputs were added to the already existing ideas on the possible activities that could be organised in offline, Online, Blended modes, including the college-wide common events. Depending on which activities could be carried out in which mode, further planning will be necessary. Walls containing ideas were updated with further inputs.

- More extra-curricular activities for outdoor participation & engagements
- Trekking

- Flexible class timetable for online classes
- Online skills training, engagement and assessment of roles & responsibilities
- Weekly activities like film/ book review
- Finding out students' area of interest and organising events accordingly
- Meet students in public places, share moments of joy, struggles and help them come out of gloomy mood to happy mood
- Online National event "Conoscenza" for students
- Writing good research paper with the help of students to collect primary data
- Giving recognition to students in the form of certificates of scholarships
- Case studies on impact of pandemic on economy (micro & macro level)
- Sports activities like Cricket, Chess, Badminton
- Departmental get together

Peter sir explaining the blended mode activities

Subba sir with offline activities

Patrick sir with college-wide activities

Suggestions for online activities

It was time for lunch break. A sumptuous lunch was prepared at the Refectory and served outside the Hall – courtesy of Fr. C J George, Vice principal and Bursar, Salesian College, Siliguri Campus.

Post lunch, enthusiastic participants gathered inside the Hall for the third and last session.

Fr. Principal, the animator of the workshop, took us all into the vetting process – part of strategizing process – from all ideas generated during the exercise so far. In addition to the vetted ideas, involvement of student council and expansion of coordinators was also discussed and new coordinators were approved.

Activity approval process

List of activities approved for immediate action are as follows:

Srl No.	Activity	Deanery	Timeline/ Remarks
1.	Department gathering	All	To be decided by departments
2.	Republic Day	NCC & Sports	Offline
3.	Sangam - CulFest	All	30-31st Jan 2021
4.	Faculty Rally	All	By mid-February
5.	Indoor games	All	Jan/ Feb
6.	Trekking	All	To be decided
7.	TIST [National Conference]	Science	28th Feb 2021
8.	TATA memorial lecture	Commerce & Management	March-April
9.	Exsurge	Commerce & Management	
10.	Innovision	All	April-May
11.	Internal Exam	All	First week of March
12.	Ethnic Day	All	30th Jan 2021
13.	Practical classes	Science, Mass Comm & Geography	As soon as possible
14.	Mindfulness Research	PG Departments	
15.	FDP – Outcome based learning	All faculty	22nd March
16.	Meeting with parents	All	
17.	Magazines	Concerned departments	By end of February

Finally, as the day came to a close, the program ended with group photo session.

After workshop – Photography by Mr. Patrick Johnson

Taking input from this program, another program involving all faculty has been scheduled for 16th Jan 2021, where similar exercises will be undertaken to make everyone understand the plan of going forward and with every one's contribution and commitment, the forward processes would be further refined and executed.

Special Responsibilities

Chief Facilitator: Fr (Prof) George Thadathil, Principal
Reporting & Documentation: Mr Dhirodatta Subba and Mr Subhajit Paul
Photographs: CS Chandan Gupta
Stationery: Mr Patrick Johnson
Tech Admin: Ms Yadika Prasad

Authorized By,

Fr. (Dr.) George Thadathil,
Principal, Salesian College

Salesian College Sonada & Siliguri
Faculty Training and Development Programme on Outcome Based Teaching, Learning and Evaluation

25-26 March 2021
Thursday-Friday
AV Hall, SCS

The programme started at 9:30 am with a prayer led by Fr Dr Tomy Augustine, Rector, SCS,. The prayer was followed by an introductory speech delivered by Principal, Fr George Thadathil where he laid down the three main objectives that would be discussed in the two day session. The objectives mentioned were – a) online classes evaluation b) the blended mode of teaching and learning and c) curriculum enrichment programme.

Fr George delivering the introductory speech

Vision: An attempt towards moving from teacher centric to student centric teaching and learning.

Mission: To evaluate and inculcate the Outcome Based Teaching and Learning method.

Objectives:

1. **To evaluate the online mode of teaching and learning**

2. **To evaluate and analyze the blended mode of teaching and learning.**
3. **To evaluate, analyze and plan the curriculum enrichment programme.**
4. **To implement Outcome Based Teaching Learning and Evaluation in the curriculum.**

Tasks planned for Day 1

Session – I
- Evaluation of odd semester
- Mr Peter Lepcha, Dean, SCSC, led the group into the technical session that focused on the objectives of the programme. The faculties were divided into their respective departmental groups and were made to analyse and evaluate the curricular and extra-curricular activities of the past year, taking into consideration the difficulties faced due to the pandemic.

Faculty listing down their points

Session – II
- "Outcome based Learning : A Way Forward" by Dr Aloysius Edward J, Dean, Faculty of Commerce and Management and Director, IQAC, Kristu Jayanti College (Autonomous), Bengaluru.
  Dr Aloysius headed the key session on the topic "Workshop on Outcome Based Learning – A Way Forward", where he threw light on how outcome should be quantifiable and measureable. He focused on the outcome based educational framework which also falls in line with the New Education Policy. He further elucidated on how Outcome Based Education (OBE) is fixated on shifting from the traditional teacher centric to student centric teaching and learning. Here, he explained how a teacher plays a big role in mentoring and guiding their students to achieve a particular objective/outcome. In his address, he talked about the four main aims of OBE: a) skill set improvement b) mentoring c) assessment and evaluation and d) continuous quality and improvement.

PowerPoint Presentation by Dr Aloysius

Session – III
- Evaluation of odd semester (contd)
- Post lunch, each department presented their analysis and evaluations on the online and blended modes of teaching. The various departments summed up the problems and prospects of the semester gone by in relation to their curriculum framework.

Evaluation made by the faculty members

Faculty members presenting their evaluation and analysis

SOCIOLOGY

CURRICULAR ACTIVITIES

CLASSES ONLINE/OFFLINE

1. TOTAL NO. OF CLASSES - 90% ONLINE ⎱ CRITERIA
                          10% OFFLINE ⎰ 2.5.1 USE OF ICT)

ENRICHMENT PROGRAMME

A. WEBINAR (Criteria 3.2.1)
1. EXPERENTIAL NARRATIVES MARGINAL VOICES AMIDSTS THE PANDEMONIUM OF OUR TIMES 7th & 8th SEP 2020
2. MENTAL HEALTH AND COPING WITH COVID-19 SITUATION 12 SEP 2020
3. LO GROS MEMORIAL LECTURE ON REFUGEE CRISIS IN COLLABORATION WITH THE DEPT OF POL SCIENCE AND BSW. 7th NOV 2020

B. AWARENESS PROGRAMME.
20 JAN 1. NATIONAL GIRL CHILD DAY (SPECIAL ASSEMBLY) 7.1.6
2. ETHICS AND ETIQUETTE - (SPECIAL ASSEMBLY) 7.1.6 (4th DECEMBER 2020)
C→ POSTER PRESENTATION 15th FEBRUARY 2021
D→ CHRISTMAS ACAPELLA 20th DECEMBER 2020
E→ MOVIE SCREENING 24th FEBRUARY 2021

MORE VIDEOS (DEBATE)
...UR 6th MARCH 2021

...CONCLUSION: ...
CREATE A MORE INCLUSIVE, INFORMATIVE & INNOVATIVE

ONLINE MODE OF EDUCATION

TEACHER'S PERSPECTIVES & EXPERIENCES:
* INTERNET PROBLEM/TECHNICAL PROBLEMS
* UNABLE TO EXPLAIN CONTENT
* PASSIVE PARTICIPATION OF STUDENTS
* COMMUNICATION GAP WITH INDIVIDUAL STUDENTS
* THIN LINE BETWEEN PERSONAL & PROFESSIONAL LIFE.

STUDENT'S PERPECTIVES & EXPERIENCES:
* MORE INTERACTION
* GROUP DISCUSSION
* COULD NOT ACCESS LIBRARY FACILITIES
* LACKING OF PHYSICAL PRESENCE & LEARNING ENVIRONMENT
* TECHNICAL PROBLEMS

Salesian College Sonada, West Bengal, India
Sonada, Hill Cart Rd, Dayal Thong Tea Garden, West Bengal 734209, India
Lat N 26° 57' 10.5696"
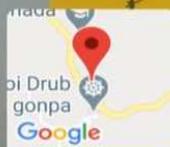Long E 88° 16' 59.286"
26/03/21 03:58 PM

B. AWARENESS PROGRAMME.
1. NATIONAL GIRL CHILD DAY (SPECIAL ASSEMBLY) 7.1.6
2. ETHICS AND ETIQUETTE- (SPECIAL ASSEMBLY) 7.1.6 (9th DECEMBER 2020)
C. POSTER PRESENTATION 15th FEBRUARY 2021
D. CHRISTMAS ACAPELLA 20th DECEMBER 2020
E. MOVIE SCREENING 24th FEBRUARY 2021
F. CRITICAL APPRAISAL ON CONTENT BASED ON YOUTUBE VIDEOS (DEBATE)
G. EXCURSION/OUTING
   HIKING TO CHATAKPUR 6th MARCH 2021
H. SPECIAL LECTURE BY DR. DALIA CHAKRABORTY. ON TEACHING LEARNING IN NEW NORMAL; CONSTRAINTS AND OPPORTUNITY 19th Oct.

(STUDENT EVALUATION)
1. GROUP DISCUSSION
2. BODY PASTE
3. INDIVIDUAL ASSESSMENT REGARDING THEIR ASSIGNMENTS MODE OF EXAMINATION
4. MENTORING
5. STUDENT FEEDBACK REGARDING CLASS CONDUCTION

DEPARTMENT OF
HISTORY

1. CURRICULAR ACTIVITIES:
   A. WEBINAR:
   → Total 8 webinars were conducted by both the campus. [Criteria - 3 Research Consultancy & Extension]
   B. STUDENTS ACTIVITIES:
   → Total 5 Inter-Dept students activities were organised by both the campus. [Criteria - 5 Student Support & Progression]

2. BLENDED MODE Evaluation [Criteria 1 & 6 Curriculum aspects & Governance leadership management]
   Students were actively engaged in Organising the events with Co-ordination from both the Campus. The good back of the students was very positive and welcoming. These activities also enhanced the knowledge of the faculties. Faculty attended Vidwan Webinars have FDP.

Dept. Of Commerce
* CURRICULAR ACTIVITIES:
# Phozo
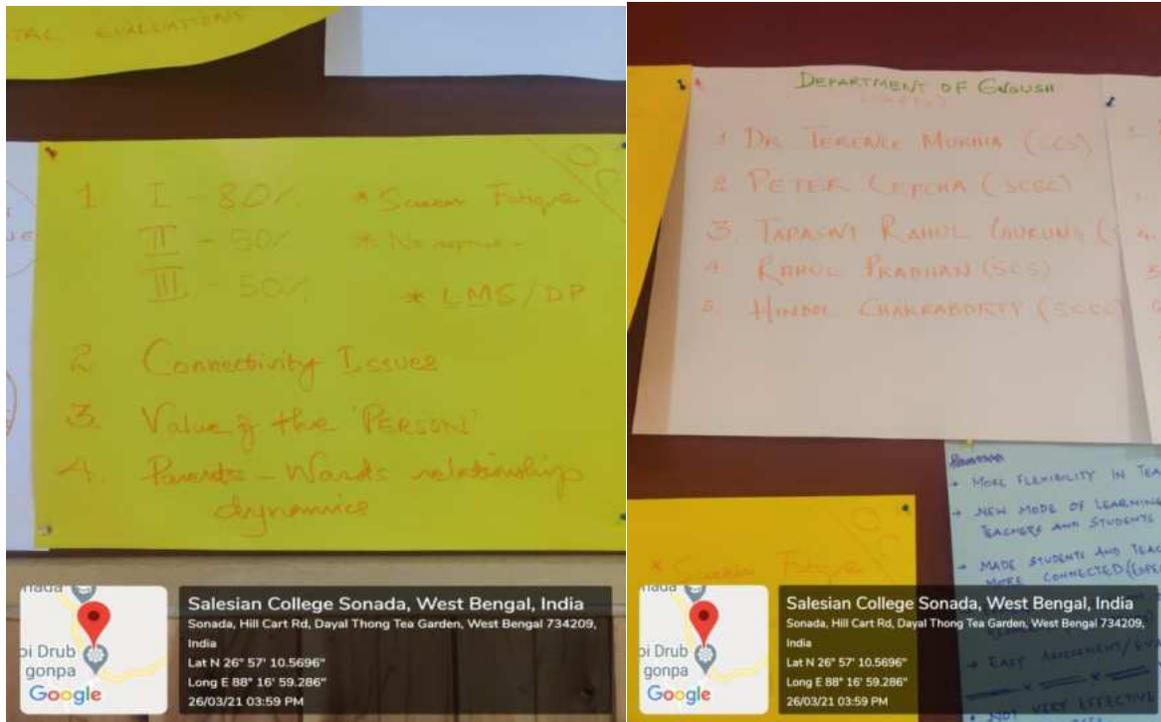
A summary of ideas that came out as a result of this exercise is presented here:

Problems faced during the online + blended mode of teaching

- Internet/ Technical problem

- Passive participation of students

- Limited/No access library

- Student monitoring

- Hindrance in smoothly conducting practical classes

- Low attendance

- Lack of interactivity and feedback

- Thin line between personal and professional life

- Lower number of students' participation

- Hectic schedule for teachers

Prospects of the online mode:

- Online mode provided flexibility to teachers as well as students

- Use of ICT

- Access to a lot of webinars and workshops

• Conduction and participation of faculty and students in various panel discussions, workshops and interactive sessions.

- Earn while you learn where some students were working part time.

Prospects of the blended mode:

• First Semester students got an opportunity to be acquainted with the climate of the institution as well as their peers.

- Doubt clearance/ revision for students

- Conduction of practical classes

- Group activities

- Access to libraries

- Educational tours/ Field trips

- Student evaluation

- Completion of AECC projects

- Faculty Development Programmes

- Faculty-student interaction

- Proper learning environment

- Organizing the Model of United Nations programme

• Organizing of various programmes by NSS, NCC, Women's Cell

• Conduction of sports training and competition.

• Active participation of students in organizing various events

Group photo – Day 1

Day two began at 9:00 am with a prayer service led by Br Jose, Vice Principal, SCS.

Tasks planned for Day 2

Session IV

- Planning for the year 2021 (Individual Faculty & Departmental level)
- Everyone was once again separated into departmental groups to formulate in detail the outcome based planning for the year 2021. This was followed by presentations on the same by all the departments.

Salesian College Sonada, West Bengal, India
Sonada, Hill Cart Rd, Dayal Thong Tea Garden, West Bengal 734209, India
Lat N 26° 57' 10.5696"
Long E 88° 16' 59.286"
26/03/21 10:22 AM

-

Salesian College Sonada, West Bengal, India
Sonada, Hill Cart Rd, Dayal Thong Tea Garden, West Bengal 734209, India
Lat N 26° 57' 10.5696"
Long E 88° 16' 59.286"
26/03/21 10:44 AM
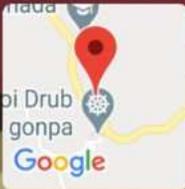
Salesian College Sonada, West Bengal, India
Sonada, Hill Cart Rd, Dayal Thong Tea Garden, West Bengal 734209, India
Lat N 26° 57' 10.5696"
Long E 88° 16' 59.286"
26/03/21 11:00 AM

Session V

-Rubrics of Outcome Based Education – Dr P Baba Gnanakumar

-The key speaker of the day, Dr. P Baba Gnanakumar from Kristu Jayanti College, Bengaluru, joined the session online and delivered a presentation on "Rubrics of Outcome Based Education". In his lecture, he explained in detail the implementation of the Rubrics method in OBE. He emphasized mainly on Bloom's Taxonomy as the basis for Rubrics method of assessment.

PowerPoint Presentation by Dr P Baba Gnanakumar

Salesian College Sonada, West Bengal, India
Sonada, Hill Cart Rd, Dayal Thong Tea Garden, West Bengal 734209, India
Lat N 26° 57' 10.5696"
Long E 88° 16' 59.286"
26/03/21 12:06 PM

Session VI

 – Planning for the year 2021 (Clubs, Cells, Deanery, College level)

- After a short lunch break, all the faculties were divided Deanery-wise to discuss the various activities at the Deanery level for the year 2021. The various clubs and cells also did the same. Apart from this, each member of the faculty also jotted down their personal academic plans of the year. Following the discussion, the faculty members then came together for the sharing of the activities they have planned. Here, the Sociology team also spoke on the Service Learning programme.

Salesian College Sonada, West Bengal, India
Sonada, Hill Cart Rd, Dayal Thong Tea Garden, West Bengal 734209, India
Lat N 26° 57' 10.5696"
Long E 88° 16' 59.286"
26/03/21 02:38 PM

Salesian College Sonada, West Bengal, India
Sonada, Hill Cart Rd, Dayal Thong Tea Garden, West Bengal 734209, India
Lat N 26° 57' 10.5696"
Long E 88° 16' 59.286"
26/03/21 02:38 PM

Salesian College Sonada, West Bengal, India
Sonada, Hill Cart Rd, Dayal Thong Tea Garden, West Bengal 734209, India
Lat N 26° 57' 10.5696"
Long E 88° 16' 59.286"
26/03/21 02:41 PM

Salesian College Sonada, West Bengal, India
Sonada, Hill Cart Rd, Dayal Thong Tea Garden, West Bengal 734209, India
Lat N 26° 57' 10.5696"
Long E 88° 16' 59.286"
26/03/21 02:42 PM

Presentations of the various Deaneries

A summary of ideas that came out as a result of this exercise is presented here

- Keeping in mind the outcome based education, the faculty prepared and planned out their activities for the academic year 2021
- Faculty members came together at the departmental level and sketched out various events and activities corresponding to their respective papers so as to implement otcome based education.
- Some Outcome Based activities that were discussed are listed below :
- Workshop on research methodology specifically for 6th semester students
- Workshops on short film and documentary making

- Service learning for the paper "Rural Sociology"
- Collaborative ventures with in-house community radio, Radio Salesian.
- Inter campus collaborations
- Students exchange programme
- Departmental orientations
- Literary fest (Hayfever)
- Video + audio tutorials
- Film screenings
- Role plays and simulations
- Conducting webinars, special lectures etc
- Group Discussions
- Paper Presentations by the students
- Case Studies

- Similarly, at the Deanery level, the points and activities for 2021 were :
- Inscape (college fest SCSC)
- Annual Sports
- LOP- Graduation and Gratitude Day
- Christmas Gathering
- Common orientation
- Ethnic Day
- TIST and Science journal
- DIGITREK
- Technokrat
- Bhasa Manyata Diwas
- Innovision
- Webinar, seminar, paper presentation
- Radio programmes on community issues
- MUN
- Financial literacy event
- tech.com fest
- Club activities
- Cell activities
- Faculty outing

The two-day event concluded with the vote of thanks by Fr George and Br Jose, followed by a photo session, tea and the departure of the faculty members of the Siliguri campus. 15 faculty members from SCSC and 25 from SCS were present physically for the programme. The programme also went live online via GMeet.

Concluding session

Group photo – Day 2

Special Responsibilities:

Facilitation: CS Chandan Gupta, Anirban Ghosh & Dr Terence Mukhia
Reports & Photographs: Shruti Chettri & Nawaneeta Subba
Logistics: Dhiren Newar & Sradha Pradhan

Salesian College Siliguri

Faculty Training & Development Programme on Outcome Based Teaching, Learning and Evaluation (OBTLE)

30 March 2021

A Faculty Training & Development Programme on OBTLE (Outcome Based Teaching, Learning and Evaluation) was organized on 30th March by the Salesian College authority at Siliguri Campus. The programme emphasized evaluating the last semester's activities and to make a concrete strategy for the upcoming semesters, 2021 based on OBTLE. The program started at 9:00 AM in AV Hall, Salesian College, Siliguri Campus. It was formally inaugurated by Fr. (Dr.) George Thadathil (Principal, Salesian College) with a prayer and followed by a short lecture on the purpose of the programme. He congratulated everyone for the efficient functioning of the college within the Covid pandemic related restrictions and encouraged an accurate evaluation and planning for facing the challenges in the upcoming academic year.

Don Bosco Rd, Ward 41, Don Bosco Colony, Siliguri, West Bengal 734004, India

Latitude
26.7469282°

Local 09:13:48 AM
GMT 03:43:48 AM

Longitude
88.4450043°

Altitude 84.9 meters
Tuesday, 03-30-2021

After the inaugural lecture, Mr. Peter Lepcha (Dean, Arts & Humanities, Salesian College, Siliguri) explained the process and system of evaluation and instructed every department to sit and make the evaluation report as well as strategies in a documented form. The respective departments along with the faculty members dispersed to brainstorm and formulate the events and activities for the upcoming semesters as well as evaluate the previous semester performance. After the active participation of the faculty members, all the departments came up with an elaborate report of evaluation and planning.

Don Bosco Rd, Ward 41, Don Bosco Colony, Siliguri, West Bengal 734004, India
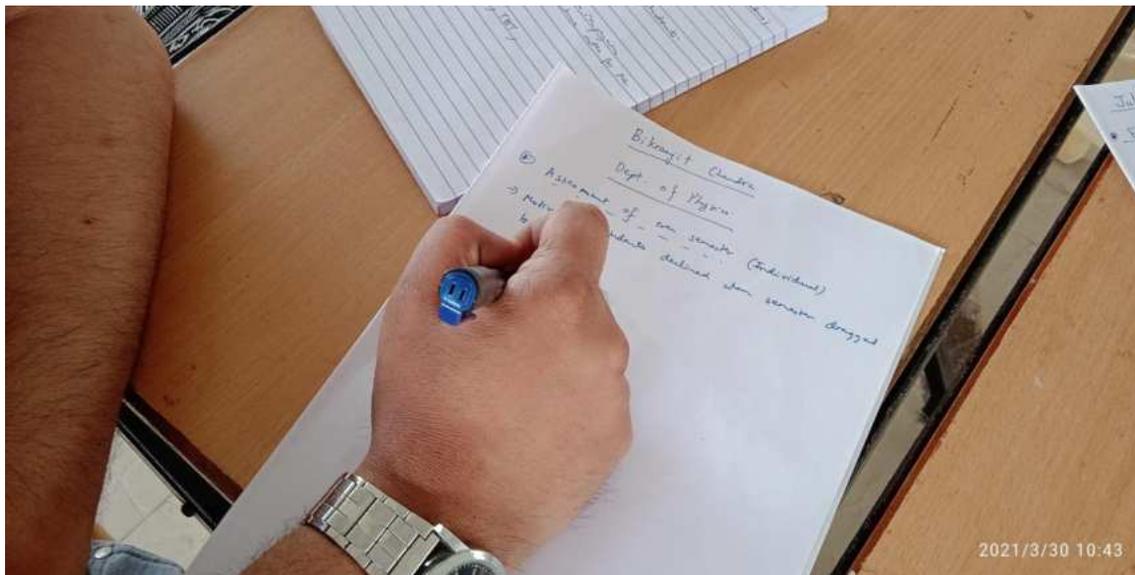
Latitude
26.746715000000002°

Longitude
88.44551333333332°

Local 10:44:17 AM
GMT 05:14:17 AM

Altitude 87.4 meters
Tuesday, 03-30-2021

The Second Session of the program started at 11:45 AM after a short tea break, one representative from each department presented the detailed evaluation and planning report respectively. Within a limited time frame, all the departments shared their achievements and challenges in the last semester elaborately and presented their evaluation based strategies for the academic year 2021. This was followed by a presentation on Service Learning and OBTLE for providing a proper understanding of the same by Ms. Arunima Bhowmick (Assistant Professor, Dept. of Sociology, Salesian College, Siliguri)

Don Bosco Rd, Ward 41, Don Bosco Colony, Siliguri, West Bengal
734004, India

Latitude
26.7469865°

Longitude
88.4451255°

Local 01:05:52 PM
GMT 07:35:52 AM

Altitude 84.8 meters
Tuesday, 03-30-2021
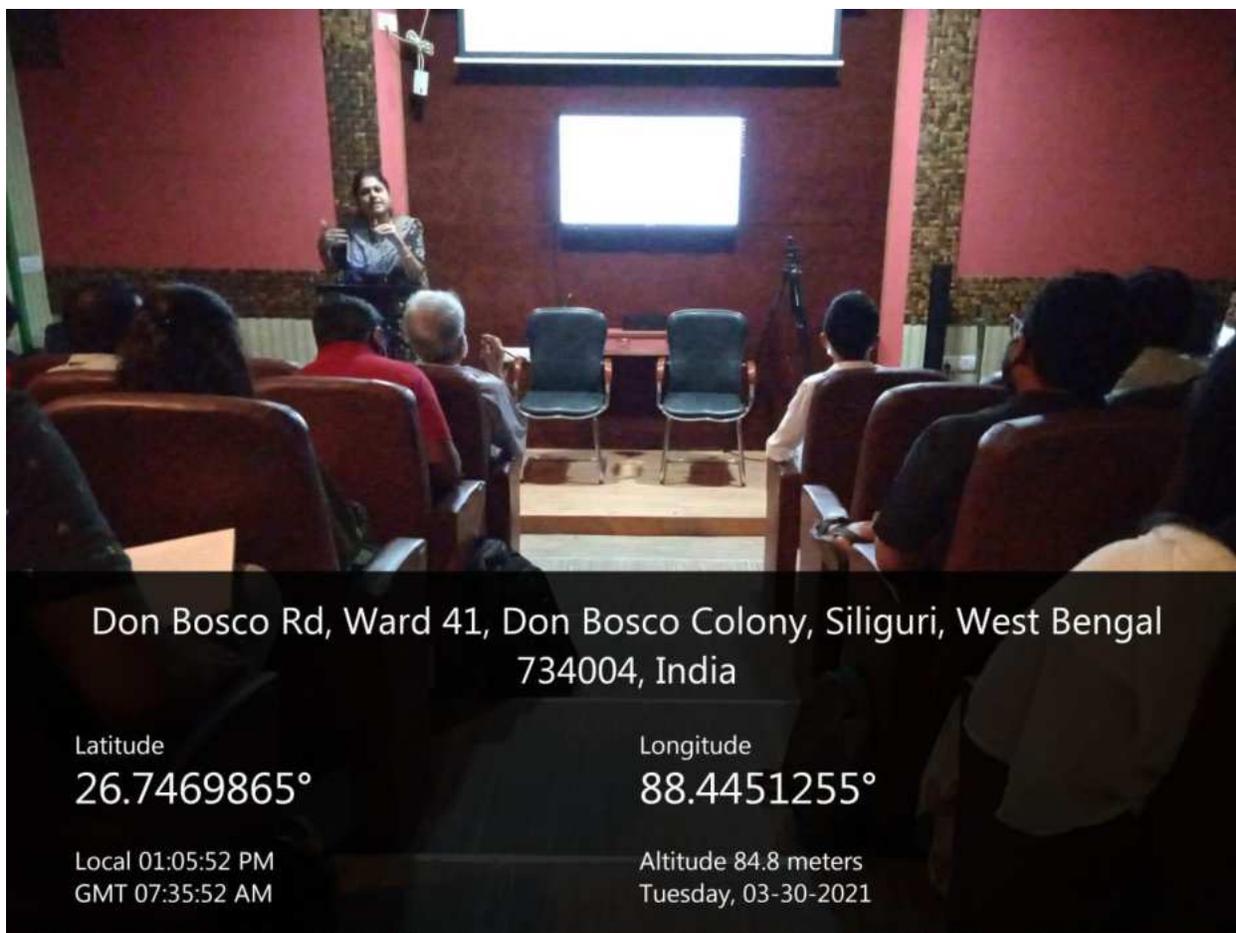
In the third session, all the three streams (Arts, Commerce and Science) of the college discussed their planning for forthcoming even semester in clubs, cells, deanery and college level. They made their plans for the entire academic year of 2021-22. After the discussion, representatives of all the three streams presented their proposed planning one by one and asked for inputs and suggestions.

Don Bosco Rd, Ward 41, Don Bosco Colony, Siliguri, West Bengal 734004, India

Latitude
26.74692°

Longitude
88.44533166666666°

Local 02:37:13 PM
GMT 09:07:13 AM

Altitude 77.3 meters
Tuesday, 03-30-2021

The fourth and final Session was a Concluding Session and it was conducted by Fr. (Dr.) George Thadathil in the Killian House at around 3:00 PM. In a short speech, he asked for personal and professional commitments for the year from all the respective faculties. He allowed all the participants to talk about their planning or commitments for the forthcoming year.

The Deans and Program Coordinators also shared their views, observations and feedback regarding the program. Fr. Principal in his very short concluding lecture talked about the importance of commitments and encouraged everyone for fulfilling their promises and commitments.

Don Bosco Rd, Ward 41, Don Bosco Colony, Siliguri, West Bengal 734004, India

Latitude
26.746551666666665°

Longitude
88.44532°

Local 03:18:39 PM
GMT 09:48:39 AM

Altitude 78.1 meters
Tuesday, 03-30-2021

The programme concluded at around 4:00 PM with some light-hearted moments comprising of group photo and tea session.

Don Bosco Rd, Ward 41, Don Bosco Colony, Siliguri, West Bengal 734004, India

Latitude
26.746943°

Local 04:11:40 PM
GMT 10:41:40 AM

Longitude
88.4451411°

Altitude 84.9 meters
Tuesday, 03-30-2021

Salesian College, Sonada

A Don Bosco Institution
NAAC Accredited A Grade (3rd Cycle)
& twice UGC Certified College with Potential for Excellence (CPE)

Webinar:

1	Title of the Webinar:	Research and Methodology
2	Date:	24th August '2021
3	Time:	10:00am
4	Mode:	Online
5	Link:	Meet.google.com/qcq-xdxe-sgh
6	Total Number of Days:	1
7	Duration of Event (Days):	1 Hour
8	Name of the Resource Person-1:	Dr Sukanta Nandi.
9	Name of the Resource Person-2:	N/A
10	Name of the Resource Person-3:	N/A
11	Organized by Dept/Club/Cell /Committee:	BCA Department
12	Total Number of Participants:	36
13	Conveners:	1
14	Co Conveners:	2
15	Faculty Incharge of Report & Upload in ERP:	Nikhil Pradhan

The Faculty inchargeof Report must submit the detailed reports, documents and geo tagged Photos of the events to the IQAC office within 2 days of the completion of the event and upload the reports in the College ERP.

Webinar On:
Research and Methodology

On 24th of August B.C.A department organised a webinar on "Research and Methodology", the Resource person of the event was Dr Sukanta Nandi. The webinar started with an introduction of Dr Sukanta Nandi by host of the event Miss Priyadarshini Pradhan. Rector Father Tomy Augustine gave a warm welcome to everyone present in the webinar and started the webinar with a prayer. Dr Sukanta Nandi keeping in mind the participants of webinar was under graduate students made the topic Research and Methodology very simple and effective. Dr Sukanta almost gave an hour of lecture and presentation for the topic. After he finished the presentation Vice principal Br Jose interacted with the resource person and participants with his observation on the presentation and gave his valuable thoughts and encouraged the students to start with some small projects and research. Mr Nikhil Pradhan at last concluded the event with a vote of thanks to resource person Dr Sukanta Nandi for accepting the proposal of resource person and giving his valuable time. Mr Nikhil Pradhan also appreciated and thanked all the heads of management, faculty and everyone present in the webinar.

Signature

Name: Nikhil Pradhan
Designation: Asst Professor
Date: 16th August
Salesian College, Sonada

Finance Section:

1	Budget (Rs):	
2	Is Funds Initiated by College? (Yes/No)	
3	Amount (Rs):	
4	Is Funds Initiated by Department? (Yes/No)	
5	Amount (Rs):	
6	Is Funds Initiated by External Agencies? (Yes/No)	
7	Amount (Rs):	
8	Approved by Bursar:	
9	Actual Expenditure (Rs):	
10	Bill Attached? (Yes/No)	

_____
Signature

Name:
Designation:
Date:
Salesian College, Sonada

Attendance:

No.	Name:	Department
1	Fr Tomy Augustine	Rector
2	Br Jose	Vice Principal
3	Nikhil Pradhan.	B.C.A
4	Priyadarshini Pradhan.	B.C.A
5	Vivek Shrestha.	B.C.A
6	Aditi Sundas.	B.C.A
7	Bapi Soren.	B.C.A
8	Bikhyat Thami.	B.C.A
9	Anurag Thapa.	B.C.A
10	Choden Tamang.	B.C.A
11	Nezian Lepcha.	B.C.A
12	Nikita Gupta.	B.C.A
13	Samar Soren.	B.C.A
14	Ranantesh Mondal.	B.C.A
15	Nikita Gupta	B.C.A
16	Rahil Lama	B.C.A
17	Aakancha Rai	B.C.A
18	Chaden Sherpa	B.C.A
19	Anjali Tamang	B.C.A
20	Yugant Rai	B.C.A
21	Rezina Rai	B.C.A
22	Yadika Prasad	B.C.A(Siliguri)
23	13 students from siliguri	B.C.A(Siliguri)
24	Dr Sukanta Nandi	Resource Person
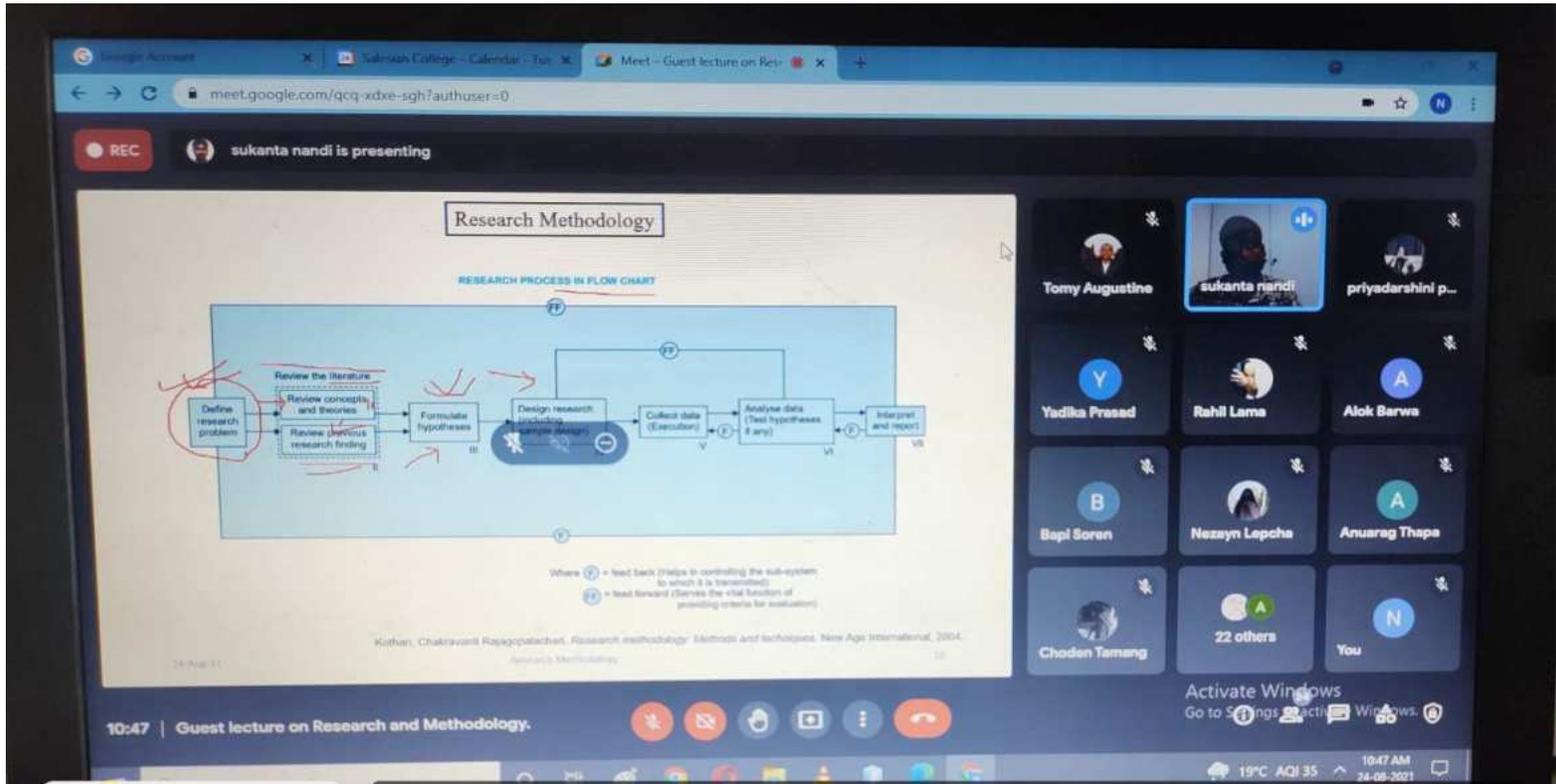
Dayal Thong Tea Garden, West Bengal, India
NH110, Dayal Thong Tea Garden, West Bengal 734209, India
Lat N 26° 57' 10.4544"
Long E 88° 16' 59.4984"
24/08/21 10:47 AM

Verified & Approved By:

1. Mr. Nikhil Pradhan **(HoD, BCA)**

Signature

2. Mr. Prashant Rai **(Event Coordinator)**

Signature

3. Dr. Terence Mukhia**(IQAC Coordinator)**

Signature

Co-ordinator
Internal Quality Assurance Cell
Salesian College Sonada
Darjeeling, W.B.- 734209

4. Mr. Dhiren Newar**(IQAC Secretary)**

Signature

Secretary (SCS)
Internal Quality Assurance Cell
Salesian College Sonada
Darjeeling, W.B.- 734209

Br. Augustin Joseph sdb
Vice Principal
VICE PRINCIPAL
Salesian College
P.O. Sonada, Dt. Darjeeling
W. Bengal - 734209

5. Br. Augustin Joseph **(Vice Principal)**

Signature

Salesian College, Sonada

Event & Activities:

1	Title of the Event:	Research Scholars' Workshop (RSW)
2	Date:	8th November '2021
3	Time:	9:00 am to 3:00 pm
4	Mode / Venue :	Research Centre, Sonada Campus
5	Link:	Offline.
6	Total Number of Days:	1 Day
7	Organized by Dept/Cell/Club/Committee:	Research & Publication Cell.
8	In Collaboration with:	N/A
9	Event Organizers:	Fr. Tomy Augustine (Rector, SCS)
10	Faculty Incharge of the Event:	Dr. Terence Mukhia (Dean of Arts & Humanities.
11	Total Number of Participants:	30
12	Total Number of Faculty Involved:	2
13	Faculty Incharge of Report & Upload in ERP:	Mr. Dhiren Newar (IQAC Secretary)

The Faculty incharge of Report must submit the detailed reports, documents and geo tagged Photos of the events to the IQAC office within 2 days of the completion of the event and upload the reports in the College ERP.

REPORT

RESEARCH SCHOLARS' WORKSHOP
08 November '2021

Research Scholars' Workshop was held on 8 November 2021 in the newly inaugurated Research and Publication centre. The resource persons for the workshop were Prof. Irshad Ahmed, Prof. G.N. Roy and Fr. Prof. George Thadathil.

The first session consisted of a talk by Prof. Irshad Ahmed on Research and Research Writing. It was followed by Ph.D scholars having one to one meeting with the resource persons to discuss issues that needed clarification and guidance. The others had a sharing session on their research interest and on writing papers which was moderated by Dr. Terence Mukhia.

It was followed by a presentation on Undergraduate Research by Fr. Dr. Tomy Augustine. In the post lunch session the departments met together to chalk out their plan for promoting undergraduate research among final year students followed by general assembly in which the departments shared their plans. The workshop concluded with a valedictory function during which Prof. G.N. Roy shared his views on undergraduate research.

Fr. Tomy Augustine
Report by:

Name: Fr. Tomy Augustine
Designation: Rector, SCS
Date: 8th November '2021
Salesian College, Sonada

Attendance:

No.	Name:	Department
1	Prof. Irshad Ahmed	Resource Person
2	Fr. Prof. George Thadathil	Principal
3	Fr. Tomy Augustine	Rector
4	Fr. Nirmal Toppo	Bursar
5	Dr. Terence Mukhia	Dean of Arts & Humanities
6	Mr. Mr. Uday Malla	Dean of B.Voc, B.Com & BCA
7	Mr. Dhirendra Newar	B.Voc
8	Mrs. Tshering D. Sherpa	B.Voc
9	Ms. Kriti BK	B.Voc
10	Mr. Manoresh Thapa	B.Com
11	Ms. Shreya Agarwal	B.Com
12	Mr. Nikhil Pradhan	BCA
13	Ms. Priyadarshini Pradhan	BCA
14	Mr. Vivek Shreshta	BCA
15	Mr. Rahul Pradhan	English
16	Ms. Tapaswi Gurung	English
17	Mr. Prayash Rai	History
18	Ms. Anisha Limbu	History
19	Ms. Shruti Chettri	Mass Com
20	Ms. Shikshita Dewan	Mass Com
21	Mr. Abhijit Rey	Mass Com
22	Mr. Pawan Rai	Political Science
23	Ms. Sneha Mangar	Political Science
24	Jubin Rana	Political Science

25	Mr. Samip Sinchuri	Sociology
26	Ms. Sophia Rai	Sociology
27	Mrs. Nomu Sherpa	Sociology
28	Ms. Sumina Chettri	Social Work
29	Ms. Edna Chettri	Social Work
30	Mr. Rakesh Saibo	Physical Education

Salesian College Sonada

Research Scholars' Workshop

08 Nov 2021 | 09:00 am to 03:00 pm

Resource Persons

Prof. Irshad Ahmed
Fr. Prof. George Thadathil, SDB

09:00 am:	Registration
09:15 am:	Inaugural Session
09:30 am:	Research & Research Paper Writing - Prof. Irshad Ahmed
10:30 am:	Tea Break
10:45 am:	Research Consultation with Prof. Ahmed/Prof. George Thadathil
	Sharing Research Interests by Faculty - Dr. Terence (Moderator)
11:45 am:	Undergraduate Research - Fr. Dr. Tomy Augustine
12:30 pm:	Lunch
01:15 pm:	Departmental Meeting to plan Undergraduate Research
01:45 pm:	General Assembly - Presentation by Departments
02:45 pm:	Valedictory Function
03:00 pm:	Tea, Departure

Lunch coupon will be available @ Rs. 100/-

Organising Committee

Fr. (Prof.) George Thadathil, sdb Principal, IQAC Chairperson	Fr. Nirmal Toppo, sdb Administrator & Campus Minister	Mr. Dhiren Newar IQAC Secretary
Fr. (Dr.) Tomy Augustine, sdb Coordinator, Research & Publication	Dr. Terence Mukhia Dean & IQAC Coordinator	Ms. Sradha Pradhan Campus Coordinator
Bro. Jose Puthenpurackal, sdb Vice Principal	Mr. Uday Mall Dean & Examination Coordinator	

Salesian college Sonada, West Bengal, India
Salesian college Sonada, West Bengal 734209, India
Lat 26.952886°
Long 88.283237°
08/11/21 09:20 AM

1. Fr. Tomy Augustine **(Rector)**

Fr. Tomy Augustine
_____
Signature

2. Mr. Prashant Rai **(Event Coordinator)**

_____
Signature

3. Dr. Terence Mukhia **(IQAC Coordinator)**

_____
Signature

Co-ordinator
Internal Quality Assurance Cell
Salesian College Sonada
Darjeeling, W.B.- 734209

4. Mr. Dhiren Newar **(IQAC Secretary)**

_____
Signature

Secretary (SCS)
Internal Quality Assurance Cell
Salesian College Sonada
Darjeeling, W.B.- 734209

Br. Augustin Joseph sdb
Vice Principal
VICE PRINCIPAL
Salesian College
PO. Sonada, Dt. Darjeeling
W. Bengal - 734209

5. Br. Augustin Joseph **(Vice Principal)**

_____
Signature