



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>SALESIAN COLLEGE</b>
• Name of the Head of the institution	<b>Fr (Dr) Babu Joseph SDB</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone No. of the Principal	<b>03532545622</b>	
• Alternate phone No.	<b>03532545627</b>	
• Mobile No. (Principal)	<b>9002560725</b>	
• Registered e-mail ID (Principal)	<b>salesiancollegesonada@gmail.com</b>	
• Address	<b>Address 1 - Salesian College, Sonada, Village - Gorabari, Sonada P.O.   Address 2 - Salesian College, Siliguri Campus, Don Bosco Connector Road, Post Box No:- 73, Siliguri, West Bengal - 734001, INDIA</b>	
• City/Town	<b>SONADA &amp; SILIGURI (Campus)</b>	
• State/UT	<b>West Bengal</b>	
• Pin Code	<b>734209</b>	
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>31/05/2023</b>	
• Type of Institution	<b>Co-education</b>	

• Location	<b>Semi-Urban</b>				
• Financial Status	<b>UGC 2f and 12(B)</b>				
• Name of the IQAC Co-ordinator/Director	<b>Dr Terence Mukhia</b>				
• Phone No.	<b>03532545627</b>				
• Mobile No:	<b>9002371615</b>				
• IQAC e-mail ID	<b>iqac@salesiancollege.net</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://salesiancollege.ac.in/wp-content/uploads/2025/01/AOAR-2022-2023.pdf">https://salesiancollege.ac.in/wp-content/uploads/2025/01/AOAR-2022-2023.pdf</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://salesiancollege.ac.in/wp-content/uploads/2025/01/HBC_2023-24.pdf">https://salesiancollege.ac.in/wp-content/uploads/2025/01/HBC_2023-24.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>C++</b>	<b>68.05</b>	<b>2004</b>	<b>16/09/2004</b>	<b>15/09/2009</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.16</b>	<b>2012</b>	<b>10/03/2012</b>	<b>09/03/2017</b>
<b>Cycle 3</b>	<b>A</b>	<b>3.04</b>	<b>2019</b>	<b>20/05/2019</b>	<b>31/12/2028</b>
<b>6.Date of Establishment of IQAC</b>			<b>22/12/2004</b>		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	

<b>8. Provide details regarding the composition of the IQAC:</b>	
<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
IQAC played a crucial role in gathering feedback from diverse stakeholders, analyzing the collected information and taking necessary actions accordingly.	
For the holistic development and upliftment of the students, IQAC played a significant role in promoting and organizing Webinars, Seminars, Special talks and Guest lectures during the session.	
For the professional development of the faculty members, IQAC conducted Faculty Development Program on Outcome Based Learning on 3rd, 4th & 5th January, 2024.	
Under the guidance of IQAC, Career counselling and Campus Recruitment Drive was carried out.	
Under the guidance of IQAC, Life Orientation Programme was conducted for the graduating batch of students.	
<b>12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>	

Plan of Action	Achievements/Outcomes
Seminars to be organised	Many Seminars were organised during the year by various Departments.
To organise Extension activities	Several Extension activities were organised by various Clubs and Departments.
Collect feedback from Stakeholders	Multiple feedback were collected from the Stakeholders and analysed in the session 2023-24.
To organise Women Cell activities	Women Cell of the college organised various Seminars, Orientation and Training Programmes during the year to create awareness among women.
To Sign MoUs	Salesian College signed multiple MoUs during the Academic Year with various Institutions and Organisations.
To organise Parents Teacher Meeting	On the following dates - 01/09/23, 12/10/23, 11/10/23, 13/10/23, 06/11/23, 25/11/23, 09/12/23, 18/03/24, 10/05/24, 13/05/24 Parents Teacher Meeting was conducted by all Departments.
<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
College Coordinating Council/Governing Body	25/04/2024
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>Year</li> </ul>	

Year	Date of Submission
Nil	Nil

### 15. Multidisciplinary / interdisciplinary

Discipline, defined as a "branch of knowledge," holds a central place within the framework of Salesian pedagogy, which embraces both multidisciplinary and interdisciplinary approaches. Salesian College follows a multidisciplinary approach, where multiple disciplines work independently toward common problem-solving but with limited interaction. While knowledge is drawn from different disciplines, it remains within the boundaries of each respective field. The college's curriculum framework actively promotes this approach, offering a Double Major facility under the NEP-2020 framework. Faculty members design multidisciplinary courses that allow students to explore diverse subjects, fostering critical thinking and the ability to integrate knowledge from multiple fields—an essential skill for addressing complex real-world challenges. Recognizing the significance of integrating knowledge, methods, and perspectives from various disciplines, the college also fosters interdisciplinary learning. Numerous regional, state-level, national, and international seminars and conferences are intentionally designed to be multidisciplinary. These events focus on identifying challenges and developing solutions through collaborative approaches, bringing together experts and researchers to engage in cross-disciplinary dialogues. Such interactions nurture collaboration, encourage diverse perspectives, and facilitate innovative problem-solving. The college further adopts an interdisciplinary approach, where different disciplinary backgrounds engage in joint, coordinated, and continuously integrated efforts. This process ranges from sharing ideas to fully integrating concepts, methodologies, and procedures into a cohesive whole. Regular interactions between students and faculty members across departments encourage interdisciplinary collaboration, leading to well-rounded research projects. Faculty members actively promote interdisciplinary learning by volunteering to teach additional courses such as Remedial English, Preparation for Competitive Exams, Career-Oriented Programmes, and Value Education to students from various disciplines. This interdepartmental collaboration enriches the learning experience and fosters the exchange of ideas and perspectives. A structured interdisciplinary ecosystem is maintained through interdepartmental collaboration, inter-deanery meetings, and regular departmental follow-ups. The college encourages cross-disciplinary initiatives by facilitating dialogue and cooperation among departments. Inter-

deanery programmes and events provide students with opportunities to interact with peers from different disciplines, enhancing both multidisciplinary and interdisciplinary problem-solving skills while incorporating global perspectives through intercultural exchanges. The biannual Research Scholars' Workshops specifically promote research of a multi- and interdisciplinary nature. Scholars from various disciplines present their work, facilitating interdisciplinary exchange that broadens their research perspectives and encourages exploration of new academic avenues. Additionally, the Undergraduate Research Programme supports multidisciplinary and interdisciplinary research among undergraduate students, offering a platform for projects that transcend traditional academic boundaries. Through its academic and co-curricular initiatives, Salesian College effectively integrates both multidisciplinary and interdisciplinary approaches, contributing to the holistic development of students and preparing them to become responsible and engaged citizens.

#### **16. Academic bank of credits (ABC):**

As a mandatory step Salesian College (Autonomous) has integrated its students into the DigiLocker framework by registering with the National Academic Depository. The Exam Committee with the help of HoDs of various departments ensures that the students have fulfilled the procedure of acquiring ABC ID. Each HoD ensures that the students are assigned a unique ABC ID, offering them an interactive dashboard and the option to participate in a choice-based credit transfer network. Usually, a slot is provided for an input session on the significance of ABC ID during an Orientation Programme of the newly admitted students in the beginning of academic session. The students are conscientized about the requirement of ABC ID in relation to centralized record keeping, simplification of credit transfers, support in student mobility from one institution to another, interdisciplinary opportunities across multiple fields fostering holistic education and facilitation of accreditation and quality assurance. Faculty members make themselves available to help students create ABC ID immediately after the input session. Such a digital facility to accumulate, store and transfer credits ensures seamless access, retrieval, verification and authentication of academic records internationally. Since this is rather a recent initiative, the students and faculty members are encouraged to explore further possibilities and accumulate credit points even through online learning platforms like MOOC and SWAYAM.

#### **17. Skill development:**

Salesian College adheres to UGC guidelines in providing skill-based

education, a key driver of economic growth and national development. The college offers a three-year B.Voc Degree programme, creating numerous opportunities for students to enhance their subject-specific skills. This programme ensures vertical mobility, allowing students to earn a one-year diploma upon completing the first year, an advanced diploma in the second year, and a B.Voc degree after three years. Skill development is seamlessly integrated into the curriculum. Each department offers Skill Enhancement Courses (SEC) that emphasize practical learning, increasing job opportunities at local, regional, and national levels. Additionally, specialized skill-based courses, such as the Beautician's Course and Food & Beverages training, provide hands-on experience to equip students with industry-relevant competencies. Recognizing that skill development extends beyond students, the college also invests in faculty and support staff. Faculty Training Programmes (FTPs) and Faculty Development Programmes (FDPs) are regularly conducted to enhance teaching and learning effectiveness. Moreover, the college offers Special Training Programmes on Enterprise Resource Planning (ERP) and IT facilities, which are in high demand in today's technological landscape. These initiatives help faculty and staff stay updated with modern industry trends, ultimately enhancing employability prospects. Salesian College also provides various internship and practical training opportunities. Library Internships offer students hands-on experience in library management, documentation, and organization, exposing them to the complexities of library operations. Community Radio Internships train students to become skilled radio jockeys (RJs), reporters, and media professionals. The college prioritizes sports skill development by offering coaching in Volleyball, Football, Basketball, Cricket, Badminton, and Table Tennis, fostering physical fitness, teamwork, discipline, leadership, and a competitive spirit. In addition, Salesian College nurtures organizational and rhetorical skills through activities such as Elite Talk (Coherencia), Salesian Model United Nations (SMUN), elocutions, extempore speech competitions, debates, and student-led morning assemblies. To promote entrepreneurial and creative skills, the college organizes Socially Useful Productive Work (SUPW), Bamboo Craft workshops, and Skill Up programmes, encouraging students to develop innovative business proposals. The Research and Publication Centre plays a crucial role in enhancing research skills among faculty, students, and external scholars. Writing skills are further refined through theoretical classes and contributions to peer-reviewed journals, as well as the college magazines, SCSpeaks and Sparkle. Opportunities for artistic skill development are provided through performing arts, including drawing competitions, Talent Hunt, Voice of SCS, and other cultural and theatrical events. Social and interpersonal skills are

cultivated through Youth Centre Engagements (YCE), club activities, and events organized by the National Service Scheme (NSS) and the National Cadet Corps (NCC). Additionally, the college offers career-oriented skill development programmes, including the Assistant Beauty Therapist (ABT) course and various Career-Oriented Programmes (COP) in Music, Communicative English, Sports Management, Travel and Tourism Management, and Computer Applications. Through these comprehensive skill development initiatives, Salesian College prepares both students and faculty to face real-world challenges with confidence, equipping them with a competitive edge in their respective fields.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Salesian College places great emphasis on the Indian Knowledge System (IKS), which is deeply rooted in Jnan (knowledge), Vignan (science), and Jeevan Darshan (philosophy of life), serving as its guiding principle. Recognizing its significance, the college actively integrates IKS into its curriculum, particularly in the Darjeeling district. The Philosophy Department introduces students to the profound teachings of ancient scriptures, including the Vedas, Upanishads, Ramayana, Mahabharata, and Bhagavad Gita. Students are encouraged to explore the six Astik Darshanas—Nyaya, Vaiseshika, Samkhya, Yoga, Mimamsa, and Vedanta—as well as the Nastik Darshanas, which include Buddhism, Jainism, and Carvaka philosophy. These courses provide a comprehensive understanding of these philosophical systems and their relevance to Indian culture and spirituality. The college also offers courses on Indian culture, where students study the Purusharthas—Artha (wealth), Dharma (duty/righteousness), Kama (desire/pleasure), and Moksha (liberation)—and gain insights into the traditional Varnasrama Dharma and its adaptations in contemporary Indian society. Additionally, courses on tribal and subaltern philosophies help students explore the diverse philosophical traditions within India. The curriculum further includes the study of major South Asian religions, such as Hinduism, Buddhism, Jainism, and Sikhism, providing students with a broad understanding of their contributions to the intellectual and cultural landscape. Emphasizing physical well-being, the college promotes the practice of yogasanas to enhance students' physical health and mindfulness. Events like National Yoga Day and Independence Day celebrations highlight these practices, underscoring their role in maintaining a healthy lifestyle. To foster cultural diversity and religious harmony, Salesian College hosts an Ethnic Day annually, creating an inclusive environment that encourages cultural appreciation and mutual

understanding among students. The study of Indian history, from ancient to contemporary times, helps students grasp the nation's rich heritage and its cultural evolution over the centuries. The English Literature programme introduces students to India's classical literary masterpieces, including Kalidasa's plays, M?cchaka?ika by Shudraka, and selected excerpts from the Mahabharata. The college's Translation Centre plays a crucial role in promoting native Indian writers by translating their works into English and other languages, thereby preserving and disseminating regional literature. Recognizing the importance of Indian languages, the college offers courses in Hindi, Bengali, and Nepali. A special Nepali language course is organized for outstation students, enabling them to actively participate in college outreach programmes. Salesian College's commitment to integrating the Indian Knowledge System is evident through its diverse academic offerings, which provide students with a holistic understanding of India's intellectual, cultural, and spiritual traditions. In alignment with the Ministry of Education's objectives, the college promotes interdisciplinary research on various aspects of IKS, working to preserve and disseminate this rich heritage for future academic and societal applications. Encouraging outcome-based proposal writing for seminars, webinars, and conferences, the college actively contributes to spreading awareness of India's cultural legacy. Additionally, indigenous sports events and yoga programmes are promoted through regular talks and practical sessions, reinforcing the college's holistic approach to education.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Salesian College (Autonomous) prioritizes Outcome-Based Teaching-Learning (OBTL) to ensure effective educational delivery. The Deans of various deaneries, in collaboration with the Heads of Departments (HoDs), ensure that each department frames Course Objectives and Course Outcomes, which are shared with students at the beginning of every semester. Each faculty member specifies unit-wise Course Objectives and Outcomes, aligning them with Program Objectives and Outcomes, which, in turn, are mapped to the Institution's Vision and Mission. Additionally, graduate attributes and 21st-century skills are given due importance. At the institutional level, Revised Bloom's Taxonomy (RBT) serves as the foundation for teaching-learning pedagogy. Both formative and summative assessments incorporate this taxonomy. Continuous Internal Assessments (CIA) are conducted, culminating in the end-semester internal summative assessment, which precedes the University Exam. The Department of Education reviews end-semester summative assessment question papers to ensure compliance with Bloom's Taxonomy. To facilitate Outcome-

Based Education (OBE), Salesian College utilizes the Open Source Learning Management System (Moodle). This platform provides various assessment tools, such as Quizzes, Assignments, and Discussions, each of which can be configured to align with specific learning outcomes. Faculty members evaluate outcome achievement based on students' scores in these activities. These outcomes are further mapped to competencies. Each faculty member is responsible for mapping outcomes to competencies, while the HoD defines program-specific competencies. The System Administrator oversees the top-level competencies expected of graduating students. Moodle is primarily used for internal assessments, particularly to measure progress in the Cognitive domain. For Affective and Psychomotor domains, students receive additional points based on their participation in co-curricular activities. Outstanding contributions are recognized during the Graduation Ceremony, where the Principal's Award is conferred for academic excellence, and the President's Award is given for exceptional co-curricular achievements. To enhance the effectiveness of Outcome-Based Teaching-Learning, a variety of instructional methods are employed, including lectures, ICT-based learning, lab sessions, flipped classrooms, group discussions, projects, industry visits, field trips, excursions, internships, and collaborations with academic institutions or industry partners. All academic records, including attendance and CIA scores, are maintained in the Enterprise Resource Planning (ERP) system. Additionally, students' participation in seminars, conferences, field trips, workshops, outreach programs, service learning, cultural activities, NCC, NSS, and club activities is documented through a dedicated module called Event Reporting. Departmental activities are reviewed on a fortnightly and monthly basis by the Deans and IQAC Coordinator. At the end of each month, the management convenes a meeting to review past activities and plan for upcoming ones. Monthly Department Follow-up Meetings (DFMs) and IQAC Reviews are conducted to monitor the progress of Outcome-Based Teaching-Learning at the institution.

#### **20.Distance education/online education:**

Salesian College (Autonomous) recognizes the growing significance of distance and online education in today's world. It strives to provide educational opportunities to individuals who, due to various constraints, cannot attend on-campus programs. The college operates an IGNOU Study Centre at its Siliguri Campus, facilitating distance education programs offered by Indira Gandhi National Open University (IGNOU), a prestigious institution known for its quality education and globally recognized degrees. Additionally, Salesian College serves as an examination center for IGNOU Term-End Examinations. As

an IGNOU Study Centre, the college offers a range of undergraduate, postgraduate, and certificate programs, including BA (Bachelor of Arts), BCom (Bachelor of Commerce), BCA (Bachelor of Computer Applications), BTS (Bachelor of Tourism Studies), CTE (Certificate in Teaching English), CIT (Certificate in Information Technology), MCom (Master of Commerce), MTTM (Master of Travel and Tourism Management), and MCA (Master of Computer Applications). These programs enable students to earn degrees and certifications that are widely recognized both in India and abroad. The establishment of the IGNOU Study Centre has been instrumental in addressing the educational needs of students in the region. Over time, the centre has expanded its services, with dedicated faculty and staff providing continuous support and guidance to distance learners. The college management considers these initiatives an extension of its mission to reach education to the unreached, particularly those facing challenging circumstances. Distance education, facilitated through IGNOU and online learning initiatives, has become a crucial pathway for students unable to pursue traditional on-campus or full-time programs. The increasing availability of IT-based learning resources has further motivated students in India to embrace distance learning. Salesian College remains committed to meeting the expectations of such learners, ensuring they receive high-quality education and acquire the knowledge and skills essential for their personal and professional growth. To further promote lifelong learning, the college encourages its faculty members, students, and alumni to pursue higher education through distance and online modes. It provides access to its fully digitalized library, subject-matter expertise, and online resources to support learners in their academic pursuits. Additionally, the college facilitates student enrollment in Massive Open Online Courses (MOOCs) and SWAYAM courses, expanding learning opportunities beyond the regular curriculum. The college library plays a vital role in supporting online education by providing access to e-content through INFLIBNET. Students and faculty can explore e-resources via dedicated pages on the college website, significantly enhancing their research and learning capabilities. To streamline online teaching and learning, the college employs platforms such as Moodle and an in-house ERP system. These platforms enable course material distribution, online discussions, and assessments, ensuring a flexible and accessible learning experience for students. Salesian College's dedicated efforts to bring education to differently advantaged learners—those unable to attend on-site programs—have made a profound impact on the local community. Each year, hundreds of students graduate, contributing to the region's literacy rate and furthering the vision and mission of India.

## Extended Profile

<b>1.Programme</b>	
1.1	<b>22</b>
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>2.Student</b>	
2.1	<b>2449</b>
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>
2.2	<b>664</b>
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.3	<b>666</b>
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>1047</b>
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2	168
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	41
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	247
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	82
Total number of Classrooms and Seminar halls	
4.3	193
Total number of computers on campus for academic purposes	
4.4	786.57976
Total expenditure, excluding salary, during the year (INR in Lakhs):	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Salesian College (Autonomous), has developed a dynamic curriculum to meet regional, national, and international developmental needs. The college ensures its programs are relevant and effective by incorporating input from stakeholders and adapting to societal changes. It addresses contemporary issues such as environmental crises, social challenges, and trends in emerging literature. The curriculum includes courses on cyber- security, early childhood care, and counselling, emphasizing employability and adaptability.

The college updates its syllabus every 3-4 years in collaboration with experts from academia and industry, ensuring alignment with global standards. Program outcomes are designed to meet the requirements of national bodies like the University Grants Commission and the All India Council for Technical Education. The runs four- year undergraduate honours degree program that includes research opportunities for high- performing students. The curriculum emphasizes foundational theories of behavioural sciences, the history of psychology, and major theoretical approaches. It equips students with skills in assessment, diagnostics, and intervention practices, preparing them for clinical and non- clinical roles. Key program- specific outcomes (PSOs) include developing knowledge in general psychology, behavioural science theories, and experimental methods for psychological research. The program aims to foster independent thinking, self-sufficiency, and practical application of psychological tools for various settings.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="http://salesiancollege.ac.in/Event_records/2933/res/event_document/Detailed_report/1.1.1.pdf">http://salesiancollege.ac.in/Event_records/2933/res/event_document/Detailed_report/1.1.1.pdf</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

23

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

71

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

71

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

**Salesian College (Autonomous) integrates professional ethics, gender, human values, environment, and sustainability into its**

curriculum to support students' holistic growth. Professional ethics is emphasized to help students develop moral decision-making skills and integrity for their future roles. Courses and discussions on gender equality and diversity promote sensitivity and awareness, encouraging students to address gender-based issues and work towards a fair society.

Human values like empathy, respect, and social responsibility are included in various subjects, inspiring students to develop a sense of care for others and the community. Environmental education is integrated into the curriculum, raising awareness about ecological issues and promoting actions for a sustainable future. The Vanmahotsav tree plantation drive in collaboration with the West Bengal Forest Department is one such initiative that instills the importance of environmental conservation.

Workshops and awareness programs further strengthen these values. The Women's Cell has conducted empowerment programs in local tea gardens, promoting gender equality. Assemblies on days like World Mother Language Day and World Water Day highlight the importance of cultural heritage, social justice, and environmental care. Initiatives like traffic safety and drug abuse awareness prepare students to lead responsible and healthy lives, making them socially conscious individuals contributing to society.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

38

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	<a href="#">View File</a>

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above**

1099

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

578

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**      **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://salesiancollege.ac.in/Event_records/2918/res/event_document/Detailed_Report/1.4.1-1.4.2.pdf_1738296243.pdf">https://salesiancollege.ac.in/Event_records/2918/res/event_document/Detailed_Report/1.4.1-1.4.2.pdf_1738296243.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**      **B. Feedback collected, analysed and action taken**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://salesiancollege.ac.in/Event_records/2918/res/event_document/Detailed_Report/1.4.1-1.4.2.pdf_1738296243.pdf">https://salesiancollege.ac.in/Event_records/2918/res/event_document/Detailed_Report/1.4.1-1.4.2.pdf_1738296243.pdf</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

1400

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

247

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Salesian College (Autonomous) employs a systematic mentoring system to support students' holistic development, focusing on their individual strengths and weaknesses. The system operates at both group and individual levels, fostering a strong and transparent mentor-student relationship through increased interaction, academic performance monitoring, attendance tracking, personality development initiatives, and social awareness programs. Slow learners are identified through continuous evaluations and supported with

remedial classes, one-on-one discussions, and counseling to help them meet academic demands. Additional support is provided through tutorial classes, mentoring sessions, and follow-up programs to ensure their gradual progress. Interactive learning methods, such as MOODLE quizzes, offline assignments, and group study, enhance engagement, while innovative tools like charts, films, and audiovisual materials improve understanding and make learning gratifying. Advanced learners are encouraged to participate in seminars, conferences, workshops, and leadership activities that allow them to excel further. They are given opportunities to contribute through research-based assignments and presentations. Faculty-led training and mentoring programs provide personalized support to address their unique strengths and areas for improvement. The institution's structured, transparent teaching-learning environment ensures every student receives tailored guidance and encouragement. This comprehensive approach creates opportunities for academic success, skill development, and personal growth, helping students achieve their full potential.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://salesiancollege.ac.in/Event_records/2935/res/event_document/Detailed_report/2.2.1.pdf">http://salesiancollege.ac.in/Event_records/2935/res/event_document/Detailed_report/2.2.1.pdf</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/06/2024	2449	168

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Salesian College (Autonomous) champions at student-centric learning philosophy that combines experiential and participative methodologies and problem solving approaches to enrich educational

experiences. Students are treated as individuals with unique ideas, while faculty members act as facilitators of knowledge rather than traditional instructors. The institution excels in fostering diverse educational experiences while maintaining traditional academic rigor. The college implements a comprehensive range of activities designed to empower students, including seminars, webinars, field trips, industrial visits, social work initiatives, internships, and laboratory assignments. Students engage in technical paper writing and participate in distinctive programs such as Radio Salesian, Salesian TV, and Salesian Model United Nations etc. The institution actively promotes student independence and team spirit through various organizations including Student Clubs, NCC, NSS, and annual day celebrations. These events encompass Sports Day, Independence Day, BoscoJayanti, Christmas Fellowship, and Fresher's Welcome. Additionally, the college organizes life orientation programs and hosts workshops and conferences addressing both social and academic topics. Under the guidance of the Human Rights Cell and Women's Cell, these initiatives collectively nurture positive attitudes, boost self-confidence, and develop practical skills. This comprehensive approach helps shape well-rounded individuals equipped with the necessary confidence and capabilities for both academic and personal success.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	<a href="http://salesiancollege.ac.in/Event_records/2936/res/event_document/Detailed_report/2.3.1.pdf">http://salesiancollege.ac.in/Event_records/2936/res/event_document/Detailed_report/2.3.1.pdf</a>

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers of Salesian College (Autonomous) use ICT-enabled tools including online resources for effective teaching-learning. Platforms like MOODLE, an open-source Learning Management System, allow students to engage in multimedia resources, complete assignments, and participate in interactive sessions. It fosters communication between educators and learners through forums and video telephony, making learning more dynamic and accessible. Classrooms are now equipped with ICT tools like LCD projectors, Smart Boards, and Enterprise Resource Planning (ERP) systems, streamlining academic and administrative processes. ERP centralizes data management, enhancing collaboration and efficiency. Platforms such as Google Meet, Zoom, and Google Classroom have become

essential for webinars, online lectures, and collaborative projects. Institutions also embrace digital content through YouTube channels and partnerships with initiatives like NPTEL and Wadhvani Foundation, focusing on skill development and fostering a resourceful learning environment. Additionally, the integration of G Suite tools enhances both technical and soft skills, preparing students for the challenges of a modern, interconnected world. By prioritizing ICT, educational institutions empower both academic and personal growth. This approach not only enriches learning experiences but also equips students with essential skills to navigate the digital era effectively, ensuring holistic development in education true to the college motto 'flama ardens et lucens'.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://salesiancollege.org/moodle/login/index.php">https://salesiancollege.org/moodle/login/index.php</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

168

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The 2023-24 academic session marked Salesian College's first year as an autonomous institution, with a seamless transition to autonomy by designing its curriculum and academic calendar independently. A comprehensive Handbook and Calendar outlined 242 working days across two semesters, supported by weekly Work Diaries and teaching plans to ensure systematic monitoring. Examinations during the odd semester spanned 20 days, with results published within 15 days for UG and 11 days for PG programs. Even semester exams concluded in 11 days, maintaining similar efficiency. The academic calendar was

collaboratively developed by department heads, IQAC, and the management team. It was reviewed during Handbook and Calendar Committee meetings, and approved by the Governing Body. Adherence to the schedule was monitored through monthly IQAC and Departmental Follow-up Meetings. A dedicated Examination Committee managed exam schedules, and an annual academic audit assessed departmental teaching and learning outcomes through concise reports. Faculty members prepared lecture plans under the deans' guidance, ensuring accountability through year-end academic reports. Beyond academics, the college organized vibrant co-curricular events such as eComPhyMathix (science fest), Hay Fever (linguistics fest), the TIST conference, and Innovision (cultural fest). These initiatives, alongside rigorous academic planning, fostered a vibrant, engaging, and accountable campus environment.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

168

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

24

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

168

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

50

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

98

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT integration and reforms in the examination procedure of Salesian College (Autonomous) saw a huge change during its first year of autonomy. Under the new system, Formative assessments (FA) are

conducted during the semester and contribute 50% to the final grade, while summative assessments (SA) occur at the semester's end, also contributing 50%. The examination process involves multiple phases, including preparation for formative and summative assessments and reevaluation. Paper setters, moderators, and examiners are appointed, and question papers undergo moderation before final selection and printing. Answer scripts are anonymized, evaluated, and subjected to scrutiny and verification by designated staff ensuring accuracy.

IT integration streamlines this process, with all data, including attendance, marks, and exam schedules, managed via the Salesian College ERP and Moodle platforms. Formative assessments include an MCQ test, an in-person exam, and assignments. Results are updated online, ensuring transparency and real-time access for students. For third-year students, the Choice-Based Credit System (CBCS) is applied. The reevaluation process allows students to apply for paper rechecks, and a third examiner may be involved in cases of significant discrepancies.

This system, blending digital tools and traditional methods, promotes continuous feedback, transparency, and secure evaluation, enhancing student engagement and progress tracking.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://erp.salesiancollege.ac.in/">http://erp.salesiancollege.ac.in/</a> , <a href="https://salesiancollege.ac.in/wp-content/uploads/2024/01/EXAMINATION-POLICY-PROCEDURES.pdf">https://salesiancollege.ac.in/wp-content/uploads/2024/01/EXAMINATION-POLICY-PROCEDURES.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution implements an Outcome-Based Education (OBE) framework across all programs, incorporating Program Outcomes (POs) and Course Outcomes (COs) that align with the Revised Bloom's Taxonomy (RBT). The departmental committees and faculty prepare these outcomes using standardized templates, which are then reviewed and approved through meetings with Heads of Departments (HODs), Deans and Vice Principals, before being presented to the Academic Council. These outcomes are integrated into program syllabi and published on the college website, digital repository, and

communicated through various channels including orientation programs, college prospectus, and principal's addresses. The institution conducts regular Faculty Development Programs (FDPs), Faculty Training Programs (FTPs), and workshops on OBTLE, focusing on improving teaching strategies and fostering critical thinking. Electronic copies of syllabi containing POs and COs are distributed to students on their first day of class, ensuring clarity on educational objectives and outcomes. The college organizes 'Study Faire' workshop at the end of each semester to refresh students on course requirements and prepare them for upcoming examinations. This comprehensive approach maintains transparency and accessibility of learning outcomes while supporting students in achieving academic excellence, with both students and teachers actively participating in these initiatives to ensure effective teaching and learning in classrooms.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	Nil

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Salesian College (Autonomous) employs a comprehensive evaluation framework to assess Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) across its campuses in Siliguri and Sonada. This structured process, aligned with Revised Bloom's Taxonomy, is regularly reviewed during Board of Studies meetings to ensure academic rigor and relevance. At the departmental level, mentor teachers monitor individual student progress, while subject teachers and Heads of Departments (HoDs) collaborate to assess overall performance. Clear, measurable POs, PSOs, and COs are established for each program, ensuring alignment with course objectives. Evaluation comprises Formative Assessments, conducted thrice per semester, and Summative Assessments at the semester's end. Formative tools include class tests, assignments, quizzes, presentations, peer teaching, and field trips, fostering continuous assessment. Summative assessments, both theoretical and practical, gauge overall proficiency. Practical exposure through internships, projects, and other co-curricular activities enhances skill development. All assessment data is recorded in the Learning Management System (LMS) for analysis, enabling the identification of

attainment levels and guiding improvement strategies, such as remedial classes for slower learners. Regular feedback from students, faculty, and parents ensures a dynamic, outcome-based approach. This holistic system aligns with the New Education Policy 2020, promoting continuous improvement and educational excellence.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://salesiancollege.ac.in/wp-content/uploads/2024/01/EXAMINATION-POLICY-PROCEDURES.pdf">https://salesiancollege.ac.in/wp-content/uploads/2024/01/EXAMINATION-POLICY-PROCEDURES.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

609

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://salesiancollege.ac.in/wp-content/uploads/2025/01/2.7.1.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Salesian Research Center (SRC), established in 2010 at the Salesian College Sonada as a part of the decadal growth and

interaction with the local communities of scholars, serves as a vital academic hub in Darjeeling and North Bengal region, promoting interdisciplinary research and facilitating connections between local academics and the global scholarly community through workshops, seminars, and conferences. The center provides three types of grants (Lourdes, Vincent, and Lo Groi), publishes the peer-reviewed Salesian Journal of Humanities and Social Sciences bi-annually (ISSN: 0976-1861), and offers training courses and translation workshops as part of the Salesian Translation Center. The Research and Publication Centre at the Sonada campus functions as a crucial facility serving multiple campuses, supporting both faculty and student research initiatives through comprehensive infrastructure, including modern amenities like projectors, television facilities, and conference spaces. The institution maintains a digital library with subscriptions to essential academic journals and implements equitable policies for resource allocation across disciplines, ensuring its research infrastructure remains adaptable to evolving technological advances and changing research methodologies. Through these facilities and dynamic initiatives, the college actively serves both academic and societal needs while consistently fostering innovation through strategic partnerships with various educational institutions and agencies worldwide.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://salesiancollege.ac.in/wp-content/uploads/2020/04/SALESIAN-COLLEGE-RESEARCH-POLICY.pdf">https://salesiancollege.ac.in/wp-content/uploads/2020/04/SALESIAN-COLLEGE-RESEARCH-POLICY.pdf</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

## 3.2 - Resource Mobilization for Research

### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

77.80528

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.2.2 - Number of teachers having research projects during the year

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	<a href="#">View File</a>

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Salesian College (Autonomous), Siliguri and Sonada is actively engaged in several initiatives that promote research, community service, and student development. The Salesian Research Centre, founded in 2010, offers training, translation services, and workshops in collaboration with esteemed universities. The Centre produces academic publications, including the Salesian Journal of Humanities and Social Sciences, and translates scholarly works.

Notable publications include "Christian Education and Democracy in India." The National Service Scheme (NSS) Unit II at Salesian College, fosters community engagement among students through activities like cleanliness campaigns, tree planting, and eco-brick making. It also conducts awareness programs on road safety, consumer rights, along with events like 'Salesian Run' and blood donation camps. The Women Cell at Salesian College focuses on gender counselling, health, and safety, organizing events like lectures on menstrual and mental health: and celebrating International Women's Day. It also conducts orientation sessions and fosters a clean and supportive campus environment. The college also organizes programs to foster innovation and entrepreneurship, such as research seminars, workshops, and career counselling sessions for students to secure internships and explore excellent job opportunities. These initiatives demonstrate the college's commitment to academic excellence, social responsibility, emphasising a commitment to holistic development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://salesiancollege.ac.in/salesian-research-center/">https://salesiancollege.ac.in/salesian-research-center/</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

34

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check** E. None of the above

**through authenticated software**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year****3.4.2.1 - Number of PhD students registered during the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

17

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

23

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://salesiancollege.ac.in/Event_records/2920/res/event_document/Detailed_report/3.4.4.pdf">http://salesiancollege.ac.in/Event_records/2920/res/event_document/Detailed_report/3.4.4.pdf</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

355

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Salesian College (Autonomous) actively conducts diverse extension activities to promote students' holistic development, raise social awareness, and foster a sense of civic responsibility. Through initiatives like environment and health awareness drives, literacy programs, social awareness programs and community welfare projects, the college sensitizes students to pressing social issues. Programs are organized through NSS, NCC, the Women's Cell, the Salesian Research Centre, and various departments, ensuring a collaborative approach. The college facilitates workshops, guest lectures, skill-building exercises, field trips, internships, and industry visits, fostering experiential learning. Notable initiatives include Traffic

Rules and Drug Awareness programs, Women Empowerment Workshops for tea plantation workers, and relief efforts for victims of the 2023 Teesta floods. Events such as the Ethno-Edu Carnival engage local schools in activities like poetry recitations, cultural performances, and educational games while promoting awareness of the New Education Policy. Platforms like Salesian TV and Radio Salesian 90.8 FM, amplify community development and awareness initiatives. The college also celebrates significant days like World Mental Health Day and International Peace Day with guest speakers, enhancing cultural and social sensitivity. These activities nurture leadership, teamwork, and critical thinking, preparing students as proactive contributors to society while fostering a vibrant and inclusive campus culture.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://salesiancollege.ac.in/Event_records/2939/res/event_document/Detailed_report/3.6.1.pdf">http://salesiancollege.ac.in/Event_records/2939/res/event_document/Detailed_report/3.6.1.pdf</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

11

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

29

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

2449

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7 - Collaboration****3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

10

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

22

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution is equipped with adequate infrastructure and facilities to meet the requirements specified by statutory bodies,

ensuring a conducive environment for teaching- learning. Classrooms are spacious, well-lit, and ventilated, equipped with modern teaching aids such as smart boards, projectors, and audio-visual systems to enhance interactive teaching and learning. Well-maintained laboratories provide students with hands-on learning opportunities, featuring state-of-the-art tools and equipment to conduct experiments aligned with the curriculum. Dedicated computer labs with updated software, high-speed internet, and a fully Wi-Fi-enabled campus ensure seamless integration of technology into the academic process. The library serves as a central resource, housing an extensive collection of physical and digital materials, including books, journals, and e-resources. It also offers a conducive environment for self-study and collaborative learning. Seminar halls, conference rooms, and auditoriums are available to support academic, cultural, and professional events, fostering well-rounded holistic development. Special attention is given to inclusivity, with barrier-free access and provisions for differently-abled students. Regular maintenance and timely upgrades of infrastructure ensure compliance with statutory norms and address evolving academic needs. The institution's focus on creating a holistic learning atmosphere emphasizes academic excellence and overall student development. This ensures all stakeholders have the best possible learning experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Salesian College (Autonomous) Sonada, with campus in Siliguri, is equipped with state-of-the-art facilities to support cultural, sports, and recreational activities, fostering the holistic development of the students. The Siliguri campus houses a spacious auditorium (10,950 sq.ft., seating capacity 500, established in 2018) that hosts events, seminars, and competitions. Additional venues include Conference Hall (1,023 sq.ft.), AV Halls in Savio Block (713 sq.ft.) and Don Bosco Block (1,465 sq.ft.), and the Nazareth Block Hall (1,500 sq.ft.). A yoga center with advanced equipment is also available. Sports facilities include an indoor complex for gym (800 sq.ft.), badminton (3 x 880 sq.ft.), table tennis (540 sq.ft.), chess, and outdoor fields (91,900 sq.ft.) for

football, cricket, athletics, and volleyball. Specialized courts for basketball (Killian Hall, 4,520 sq.ft. established in 2010) and football stadiums (4,500 sq.ft. established in 2015) ensure top-tier facilities for over 100 regular users. The Sonada campus emphasizes physical well-being with two basketball courts, a volleyball court, a table tennis area, auditorium and an expansive field for outdoor sports. Yoga, self-defense workshops, and meditation sessions enhance mental well-being. NCC units and the annual Sports Week inspire discipline and enthusiasm. The College ensures all-around development, preparing students for their success in life.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

53

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

163.92961

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Salesian College (Autonomous) has implemented two Integrated Library Management Software (ILMS) systems: eBLIS (Electronic Bosco Library Information System) and Koha, operating in parallel as part of the library's digital transformation. The college plans to fully migrate to Koha in the future to enhance efficiency and accessibility.

eBLIS, developed by Bosco Soft-tech Chennai, provides a user-friendly, customizable, and secure solution for library automation, managing acquisitions, cataloging, circulation, stock verification, and journal subscriptions. It integrates seamlessly with the college ERP, supports RFID, barcode systems, and offers instant communication via SMS and email. Features include automated backup, multi-user access, and Dewey Decimal Classification (DDC) for structured organization.

Koha, an open-source, cloud-based library management system, operates on Ubuntu. It provides a responsive OPAC/WebOPAC interface, multilingual support, and full MARC21 and UNIMARC cataloging. Features include circulation management, resource reservations, stock verification, new arrival displays, and customizable search functions. Users benefit from email notifications, serial control, Z39.50 catalog record importing, and content enrichment from Amazon and Google.

Both support special library services such as internship programs, journal alert services, INFLIBNET access, e-book requests, and digital resource management. With plans to fully transition to Koha, College aims for a more automated, scalable, and technologically advanced library ecosystem.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://salesiancollege.ac.in/library/">https://salesiancollege.ac.in/library/</a>

**4.2.2 - Institution has access to the following:** e- A. Any 4 or more of the above  
journals e-ShodhSindhu Shodhganga  
Membership e-books Databases Remote access  
to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

3.86967

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

43

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Salesian College (Autonomous) has a comprehensive IT Policy addressing cybersecurity, Wi-Fi usage and IT facility usage by stakeholders, including faculty, students and management. All users must adhere to the rules and protocols established by IT Cell. The policy encompasses various aspects such as Email Usage Policy, Social Media Usage Policy, and Biometric Information Policy, each with specific guidelines. To ensure security, email IDs created in G Suite and ERP accounts are deactivated immediately upon a user's

exit from the institution. A mandatory clearance process from the IT Coordinator, outlined in the Exit Policy, ensures the surrender of IT-related equipment and credentials.

Following the college's attainment of Autonomous status in 2023-24, funding was secured from the United Board for Christian Higher Education for IT infrastructure enhancement. This funding, sanctioned by the end of 2023, was effectively utilized to upgrade the college ERP system, developed by Loyolasoft, a Krishnagiri based software company. The remaining funds were allocated for purchasing new IT equipment and constructing a new office. The upgraded infrastructure aims to enhance operational efficiency and provide seamless IT services to stakeholders. This proactive approach underscores the institution's commitment to maintaining robust IT systems and ensuring smooth operations aligned with its policies.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2449	193

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.3.4 - Institution has facilities for e-content development:

B. Any three of the above

Facilities available

**for e-content development Media Centre  
Audio-Visual Centre Lecture Capturing  
System (LCS) Mixing equipments and  
software for editing**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

175.42598

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Salesian College (Autonomous) has well-established systems and procedures in place to efficiently manage and utilize its physical, academic, and support facilities. The institute ensures an effective implementation of these facilities in an organized manner. To maintain cleanliness and orderliness, the responsibility of cleaning classrooms is entrusted to students themselves, along with the support staff. For proper use of classrooms for activities other than regular classes, a systematic process is followed. The HoD and subsequently, Coordinator, Dean and Vice-Principal are intimated. Similar permission protocols are in place for accessing Library and Computer labs. Access to library requires proper identification cards and the presence of a faculty member, with biometric identification ensuring accurate records. Likewise, a formal permission is mandatory for entry into Computer Labs, Research Centre, Salesian TV and Radio Stations or any other restricted areas. The Sports Complex In-charge acts as guardian of the Lockers, where sports equipment is kept, and maintains meticulous records of



### Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	<a href="https://salesiancollege.ac.in">https://salesiancollege.ac.in</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

388

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

19

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

90

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

14

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

49

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Salesian College Student Council is a democratic entity that promotes comprehensive student development. It collaborates with various departments, clubs, associations, and faculty to achieve its goals. The council operates under the guidance of the principal, vice principal, and management, following institutional norms. Class representatives are elected through a confidential voting process, requiring a simple majority. From these representatives, leadership roles such as President, Vice President, Secretary, Joint Secretary, Treasurer, and Joint Treasurer are chosen. The council plays a crucial role in addressing student concerns and overseeing both co-curricular and extracurricular activities. It works closely with the administration to organise events like the Salesian Model United Nations, Graduation Day, Ethnic Day, Bhasha Diwas, cultural festivals, social awareness and community service projects. These initiatives are designed to enhance learning and social engagement. The institution also supports a variety of activities, including weekly quizzes, orientation programs, special talks, assemblies, and inter-departmental and inter-college sports events. The principal has the authority to dissolve the council or replace underperforming office bearers who violate college rules or fail to fulfil their responsibilities. Membership eligibility is based on students' overall achievements in previous semesters, ensuring that the council is led by capable and dedicated individuals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://salesiancollege.ac.in/Event_records/2932/res/event_document/Detailed_report/5.3.2.pdf">http://salesiancollege.ac.in/Event_records/2932/res/event_document/Detailed_report/5.3.2.pdf</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

35

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Salesian College Alumni Association plays a vital role in fostering a strong bond between alumni and the institution across its Siliguri and Sonada campuses. Alumni are categorized into Salesian Fathers and Brothers, Former Salesians, and Non-Residential Students, who are spread globally, contributing significantly to society in their respective fields of expertise. The Association, registered under the West Bengal Act XXVI of 1961 (Society No. S/1L/66557 of 2009-2010) in Sonada and undergoing registration in Siliguri, actively engages in initiatives that benefit both the college and the broader community. Its objectives include promoting welfare activities, aiding the disadvantaged, and fostering communal harmony. Members contribute ideas, provide guidance, and support placement opportunities for students. During the academic year 2023-24, events organized by the Association included football and volleyball matches, a food drive for underprivileged children, visit to a blind school, and a blood donation camp. Alumni also contributed ₹2,76,500 to the Siliguri campus during this period. Regular alumni meets, like the one held on May 7, 2024, in Siliguri and on August 29, 2023, in Sonada, strengthen connections among members. These events highlight alumni contributions as judges,

resource persons, and mentors, showcasing their unwavering dedication to the college's mission and values.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

#### 5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Salesian College (Autonomous) envisions "self-realization through knowledge," emphasising holistic, inclusive, and futuristic education aligned with its motto, *Flamma ardens et lucens* (a burning and shining flame). The institution aspires to be a forward-thinking centre of learning recognised for participatory governance, collaborative decision-making, and sustainable development. By integrating teachers into leadership roles, it fosters innovation, integrity, and the highest educational standards. As a Catholic minority institution administered by the Salesians of Don Bosco, Salesian College was founded in Shillong in 1933 and relocated to Sonada in 1938. It has grown into a hub for holistic education, nurturing morally upright, socially aware, and spiritually enlightened individuals. Its mission is to provide an academic space fostering leadership, social dynamism, and value-based education while promoting mutual respect, environmental consciousness, and a spirit of competition among students. The college ensures effective curriculum delivery through structured planning, while its transparent financial framework supports institutional growth. Salaries and expenses are managed responsibly within budgetary limits, ensuring transparency and accountability. Salesian College (Autonomous) strives to shape responsible citizens dedicated to social justice and community service, preparing students to contribute meaningfully to society through intellectual,

educational, ethical, and social development, reflecting its commitment to excellence and societal impact.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The success of the institution lies in the collective efforts of all stakeholders committed to realizing its vision. Every individual, from the principal to the staff and students, plays an integral role in driving the college's development. A participative management system decentralizes governance by involving the founding body, governing members, principal, vice principals, bursar, campus coordinators, and department heads. Key priorities include delivering structured lectures, ensuring timely completion of the curriculum, enhancing academic performance, and fostering an optimal teaching learning environment. Regular departmental and occasional staff meetings, guided by the Principal, ensure smooth coordination and execution of plans. The administration provides unwavering support to teaching and non-teaching staff, encouraging their initiatives and contributions. Students are motivated to participate in extracurricular activities such as sports, NSS, and NCC to promote their holistic development. Faculty members enhance their expertise through faculty development programs. Departmental meetings play crucial role in collaborative decision-making, where important matters are deliberated and forwarded to the principal for final approval, ensuring transparency and inclusiveness. This shared governance model empowers decision-makers at all levels, creating a culture of accountability and continuous improvement. Through collective efforts, the institution ensures all stakeholders are aligned with its goals to be achieved.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Salesian College (Autonomous), with its campuses in Siliguri and Sonada, has effectively implemented its strategic plans, fostering academic and infrastructural growth. Following their third academic audits, both campuses have taken significant steps to unite institutions across North Bengal and Sikkim, encouraging collaborative knowledge sharing and innovation in education. One of the activities successfully implemented based on the institution's strategic plan is augmentation of infrastructure in the two campuses, Siliguri and Sonada. The Siliguri campus offers comprehensive facilities, including separate infirmaries for male and female students, 51 classrooms, two advanced conference halls, and a two-story library spanning 9,000 sq. ft. equipped with Wi-Fi and LAN systems to support research and learning. Additionally, the Savio Block enhances the infrastructure with 13 modern classrooms and versatile spaces featuring cutting-edge audio-visual technology. The Sonada campus has similarly upgraded its facilities, establishing a well-equipped IQAC office with smart technology to support administrative efficiency. Departments now feature IT-enabled classrooms with projectors and screens, enriching teaching and learning experiences. The library has been modernized with new computers and tablets, improving access to digital resources. These advancements across both campuses reflect the institution's dedication to creating inclusive, resource-rich academic environments prioritizing quality education and effective resource utilization.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The functioning of the various institutional bodies at Salesian College (Autonomous) is effective and efficient. As an autonomous minority higher educational institution administered by the Salesians of Don Bosco, Kolkata Province, the college has a structured administrative framework. It offers undergraduate and postgraduate courses in Arts/Humanities, Commerce, Science, and professional fields. It is led by the President of the Founding Body serving as the Chairperson of the Governing Body, with the Secretary acting as the Principal. The administrative structure includes a Rector, Vice Principals, Campus Ministers, Deans (for Commerce, Management & Vocational Studies, Arts & Humanities, and Sciences), Heads of Departments, Coordinators, and elected Student Council Members. Faculty and students actively participate in decision-making, ensuring transparency, accountability, and smooth operations. Recruitment follows a rigorous process through advertisements and interviews, with structured induction programs for new hires. Executive and Campus Coordinators oversee campus activities, addressing the growing needs as enrolment increases. Policies, service rules, and responsibilities are clearly defined, fostering efficiency. The College has earned NAAC accreditation with Grade 'A' (3rd Cycle) and twice received UGC certification for its Potential for Excellence. By engaging stakeholders in governance, the institution ensures academic excellence and a progressive environment aligned with its mission.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has a wide range of welfare measures to ensure the overall well-being and development of its teaching and non-teaching staff. Medical assistance and health insurance are provided to all staff members. Female staff members benefit from paid maternity leave, while regular and casual medical leaves, as well as additional paid leaves, are available to faculty members pursuing their PhD. Staff are also given free access to various e-resources to assist in their teaching and research activities. Both teaching and non-teaching staff are covered under the Employment Provident Fund (EPF) scheme. For immediate financial needs such as medical care, education, or family expenses, interest-free loans are provided. Financial aid for housing, repairs, or their children's education is also available. Subsidized educational facilities are offered to the children of non-teaching staff. To support professional growth, the institution offers free and subsidized training programs, orientation sessions, and faculty development programs. Faculty members engaged in research, including those pursuing MPhil or PhD degrees, receive additional support such as research leave, financial aid for activities, and coverage for seminar and conference fees. Regular benefits include free Wi-Fi access, filtered drinking water (hot and cold), and access to an infirmary for health-related issues.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

33

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

68

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

84

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

The College maintains a transparent and structured process for auditing academic and co-curricular expenditures, ensuring accountability in all operations. Departments or associations prepare budgets for events, which are reviewed and verified by the internal auditor. After incorporating necessary changes, the budget is sanctioned by the college Bursar. Post-event, departments submit all bills and supporting documents in a predesigned format for further review by the internal auditor. Once satisfied, the auditor forwards the set to the Bursar for final approval. The internal auditor serves as an ex-officio member on key committees, such as Finance, Purchasing, and Construction, which meet quarterly, while external audits are conducted bi-annually by a professional accounting team from Kolkata. External auditors review all documents and accounts, provide recommendations, and ensure compliance. The final audit for the year 2023-24 was conducted from May 5 to May 15, 2024, with all suggestions adhered to. Procurement processes are equally rigorous. Departments submit acquisition requests to the Vice Principal or Principal, verified by the Dean and finalized by the Bursar. Library acquisitions require approval, while faculty and staff book purchases are coordinated with the librarian. Payments, reimbursements, and construction expenses are documented meticulously, ensuring transparency and efficiency in financial management.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

## 0.35

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As a self-financed institution, the College ensures financial stability through a robust resource mobilization policy and effective fund management. A dedicated Finance Committee oversees the collection and allocation of funds, supported by regular internal and external audits to maintain compliance and financial integrity. A digital system monitors fund inflow and outflow, while transparent financial reports are shared with stakeholders to build trust. Key revenue sources include student fees, fines, alumni contributions, fees from co-curricular activities, university-related charges, seminar and conference fees, and bank interest. These funds are strategically utilized for salaries, academic expenses, infrastructure development, research, faculty development, fee concessions, and CSR initiatives. The long-term strategies like creating a corpus fund ensures financial sustainability. Recognized twice as a UGC CPE institution, the College secures grants from bodies like UGC, Sahitya Akademi, ICSSR, and DST, while encouraging faculty to obtain research funding. Alumni and donors play a vital role in supporting developmental initiatives, and departments generate additional funds through events. The external agencies such as NSS, NCC, IGNOU provide specific-purpose funding. An annual budget is presented to the Founder Body, ensuring efficient resource use. This structured approach ensures transparency, accountability, and alignment with institutional goals, driving growth and academic excellence.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of Salesian College (Autonomous) has contributed significantly and made incremental improvements with regard to quality and post-accreditation quality initiatives. Handbook and Calendar was planned systematically and sent for review in the Academic Council. Regular academic and administrative audits were conducted in collaboration with various stakeholders. Induction Programme, Faculty Development Programmes (FDPs), Research Scholars' Workshops were organized. The Salesian College for Earth, Nature, and Environment (SCENE), a collaborative initiative by the Geography Department and IQAC, worked towards fostering a clean, green, and sustainable campus. Outcome-Based Education (OBE) was integrated into teaching practices, promoting a learner-centered approach. Home made ERP was upgraded ensuring timely, efficient and progressive performance of activities, co-curricular and administrative tasks. IQAC Calendar, IQAC monthly review, IQAC monthly reports and unitization reports of the faculty are the significant features of this system. Moreover, under the supervision of IQAC, various departments assessed the learning levels of students and organize special programmes for Advance Learners and Slow Learners. A special template was created for Feedback on the Syllabus by Students, Teachers, Employers and Alumni. A new comprehensive mentoring form was brought into effect from June/July 2023. Undergraduate Research was meticulously planned and implemented for the final year students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Salesian College (Autonomous), through its campuses in Siliguri and Sonada, emphasizes continuous improvement in teaching and learning methodologies, guided by its Internal Quality Assurance Cell (IQAC). The college conducts periodic reviews of its teaching processes,

involving faculty, students, department heads and deans to gather feedback and enhance effectiveness. Departmental Follow-up Meetings and IQAC Review are held at the end of every month during which every HoD submits a detailed academic report as well as report of co-curricular activities. Faculty Development Programs (FDPs) encourage instructors to adopt the latest pedagogical trends, while the curriculum aligns with Revised Bloom's Taxonomy to ensure cognitive skills are effectively mapped. Student assessments are systematically designed to evaluate the success of teaching-learning practices. Moreover, the college has embraced a blended learning model, integrating traditional and digital methods in line with the National Education Policy. The transition to digital platforms like MOODLE, Google Meet, and Webex ensures seamless access to resources. Outcome-Based Teaching, Learning, and Evaluation (OBTLE) principles guide faculty in designing transparent course objectives accessible via online platforms. A Self-Appraisal system integrated with the upgraded ERP further streamlines performance reviews, attendance, and grade management. These initiatives reflect a commitment to cultivating a goal-oriented academic culture.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://salesiancollege.ac.in/Event_records/2931/res/event_document/Detailed_report/6.5.3.pdf">salesiancollege.ac.in/Event_records/2931/res/event_document/Detailed_report/6.5.3.pdf</a>
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Salesian College (Autonomous) Sonada and Siliguri are dedicated to fostering gender equity and inclusivity on campus. Sonada Campus promotes awareness through workshops, events, and campaigns. A sketch competition on "Women Empowerment" allowed students to express the importance of women's rights. Collaboration with the Missio Foundation helped spread inclusivity in local areas. Programs emphasized women's leadership, parental skills, and hygiene. International Women's Day was observed with motivational talks and recognition of women achievers. The Women's Cell ensures a supportive environment with sanitary napkin vending machines, well-maintained restrooms, and counseling services. The Student Council, comprising both genders, underscores leadership equity, empowering women and reinforcing the college's progressive mission. Siliguri Campus ensures gender equality by organizing annual gender sensitization programs involving both genders. The Women's Cell arranges guest lectures and workshops on gender issues. The college provides necessary infrastructure, separate common rooms for boys and girls, and also assist students in mentoring and counselling. A wellness lab, managed by the Department of Psychology, makes it the only college in North Bengal with such a facility. The Office of Student Affairs addresses concerns related to gender, health, and discipline. The college upholds gender equity, creating safe and inclusive learning environments that empower students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Salesian College (Autonomous) has taken a proactive approach to sustainable waste management by implementing a comprehensive system that addresses solid, liquid and e-waste effectively. The components of the solid waste are segregated meticulously into biodegradable and non-biodegradable categories. Separate dustbins are strategically placed across the campus for biodegradable (food waste, paper), and non-biodegradable (plastic, metal) waste are placed strategically across the campus. Some of the biodegradable wastes are composed and converted into manure, while non-biodegradable waste is recycled or disposed of responsibly. Liquid waste management involves the responsible handling of sewage and wastewater. Liquid waste, such as sewage and wastewater is reused for irrigation in the field or is discharged safely. Additionally, liquid waste is effectively managed through reuse for irrigation or safe discharge. The college incorporates rainwater harvesting. The pipes for fire extinguishers are directly connected to the rainwater harvesting tanks. Furthermore, the college recognizes the significance of e-waste management. E-waste including electronic devices and batteries, are collected separately and handed over to authorized recyclers for proper disposal and recycling, minimizing environmental impact. Faculty and students are constantly made aware of proper waste management. By implementing multifaceted waste management strategies, the College demonstrates its commitment to environmental sustainability.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**A. Any 4 or all of the above**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Salesian College (Autonomous) actively fosters an inclusive environment, promoting tolerance and harmony across diverse cultural, regional, linguistic, communal, and socioeconomic backgrounds. Several key initiatives reflect this commitment. The 209th Bhanu Jayanti celebration, organized by the Department of English along with Radio Salesian, emphasized the importance of the day. The Bhasha Manyata Diwas, organized by the Departments of English and Political Science, celebrated the recognition of Nepali as an official language in India's constitution. Special assemblies conducted during B.R. Ambedkar Jayanti and International English Language Day further contributed to cultural inclusivity. The Ethno Edu Carnival was a major event that combined academics with ethnic culture, featuring activities such as Katha Rachana, painting and tug-of-war. Ethnic Day celebrated traditional customs, while social initiatives like blood donation drives, charity events, and awareness programs supported marginalized communities. Workshops promoting respect for diversity in gender, culture, and sexual orientation further strengthened inclusivity. The NSS unit's tree plantation drives and the Radio Salesian 90.8 FM also played significant roles in fostering environmental and cultural awareness. Additionally, the College organizes national and international seminars, enriching the academic environment and promoting dialogue among individuals from diverse backgrounds, contributing to a more inclusive and globally aware campus community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Salesian College (Autonomous) organizes various activities for sensitizing students and employees of the institution to the constitutional obligations. The College takes a holistic approach to student development, emphasizing both academic and social responsibility. The college fosters an open and democratic environment where students are encouraged to engage in debates and discussions with faculty, promoting an open-minded attitude essential for responsible citizenship. College events like World Water Day, International Tea Day, and Van Mahotsav, raises awareness about environmental protection and conservation. Celebrations such as Women's Day and International Mother Language Day highlight cultural diversity and gender equality. Special assemblies focus on national and international issues like Independence Day and Social Justice Day. The college ensures constitutional values are imparted through mandatory courses on value education and environmental studies. Students gain practical experience in social responsibility through NCC and NSS programs, participating in activities like tree planting, community cleaning, and volunteering in old age asylums. Workshops on issues like women's empowerment, menstrual health, and sexual harassment are organized by the women's cell to raise awareness. Through these programs, Salesian College not only nurtures academic excellence but also prepares students to be conscious, responsible citizens actively contributing to society and the environment.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution emphasizes celebrating both national and international events and festivals throughout the year, fostering diversity and global awareness. Key observances include 207th Bhanu Jayanti to commemorate the birthday of a great Nepali poet Bhanu Bhakta. International Youth Day was organized to acknowledge the importance of youth in society. Shaheed Diwas was commemorated on 27th August. Never Give Up Day was observed on the 18th of August. On the 19th and 21st of August, World Photography was observed. The International Day of Charity was marked on 5th September. The International Day of Peace was observed on 21st September. The Harmony Club observed World Peace Day on the 21st of September and National Cinema Day on the 23rd of September. The Department of Political Science observed "Constitution Day" on 26th November. NSS celebrated National Constitution Day on the 26th of September. The Department of Social Work organized a special assembly on World Aids Day. The importance of energy conservation was discussed on the occasion of National Energy Conservation Day. The Computer Applications Department highlighted "Safe Internet Day" on February 9th, while societal and environmental issues were addressed through "World Social Work Day" on March 21st by the Social Work Department.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Case I: Departmental Assembly Presentations - Siliguri Campus

Salesian College promotes public speaking, research and interdisciplinary learning through Departmental Assembly Presentations on a digital LED display at St. Kilian Arcade. Each department delivers a five-minute presentation before 1,200 students, ensuring content quality through faculty review. Sessions begin with a prayer, followed by visually engaging presentations that foster teamwork and communication skills. The LED display enhances engagement and content retention, leading to positive student feedback. This initiative has significantly boosted confidence and intellectual curiosity among students. Challenges included high display costs, managed through sponsorships, and strict time limits, which require rehearsals.

### Case II: Community Radio - Radio Salesian, Sonada Campus

Radio Salesian, North Bengal's first community radio, bridges media access gaps in a semi-urban region, providing an inclusive platform for students and the local community. It enhances communication skills, promotes local culture, and fosters social awareness. By delivering educational and social content, it empowers students and encourages active community participation. Evidence of success includes increased audience engagement and positive feedback. Challenges included technical issues and funding constraints, requiring financial support and skilled personnel. This initiative advances media literacy and social responsibility, establishing Salesian College as a leader in community-driven education.

File Description	Documents
Best practices in the Institutional website	<a href="https://salesiancollege.ac.in/90-8-radio-salesian/">https://salesiancollege.ac.in/90-8-radio-salesian/</a>
Any other relevant information	<a href="http://salesiancollege.ac.in/Event_records/2938/res/event_document/Detailed_report/7.2.1.pdf">http://salesiancollege.ac.in/Event_records/2938/res/event_document/Detailed_report/7.2.1.pdf</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Salesian College (Autonomous), based in Sonada, is the first institution in Northeast India to operate a community radio station. Radio Salesian 90.8 FM, launched on December 8, 2016, broadcasts for 12 hours daily and serves regions in India and Nepal, including Darjeeling, Kurseong and Sonada. It is the only Nepali - language community radio station in India. The station played a vital role during COVID- 19 pandemic, airing a UNICEF-supported program, "Mission Corona," to raise awareness about safety measures, immunity building, and elderly care. The initiative was part of a five- month campaign and highlighted the college's commitment to public welfare. Sonada Campus runs 22 youth centers grouped into three zones: Sonada, Dilaram, and Barima. These centers host activities promoting leadership, cultural heritage, physical and mental well-being, and social development. Key events in 2023 included a leadership training workshop on July 23, the Nepali Cultural Dance Competition and Allecio Ricardo Football Match on August 27, and a youth-focused Gospel Melody gathering on November 11. These programs aim to nurture personal growth and community spirit, encouraging young people to step out of their comfort zones. The institution focuses on offering a holistic path for self - fulfilment and overall development.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Salesian College (Autonomous), has developed a dynamic curriculum to meet regional, national, and international developmental needs. The college ensures its programs are relevant and effective by incorporating input from stakeholders and adapting to societal changes. It addresses contemporary issues such as environmental crises, social challenges, and trends in emerging literature. The curriculum includes courses on cyber- security, early childhood care, and counselling, emphasizing employability and adaptability. The college updates its syllabus every 3-4 years in collaboration with experts from academia and industry, ensuring alignment with global standards. Program outcomes are designed to meet the requirements of national bodies like the University Grants Commission and the All India Council for Technical Education. The runs four- year undergraduate honours degree program that includes research opportunities for high-performing students. The curriculum emphasizes foundational theories of behavioural sciences, the history of psychology, and major theoretical approaches. It equips students with skills in assessment, diagnostics, and intervention practices, preparing them for clinical and non- clinical roles. Key program- specific outcomes (PSOs) include developing knowledge in general psychology, behavioural science theories, and experimental methods for psychological research. The program aims to foster independent thinking, self-sufficiency, and practical application of psychological tools for various settings.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="http://salesiancollege.ac.in/Event_records/2933/res/event_document/Detailed_report/1.1.1.pdf">http://salesiancollege.ac.in/Event_records/2933/res/event_document/Detailed_report/1.1.1.pdf</a>

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

23

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

71

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

71

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Salesian College (Autonomous) integrates professional ethics, gender, human values, environment, and sustainability into its curriculum to support students' holistic growth. Professional ethics is emphasized to help students develop moral decision-making skills and integrity for their future roles. Courses and discussions on gender equality and diversity promote sensitivity and awareness, encouraging students to address gender-based issues and work towards a fair society.

Human values like empathy, respect, and social responsibility are included in various subjects, inspiring students to develop a sense of care for others and the community. Environmental education is integrated into the curriculum, raising awareness about ecological issues and promoting actions for a sustainable future. The Vanmahotsav tree plantation drive in collaboration with the West Bengal Forest Department is one such initiative that instills the importance of environmental conservation.

Workshops and awareness programs further strengthen these values. The Women's Cell has conducted empowerment programs in local tea gardens, promoting gender equality. Assemblies on days like World Mother Language Day and World Water Day highlight the importance of cultural heritage, social justice, and environmental care. Initiatives like traffic safety and drug abuse awareness prepare students to lead responsible and healthy lives, making them socially conscious individuals contributing to society.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

38

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	<a href="#">View File</a>

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1099

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

578

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Structured feedback and review of the **A. All 4 of the above**

syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://salesiancollege.ac.in/Event_records/2918/res/event_document/Detailed_Report/1.4.1-1.4.2.pdf_1738296243.pdf">https://salesiancollege.ac.in/Event_records/2918/res/event_document/Detailed_Report/1.4.1-1.4.2.pdf_1738296243.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**

**B. Feedback collected, analysed and action taken**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://salesiancollege.ac.in/Event_records/2918/res/event_document/Detailed_Report/1.4.1-1.4.2.pdf_1738296243.pdf">https://salesiancollege.ac.in/Event_records/2918/res/event_document/Detailed_Report/1.4.1-1.4.2.pdf_1738296243.pdf</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

**1400**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

247	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>Salesian College (Autonomous) employs a systematic mentoring system to support students' holistic development, focusing on their individual strengths and weaknesses. The system operates at both group and individual levels, fostering a strong and transparent mentor-student relationship through increased interaction, academic performance monitoring, attendance tracking, personality development initiatives, and social awareness programs. Slow learners are identified through continuous evaluations and supported with remedial classes, one-on-one discussions, and counseling to help them meet academic demands. Additional support is provided through tutorial classes, mentoring sessions, and follow-up programs to ensure their gradual progress. Interactive learning methods, such as MOODLE quizzes, offline assignments, and group study, enhance engagement, while innovative tools like charts, films, and audiovisual materials improve understanding and make learning gratifying. Advanced learners are encouraged to participate in seminars, conferences, workshops, and leadership activities that allow them to excel further. They are given opportunities to contribute through research-based assignments and presentations. Faculty-led training and mentoring programs provide personalized support to address their unique strengths and areas for improvement. The institution's structured, transparent teaching-learning environment ensures every student receives tailored guidance and encouragement. This comprehensive approach creates opportunities for academic success, skill development, and personal growth, helping students achieve their full potential.</p>	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://salesiancollege.ac.in/Event_records/2935/res/event_document/Detailed_report/2.2.1.pdf">http://salesiancollege.ac.in/Event_records/2935/res/event_document/Detailed_report/2.2.1.pdf</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/06/2024	2449	168

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Salesian College (Autonomous) champions at student-centric learning philosophy that combines experiential and participative methodologies and problem solving approaches to enrich educational experiences. Students are treated as individuals with unique ideas, while faculty members act as facilitators of knowledge rather than traditional instructors. The institution excels in fostering diverse educational experiences while maintaining traditional academic rigor. The college implements a comprehensive range of activities designed to empower students, including seminars, webinars, field trips, industrial visits, social work initiatives, internships, and laboratory assignments. Students engage in technical paper writing and participate in distinctive programs such as Radio Salesian, Salesian TV, and Salesian Model United Nations etc. The institution actively promotes student independence and team spirit through various organizations including Student Clubs, NCC, NSS, and annual day celebrations. These events encompass Sports Day, Independence Day, BoscoJayanti, Christmas Fellowship, and Fresher's Welcome. Additionally, the college organizes life orientation programs and hosts workshops and conferences addressing both social and academic topics. Under the guidance of the Human Rights Cell and Women's Cell, these initiatives collectively nurture positive

attitudes, boost self-confidence, and develop practical skills. This comprehensive approach helps shape well-rounded individuals equipped with the necessary confidence and capabilities for both academic and personal success.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	<a href="http://salesiancollege.ac.in/Event_records/2936/res/event_document/Detailed_report/2.3.1.pdf">http://salesiancollege.ac.in/Event_records/2936/res/event_document/Detailed_report/2.3.1.pdf</a>

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers of Salesian College (Autonomous) use ICT-enabled tools including online resources for effective teaching-learning. Platforms like MOODLE, an open-source Learning Management System, allow students to engage in multimedia resources, complete assignments, and participate in interactive sessions. It fosters communication between educators and learners through forums and video telephony, making learning more dynamic and accessible. Classrooms are now equipped with ICT tools like LCD projectors, Smart Boards, and Enterprise Resource Planning (ERP) systems, streamlining academic and administrative processes. ERP centralizes data management, enhancing collaboration and efficiency. Platforms such as Google Meet, Zoom, and Google Classroom have become essential for webinars, online lectures, and collaborative projects. Institutions also embrace digital content through YouTube channels and partnerships with initiatives like NPTEL and Wadhvani Foundation, focusing on skill development and fostering a resourceful learning environment. Additionally, the integration of G Suite tools enhances both technical and soft skills, preparing students for the challenges of a modern, interconnected world. By prioritizing ICT, educational institutions empower both academic and personal growth. This approach not only enriches learning experiences but also equips students with essential skills to navigate the digital era effectively, ensuring holistic development in education true to the college motto 'flama ardens et lucens'.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://salesiancollege.org/moodle/login/index.php">https://salesiancollege.org/moodle/login/index.php</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

168

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The 2023-24 academic session marked Salesian College's first year as an autonomous institution, with a seamless transition to autonomy by designing its curriculum and academic calendar independently. A comprehensive Handbook and Calendar outlined 242 working days across two semesters, supported by weekly Work Diaries and teaching plans to ensure systematic monitoring. Examinations during the odd semester spanned 20 days, with results published within 15 days for UG and 11 days for PG programs. Even semester exams concluded in 11 days, maintaining similar efficiency. The academic calendar was collaboratively developed by department heads, IQAC, and the management team. It was reviewed during Handbook and Calendar Committee meetings, and approved by the Governing Body. Adherence to the schedule was monitored through monthly IQAC and Departmental Follow-up Meetings. A dedicated Examination Committee managed exam schedules, and an annual academic audit assessed departmental teaching and learning outcomes through concise reports. Faculty members prepared lecture plans under the deans' guidance, ensuring accountability through year-end academic reports. Beyond academics, the college organized vibrant co-curricular events such as eComPhyMathix (science fest), Hay Fever (linguistics

fest), the TIST conference, and Innovision (cultural fest). These initiatives, alongside rigorous academic planning, fostered a vibrant, engaging, and accountable campus environment.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

168

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

24

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

168

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

50

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

98

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT integration and reforms in the examination procedure of Salesian College (Autonomous) saw a huge change during its first year of autonomy. Under the new system, Formative assessments (FA) are conducted during the semester and contribute 50% to the final grade, while summative assessments (SA) occur at the semester's end, also contributing 50%. The examination process involves multiple phases, including preparation for formative and summative assessments and reevaluation. Paper setters,

moderators, and examiners are appointed, and question papers undergo moderation before final selection and printing. Answer scripts are anonymized, evaluated, and subjected to scrutiny and verification by designated staff ensuring accuracy.

IT integration streamlines this process, with all data, including attendance, marks, and exam schedules, managed via the Salesian College ERP and Moodle platforms. Formative assessments include an MCQ test, an in-person exam, and assignments. Results are updated online, ensuring transparency and real-time access for students. For third-year students, the Choice-Based Credit System (CBCS) is applied. The reevaluation process allows students to apply for paper rechecks, and a third examiner may be involved in cases of significant discrepancies.

This system, blending digital tools and traditional methods, promotes continuous feedback, transparency, and secure evaluation, enhancing student engagement and progress tracking.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://erp.salesiancollege.ac.in/">http://erp.salesiancollege.ac.in/</a> , <a href="https://salesiancollege.ac.in/wp-content/uploads/2024/01/EXAMINATION-POLICY-PROCEDURES.pdf">https://salesiancollege.ac.in/wp-content/uploads/2024/01/EXAMINATION-POLICY-PROCEDURES.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution implements an Outcome-Based Education (OBE) framework across all programs, incorporating Program Outcomes (POs) and Course Outcomes (COs) that align with the Revised Bloom's Taxonomy (RBT). The departmental committees and faculty prepare these outcomes using standardized templates, which are then reviewed and approved through meetings with Heads of Departments (HODs), Deans and Vice Principals, before being presented to the Academic Council. These outcomes are integrated into program syllabi and published on the college website, digital repository, and communicated through various channels including orientation programs, college prospectus, and principal's addresses. The institution conducts regular Faculty Development Programs (FDPs), Faculty Training Programs (FTPs), and workshops on OBTLE, focusing on improving teaching strategies

and fostering critical thinking. Electronic copies of syllabi containing POs and COs are distributed to students on their first day of class, ensuring clarity on educational objectives and outcomes. The college organizes 'Study Faire' workshop at the end of each semester to refresh students on course requirements and prepare them for upcoming examinations. This comprehensive approach maintains transparency and accessibility of learning outcomes while supporting students in achieving academic excellence, with both students and teachers actively participating in these initiatives to ensure effective teaching and learning in classrooms.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	Nil

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Salesian College (Autonomous) employs a comprehensive evaluation framework to assess Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) across its campuses in Siliguri and Sonada. This structured process, aligned with Revised Bloom's Taxonomy, is regularly reviewed during Board of Studies meetings to ensure academic rigor and relevance. At the departmental level, mentor teachers monitor individual student progress, while subject teachers and Heads of Departments (HoDs) collaborate to assess overall performance. Clear, measurable POs, PSOs, and COs are established for each program, ensuring alignment with course objectives. Evaluation comprises Formative Assessments, conducted thrice per semester, and Summative Assessments at the semester's end. Formative tools include class tests, assignments, quizzes, presentations, peer teaching, and field trips, fostering continuous assessment. Summative assessments, both theoretical and practical, gauge overall proficiency. Practical exposure through internships, projects, and other co-curricular activities enhances skill development. All assessment data is recorded in the Learning Management System (LMS) for analysis, enabling the identification of attainment levels and guiding improvement strategies, such as remedial classes for slower learners. Regular feedback from students, faculty, and parents ensures a dynamic, outcome-based approach.

This holistic system aligns with the New Education Policy 2020, promoting continuous improvement and educational excellence.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://salesiancollege.ac.in/wp-content/uploads/2024/01/EXAMINATION-POLICY-PROCEDURES.pdf">https://salesiancollege.ac.in/wp-content/uploads/2024/01/EXAMINATION-POLICY-PROCEDURES.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

609

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://salesiancollege.ac.in/wp-content/uploads/2025/01/2.7.1.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Salesian Research Center (SRC), established in 2010 at the Salesian College Sonada as a part of the decadal growth and interaction with the local communities of scholars, serves as a vital academic hub in Darjeeling and North Bengal region,

promoting interdisciplinary research and facilitating connections between local academics and the global scholarly community through workshops, seminars, and conferences. The center provides three types of grants (Lourdes, Vincent, and Lo Groi), publishes the peer-reviewed Salesian Journal of Humanities and Social Sciences bi-annually (ISSN: 0976-1861), and offers training courses and translation workshops as part of the Salesian Translation Center. The Research and Publication Centre at the Sonada campus functions as a crucial facility serving multiple campuses, supporting both faculty and student research initiatives through comprehensive infrastructure, including modern amenities like projectors, television facilities, and conference spaces. The institution maintains a digital library with subscriptions to essential academic journals and implements equitable policies for resource allocation across disciplines, ensuring its research infrastructure remains adaptable to evolving technological advances and changing research methodologies. Through these facilities and dynamic initiatives, the college actively serves both academic and societal needs while consistently fostering innovation through strategic partnerships with various educational institutions and agencies worldwide.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://salesiancollege.ac.in/wp-content/uploads/2020/04/SALESIAN-COLLEGE-RESEARCH-POLICY.pdf">https://salesiancollege.ac.in/wp-content/uploads/2020/04/SALESIAN-COLLEGE-RESEARCH-POLICY.pdf</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

77.80528

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	<a href="#">View File</a>

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Salesian College (Autonomous), Siliguri and Sonada is actively engaged in several initiatives that promote research, community service, and student development. The Salesian Research Centre, founded in 2010, offers training, translation services, and workshops in collaboration with esteemed universities. The Centre produces academic publications, including the Salesian Journal of

Humanities and Social Sciences, and translates scholarly works. Notable publications include "Christian Education and Democracy in India." The National Service Scheme (NSS) Unit II at Salesian College, fosters community engagement among students through activities like cleanliness campaigns, tree planting, and eco-brick making. It also conducts awareness programs on road safety, consumer rights, along with events like 'Salesian Run' and blood donation camps. The Women Cell at Salesian College focuses on gender counselling, health, and safety, organizing events like lectures on menstrual and mental health: and celebrating International Women's Day. It also conducts orientation sessions and fosters a clean and supportive campus environment. The college also organizes programs to foster innovation and entrepreneurship, such as research seminars, workshops, and career counselling sessions for students to secure internships and explore excellent job opportunities. These initiatives demonstrate the college's commitment to academic excellence, social responsibility, emphasising a commitment to holistic development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://salesiancollege.ac.in/salesian-research-center/">https://salesiancollege.ac.in/salesian-research-center/</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

34

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee**

E. None of the above

**Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

17

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

23

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://salesiancollege.ac.in/Event_records/2920/res/event_document/Detailed_report/3.4.4.pdf">http://salesiancollege.ac.in/Event_records/2920/res/event_document/Detailed_report/3.4.4.pdf</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

355

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Salesian College (Autonomous) actively conducts diverse extension activities to promote students' holistic development, raise social awareness, and foster a sense of civic responsibility. Through initiatives like environment and health awareness drives, literacy programs, social awareness programs and community welfare projects, the college sensitizes students to pressing social issues. Programs are organized through NSS, NCC, the Women's Cell, the Salesian Research Centre, and various departments, ensuring a collaborative approach. The college facilitates workshops, guest lectures, skill-building exercises, field trips, internships, and industry visits, fostering

experiential learning. Notable initiatives include Traffic Rules and Drug Awareness programs, Women Empowerment Workshops for tea plantation workers, and relief efforts for victims of the 2023 Teesta floods. Events such as the Ethno-Edu Carnival engage local schools in activities like poetry recitations, cultural performances, and educational games while promoting awareness of the New Education Policy. Platforms like Salesian TV and Radio Salesian 90.8 FM, amplify community development and awareness initiatives. The college also celebrates significant days like World Mental Health Day and International Peace Day with guest speakers, enhancing cultural and social sensitivity. These activities nurture leadership, teamwork, and critical thinking, preparing students as proactive contributors to society while fostering a vibrant and inclusive campus culture.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://salesiancollege.ac.in/Event_records/2939/res/event_document/Detailed_report/3.6.1.pdf">http://salesiancollege.ac.in/Event_records/2939/res/event_document/Detailed_report/3.6.1.pdf</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

11

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

29

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2449

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

10

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

22

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution is equipped with adequate infrastructure and facilities to meet the requirements specified by statutory bodies, ensuring a conducive environment for teaching-learning. Classrooms are spacious, well-lit, and ventilated, equipped with modern teaching aids such as smart boards, projectors, and audio-visual systems to enhance interactive teaching and learning. Well-maintained laboratories provide students with hands-on learning opportunities, featuring state-of-the-art tools and equipment to conduct experiments aligned with the curriculum. Dedicated computer labs with updated software, high-speed internet, and a fully Wi-Fi-enabled campus ensure seamless integration of technology into the academic process. The library serves as a central resource, housing an extensive collection of physical and digital materials, including books, journals, and e-resources. It also offers a conducive environment for self-study and collaborative learning. Seminar halls, conference rooms, and auditoriums are available to support academic, cultural, and professional events, fostering well-rounded holistic development. Special attention is given to inclusivity, with barrier-free access and provisions for differently-abled students. Regular maintenance and timely upgrades of infrastructure ensure compliance with statutory norms and address evolving academic needs. The institution's focus on creating a holistic learning atmosphere emphasizes academic excellence and overall student development. This ensures all stakeholders have the best possible learning experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Salesian College (Autonomous) Sonada, with campus in Siliguri, is equipped with state-of-the-art facilities to support cultural, sports, and recreational activities, fostering the holistic development of the students. The Siliguri campus houses a spacious auditorium (10,950 sq.ft., seating capacity 500, established in 2018) that hosts events, seminars, and

competitions. Additional venues include Conference Hall (1,023 sq.ft.), AV Halls in Savio Block (713 sq.ft.) and Don Bosco Block (1,465 sq.ft.), and the Nazareth Block Hall (1,500 sq.ft.). A yoga center with advanced equipment is also available. Sports facilities include an indoor complex for gym (800 sq.ft.), badminton (3 x 880 sq.ft.), table tennis (540 sq.ft.), chess, and outdoor fields (91,900 sq.ft.) for football, cricket, athletics, and volleyball. Specialized courts for basketball (Killian Hall, 4,520 sq.ft. established in 2010) and football stadiums (4,500 sq.ft. established in 2015) ensure top-tier facilities for over 100 regular users. The Sonada campus emphasizes physical well-being with two basketball courts, a volleyball court, a table tennis area, auditorium and an expansive field for outdoor sports. Yoga, self-defense workshops, and meditation sessions enhance mental well-being. NCC units and the annual Sports Week inspire discipline and enthusiasm. The College ensures all-around development, preparing students for their success in life.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

53

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

163.92961

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Salesian College (Autonomous) has implemented two Integrated Library Management Software (ILMS) systems: eBLIS (Electronic Bosco Library Information System) and Koha, operating in parallel as part of the library's digital transformation. The college plans to fully migrate to Koha in the future to enhance efficiency and accessibility.

eBLIS, developed by Bosco Soft-tech Chennai, provides a user-friendly, customizable, and secure solution for library automation, managing acquisitions, cataloging, circulation, stock verification, and journal subscriptions. It integrates seamlessly with the college ERP, supports RFID, barcode systems, and offers instant communication via SMS and email. Features include automated backup, multi-user access, and Dewey Decimal Classification (DDC) for structured organization.

Koha, an open-source, cloud-based library management system, operates on Ubuntu. It provides a responsive OPAC/WebOPAC interface, multilingual support, and full MARC21 and UNIMARC cataloging. Features include circulation management, resource reservations, stock verification, new arrival displays, and customizable search functions. Users benefit from email notifications, serial control, Z39.50 catalog record importing, and content enrichment from Amazon and Google.

Both support special library services such as internship programs, journal alert services, INFLIBNET access, e-book requests, and digital resource management. With plans to fully transition to Koha, College aims for a more automated, scalable, and technologically advanced library ecosystem.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://salesiancollege.ac.in/library/">https://salesiancollege.ac.in/library/</a>

**4.2.2 - Institution has access to the following:  
e-journals e-ShodhSindhu Shodhganga  
Membership e-books Databases Remote  
access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**3.86967**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

**43**

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Salesian College (Autonomous) has a comprehensive IT Policy addressing cybersecurity, Wi-Fi usage and IT facility usage by stakeholders, including faculty, students and management. All users must adhere to the rules and protocols established by IT Cell. The policy encompasses various aspects such as Email Usage Policy, Social Media Usage Policy, and Biometric Information Policy, each with specific guidelines. To ensure security, email IDs created in G Suite and ERP accounts are deactivated immediately upon a user's exit from the institution. A mandatory clearance process from the IT Coordinator, outlined in the Exit Policy, ensures the surrender of IT-related equipment and credentials.

Following the college's attainment of Autonomous status in 2023-24, funding was secured from the United Board for Christian Higher Education for IT infrastructure enhancement. This funding, sanctioned by the end of 2023, was effectively utilized to upgrade the college ERP system, developed by Loyolasoft, a Krishnagiri based software company. The remaining funds were allocated for purchasing new IT equipment and constructing a new office. The upgraded infrastructure aims to enhance operational efficiency and provide seamless IT services to stakeholders. This proactive approach underscores the institution's commitment to maintaining robust IT systems and ensuring smooth operations aligned with its policies.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2449	193

File Description	Documents
Upload any additional information	<a href="#">View File</a>
<b>4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus</b>	<b>A. 750 Mbps</b>
File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	<b>B. Any three of the above</b>
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>
List of facilities for e-content development (Data Template)	<b>No File Uploaded</b>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)</b>	
<b>175.42598</b>	
File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.	

Salesian College (Autonomous) has well-established systems and procedures in place to efficiently manage and utilize its physical, academic, and support facilities. The institute ensures an effective implementation of these facilities in an organized manner. To maintain cleanliness and orderliness, the responsibility of cleaning classrooms is entrusted to students themselves, along with the support staff. For proper use of classrooms for activities other than regular classes, a systematic process is followed. The HoD and subsequently, Coordinator, Dean and Vice-Principal are intimated. Similar permission protocols are in place for accessing Library and Computer labs. Access to library requires proper identification cards and the presence of a faculty member, with biometric identification ensuring accurate records. Likewise, a formal permission is mandatory for entry into Computer Labs, Research Centre, Salesian TV and Radio Stations or any other restricted areas. The Sports Complex In-charge acts as guardian of the Lockers, where sports equipment is kept, and maintains meticulous records of utilization. To provide transparency and accessibility, the college website contains comprehensive details about the facilities available, accompanied by relevant policies governing their usage. Overall, strong emphasis is put on maintaining a well-organized system, fostering a conducive environment for effective teaching, learning, and personal development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://salesiancollege.ac.in/policies/sc-maintenance-policy/">https://salesiancollege.ac.in/policies/sc-maintenance-policy/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

11

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://salesiancollege.ac.in">https://salesiancollege.ac.in</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

388

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of outgoing students who got placement during the year**

**19**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### **5.2.2 - Number of outgoing students progressing to higher education**

<b>90</b>	
File Description	Documents
Upload supporting data for students/alumni	<b>No File Uploaded</b>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### **5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**

#### **5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

<b>14</b>	
File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### **5.3 - Student Participation and Activities**

#### **5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

<b>49</b>	
File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### **5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution**

The Salesian College Student Council is a democratic entity that promotes comprehensive student development. It collaborates with various departments, clubs, associations, and faculty to achieve its goals. The council operates under the guidance of the principal, vice principal, and management, following

institutional norms. Class representatives are elected through a confidential voting process, requiring a simple majority. From these representatives, leadership roles such as President, Vice President, Secretary, Joint Secretary, Treasurer, and Joint Treasurer are chosen. The council plays a crucial role in addressing student concerns and overseeing both co-curricular and extracurricular activities. It works closely with the administration to organise events like the Salesian Model United Nations, Graduation Day, Ethnic Day, Bhasha Diwas, cultural festivals, social awareness and community service projects. These initiatives are designed to enhance learning and social engagement. The institution also supports a variety of activities, including weekly quizzes, orientation programs, special talks, assemblies, and inter-departmental and inter-college sports events. The principal has the authority to dissolve the council or replace underperforming office bearers who violate college rules or fail to fulfil their responsibilities. Membership eligibility is based on students' overall achievements in previous semesters, ensuring that the council is led by capable and dedicated individuals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://salesiancollege.ac.in/Event_records/2932/res/event_document/Detailed_report/5.3.2.pdf">http://salesiancollege.ac.in/Event_records/2932/res/event_document/Detailed_report/5.3.2.pdf</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

35

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute

significantly to the development of the institution through financial and other support services

The Salesian College Alumni Association plays a vital role in fostering a strong bond between alumni and the institution across its Siliguri and Sonada campuses. Alumni are categorized into Salesian Fathers and Brothers, Former Salesians, and Non-Residential Students, who are spread globally, contributing significantly to society in their respective fields of expertise. The Association, registered under the West Bengal Act XXVI of 1961 (Society No. S/1L/66557 of 2009-2010) in Sonada and undergoing registration in Siliguri, actively engages in initiatives that benefit both the college and the broader community. Its objectives include promoting welfare activities, aiding the disadvantaged, and fostering communal harmony. Members contribute ideas, provide guidance, and support placement opportunities for students. During the academic year 2023-24, events organized by the Association included football and volleyball matches, a food drive for underprivileged children, visit to a blind school, and a blood donation camp. Alumni also contributed ₹2,76,500 to the Siliguri campus during this period. Regular alumni meets, like the one held on May 7, 2024, in Siliguri and on August 29, 2023, in Sonada, strengthen connections among members. These events highlight alumni contributions as judges, resource persons, and mentors, showcasing their unwavering dedication to the college's mission and values.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**5.4.2 - Alumni's financial contribution during the year**

**E. <2 Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Salesian College (Autonomous) envisions "self-realization through knowledge," emphasising holistic, inclusive, and futuristic education aligned with its motto, Flamma ardens et lucens (a burning and shining flame). The institution aspires to be a forward-thinking centre of learning recognised for participatory governance, collaborative decision-making, and sustainable development. By integrating teachers into leadership roles, it fosters innovation, integrity, and the highest educational standards. As a Catholic minority institution administered by the Salesians of Don Bosco, Salesian College was founded in Shillong in 1933 and relocated to Sonada in 1938. It has grown into a hub for holistic education, nurturing morally upright, socially aware, and spiritually enlightened individuals. Its mission is to provide an academic space fostering leadership, social dynamism, and value-based education while promoting mutual respect, environmental consciousness, and a spirit of competition among students. The college ensures effective curriculum delivery through structured planning, while its transparent financial framework supports institutional growth. Salaries and expenses are managed responsibly within budgetary limits, ensuring transparency and accountability. Salesian College (Autonomous) strives to shape responsible citizens dedicated to social justice and community service, preparing students to contribute meaningfully to society through intellectual, educational, ethical, and social development, reflecting its commitment to excellence and societal impact.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The success of the institution lies in the collective efforts of all stakeholders committed to realizing its vision. Every individual, from the principal to the staff and students, plays an integral role in driving the college's development. A participative management system decentralizes governance by involving the founding body, governing members, principal, vice principals, bursar, campus coordinators, and department heads. Key priorities include delivering structured lectures, ensuring timely completion of the curriculum, enhancing academic

performance, and fostering an optimal teaching learning environment. Regular departmental and occasional staff meetings, guided by the Principal, ensure smooth coordination and execution of plans. The administration provides unwavering support to teaching and non-teaching staff, encouraging their initiatives and contributions. Students are motivated to participate in extracurricular activities such as sports, NSS, and NCC to promote their holistic development. Faculty members enhance their expertise through faculty development programs. Departmental meetings play crucial role in collaborative decision-making, where important matters are deliberated and forwarded to the principal for final approval, ensuring transparency and inclusiveness. This shared governance model empowers decision-makers at all levels, creating a culture of accountability and continuous improvement. Through collective efforts, the institution ensures all stakeholders are aligned with its goals to be achieved.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Salesian College (Autonomous), with its campuses in Siliguri and Sonada, has effectively implemented its strategic plans, fostering academic and infrastructural growth. Following their third academic audits, both campuses have taken significant steps to unite institutions across North Bengal and Sikkim, encouraging collaborative knowledge sharing and innovation in education. One of the activities successfully implemented based on the institution's strategic plan is augmentation of infrastructure in the two campuses, Siliguri and Sonada. The Siliguri campus offers comprehensive facilities, including separate infirmaries for male and female students, 51 classrooms, two advanced conference halls, and a two-story library spanning 9,000 sq. ft. equipped with Wi-Fi and LAN systems to support research and learning. Additionally, the Savio Block enhances the infrastructure with 13

modern classrooms and versatile spaces featuring cutting-edge audio-visual technology. The Sonada campus has similarly upgraded its facilities, establishing a well-equipped IQAC office with smart technology to support administrative efficiency. Departments now feature IT-enabled classrooms with projectors and screens, enriching teaching and learning experiences. The library has been modernized with new computers and tablets, improving access to digital resources. These advancements across both campuses reflect the institution's dedication to creating inclusive, resource-rich academic environments prioritizing quality education and effective resource utilization.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The functioning of the various institutional bodies at Salesian College (Autonomous) is effective and efficient. As an autonomous minority higher educational institution administered by the Salesians of Don Bosco, Kolkata Province, the college has a structured administrative framework. It offers undergraduate and postgraduate courses in Arts/Humanities, Commerce, Science, and professional fields. It is led by the President of the Founding Body serving as the Chairperson of the Governing Body, with the Secretary acting as the Principal. The administrative structure includes a Rector, Vice Principals, Campus Ministers, Deans (for Commerce, Management & Vocational Studies, Arts & Humanities, and Sciences), Heads of Departments, Coordinators, and elected Student Council Members. Faculty and students actively participate in decision-making, ensuring transparency, accountability, and smooth operations. Recruitment follows a rigorous process through advertisements and interviews, with structured induction programs for new hires. Executive and Campus Coordinators oversee campus activities, addressing the growing needs as enrolment increases. Policies, service rules, and responsibilities are clearly defined, fostering efficiency. The College has earned NAAC accreditation with Grade 'A' (3rd Cycle) and twice received UGC certification for its Potential for

**Excellence.** By engaging stakeholders in governance, the institution ensures academic excellence and a progressive environment aligned with its mission.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has a wide range of welfare measures to ensure the overall well-being and development of its teaching and non-teaching staff. Medical assistance and health insurance are provided to all staff members. Female staff members benefit from paid maternity leave, while regular and casual medical leaves, as well as additional paid leaves, are available to faculty members pursuing their PhD. Staff are also given free access to various e-resources to assist in their teaching and research activities. Both teaching and non-teaching staff are covered under the Employment Provident Fund (EPF) scheme. For immediate financial needs such as medical care, education, or family expenses, interest-free loans are provided. Financial aid for housing,

repairs, or their children's education is also available. Subsidized educational facilities are offered to the children of non-teaching staff. To support professional growth, the institution offers free and subsidized training programs, orientation sessions, and faculty development programs. Faculty members engaged in research, including those pursuing MPhil or PhD degrees, receive additional support such as research leave, financial aid for activities, and coverage for seminar and conference fees. Regular benefits include free Wi-Fi access, filtered drinking water (hot and cold), and access to an infirmary for health-related issues.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

33

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

68

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

84

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization

#### 6.4.1 - Institution conducts internal and external financial audits regularly

The College maintains a transparent and structured process for auditing academic and co-curricular expenditures, ensuring accountability in all operations. Departments or associations prepare budgets for events, which are reviewed and verified by the internal auditor. After incorporating necessary changes, the budget is sanctioned by the college Bursar. Post-event, departments submit all bills and supporting documents in a predesigned format for further review by the internal auditor. Once satisfied, the auditor forwards the set to the Bursar for final approval. The internal auditor serves as an ex-officio member on key committees, such as Finance, Purchasing, and Construction, which meet quarterly, while external audits are conducted bi-annually by a professional accounting team from Kolkata. External auditors review all documents and accounts, provide recommendations, and ensure compliance. The final audit for the year 2023-24 was conducted from May 5 to May 15, 2024, with all suggestions adhered to. Procurement processes are equally rigorous. Departments submit acquisition requests to the Vice Principal or Principal, verified by the Dean and finalized by the Bursar. Library acquisitions require approval, while faculty and staff book purchases are coordinated with the librarian. Payments, reimbursements, and construction expenses are documented meticulously, ensuring transparency and efficiency in financial management.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.35

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As a self-financed institution, the College ensures financial stability through a robust resource mobilization policy and effective fund management. A dedicated Finance Committee oversees the collection and allocation of funds, supported by regular internal and external audits to maintain compliance and financial integrity. A digital system monitors fund inflow and outflow, while transparent financial reports are shared with stakeholders to build trust. Key revenue sources include student fees, fines, alumni contributions, fees from co-curricular activities, university-related charges, seminar and conference fees, and bank interest. These funds are strategically utilized for salaries, academic expenses, infrastructure development, research, faculty development, fee concessions, and CSR initiatives. The long-term strategies like creating a corpus fund ensures financial sustainability. Recognized twice as a UGC CPE institution, the College secures grants from bodies like UGC, Sahitya Akademi, ICSSR, and DST, while encouraging faculty to obtain research funding. Alumni and donors play a vital role in supporting developmental initiatives, and departments generate additional funds through events. The external agencies such as NSS, NCC, IGNOU provide specific-purpose funding. An annual budget is presented to the Founder Body, ensuring efficient resource use. This structured approach ensures transparency, accountability,

and alignment with institutional goals, driving growth and academic excellence.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of Salesian College (Autonomous) has contributed significantly and made incremental improvements with regard to quality and post-accreditation quality initiatives. Handbook and Calendar was planned systematically and sent for review in the Academic Council. Regular academic and administrative audits were conducted in collaboration with various stakeholders. Induction Programme, Faculty Development Programmes (FDPs), Research Scholars' Workshops were organized. The Salesian College for Earth, Nature, and Environment (SCENE), a collaborative initiative by the Geography Department and IQAC, worked towards fostering a clean, green, and sustainable campus. Outcome-Based Education (OBE) was integrated into teaching practices, promoting a learner-centered approach. Home made ERP was upgraded ensuring timely, efficient and progressive performance of activities, co-curricular and administrative tasks. IQAC Calendar, IQAC monthly review, IQAC monthly reports and unitization reports of the faculty are the significant features of this system. Moreover, under the supervision of IQAC, various departments assessed the learning levels of students and organize special programmes for Advance Learners and Slow Learners. A special template was created for Feedback on the Syllabus by Students, Teachers, Employers and Alumni. A new comprehensive mentoring form was brought into effect from June/July 2023. Undergraduate Research was meticulously planned and implemented for the final year students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Salesian College (Autonomous), through its campuses in Siliguri and Sonada, emphasizes continuous improvement in teaching and learning methodologies, guided by its Internal Quality Assurance Cell (IQAC). The college conducts periodic reviews of its teaching processes, involving faculty, students, department heads and deans to gather feedback and enhance effectiveness. Departmental Follow-up Meetings and IQAC Review are held at the end of every month during which every HoD submits a detailed academic report as well as report of co-curricular activities. Faculty Development Programs (FDPs) encourage instructors to adopt the latest pedagogical trends, while the curriculum aligns with Revised Bloom's Taxonomy to ensure cognitive skills are effectively mapped. Student assessments are systematically designed to evaluate the success of teaching-learning practices. Moreover, the college has embraced a blended learning model, integrating traditional and digital methods in line with the National Education Policy. The transition to digital platforms like MOODLE, Google Meet, and Webex ensures seamless access to resources. Outcome-Based Teaching, Learning, and Evaluation (OBTLE) principles guide faculty in designing transparent course objectives accessible via online platforms. A Self-Appraisal system integrated with the upgraded ERP further streamlines performance reviews, attendance, and grade management. These initiatives reflect a commitment to cultivating a goal-oriented academic culture.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used**

**A. Any 4 or all of the above**

**for improvement of the institution**  
**Collaborative quality initiatives with other institution(s)**  
**Participation in NIRF**  
**Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="http://salesiancollege.ac.in/Event_records/2931/res/event_document/Detailed_report/6.5.3.pdf">salesiancollege.ac.in/Event_records/2931/res/event_document/Detailed_report/6.5.3.pdf</a>
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Salesian College (Autonomous) Sonada and Siliguri are dedicated to fostering gender equity and inclusivity on campus. Sonada Campus promotes awareness through workshops, events, and campaigns. A sketch competition on "Women Empowerment" allowed students to express the importance of women's rights. Collaboration with the Missio Foundation helped spread inclusivity in local areas. Programs emphasized women's leadership, parental skills, and hygiene. International Women's Day was observed with motivational talks and recognition of women achievers. The Women's Cell ensures a supportive environment with sanitary napkin vending machines, well-maintained restrooms, and counseling services. The Student Council, comprising both genders, underscores leadership equity, empowering women and reinforcing the college's progressive mission. Siliguri Campus ensures gender equality by organizing annual gender sensitization programs involving both genders. The Women's Cell arranges guest lectures and workshops on gender issues. The college provides necessary infrastructure, separate common rooms for boys and girls, and also assist students in mentoring and counselling. A

wellness lab, managed by the Department of Psychology, makes it the only college in North Bengal with such a facility. The Office of Student Affairs addresses concerns related to gender, health, and discipline. The college upholds gender equity, creating safe and inclusive learning environments that empower students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Salesian College (Autonomous) has taken a proactive approach to sustainable waste management by implementing a comprehensive system that addresses solid, liquid and e-waste effectively. The components of the solid waste are segregated meticulously into biodegradable and non-biodegradable categories. Separate dustbins are strategically placed across the campus for biodegradable (food waste, paper), and non-biodegradable (plastic, metal) waste are placed strategically across the campus. Some of the biodegradable wastes are composted and converted into manure, while non-biodegradable waste is recycled or disposed of responsibly. Liquid waste management involves the responsible handling of sewage and wastewater. Liquid waste, such as sewage and wastewater is reused for irrigation in the field or is discharged safely. Additionally, liquid waste is effectively managed through reuse for irrigation or safe discharge. The college incorporates rainwater harvesting. The pipes for fire extinguishers are directly connected to the rainwater harvesting tanks. Furthermore, the college recognizes the significance of e-

waste management. E-waste including electronic devices and batteries, are collected separately and handed over to authorized recyclers for proper disposal and recycling, minimizing environmental impact. Faculty and students are constantly made aware of proper waste management. By implementing multifaceted waste management strategies, the College demonstrates its commitment to environmental sustainability.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

<p><b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Salesian College (Autonomous) actively fosters an inclusive environment, promoting tolerance and harmony across diverse cultural, regional, linguistic, communal, and socioeconomic backgrounds. Several key initiatives reflect this commitment. The 209th Bhanu Jayanti celebration, organized by the Department of English along with Radio Salesian, emphasized the importance of the day. The Bhasha Manyata Diwas, organized by the Departments of English and Political Science, celebrated the recognition of Nepali as an official language in India's constitution. Special assemblies conducted during B.R. Ambedkar Jayanti and International English Language Day further contributed to cultural inclusivity. The Ethno Edu Carnival was a major event that combined academics with ethnic culture, featuring activities such as Katha Rachana, painting and tug-of-war. Ethnic Day celebrated traditional customs, while social initiatives like blood donation drives, charity events, and awareness programs supported marginalized communities. Workshops promoting respect for diversity in gender, culture, and sexual orientation further strengthened inclusivity. The NSS unit's tree plantation drives and the Radio Salesian 90.8 FM also played significant roles in fostering environmental and cultural awareness. Additionally, the College organizes national and international seminars, enriching the academic environment and promoting dialogue among individuals from diverse backgrounds, contributing to a more inclusive and globally aware campus community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:	
<p>Salesian College (Autonomous) organizes various activities for sensitizing students and employees of the institution to the constitutional obligations. The College takes a holistic approach to student development, emphasizing both academic and social responsibility. The college fosters an open and democratic environment where students are encouraged to engage in debates and discussions with faculty, promoting an open-minded attitude essential for responsible citizenship. College events like World Water Day, International Tea Day, and Van Mahotsav, raises awareness about environmental protection and conservation. Celebrations such as Women's Day and International Mother Language Day highlight cultural diversity and gender equality. Special assemblies focus on national and international issues like Independence Day and Social Justice Day. The college ensures constitutional values are imparted through mandatory courses on value education and environmental studies. Students gain practical experience in social responsibility through NCC and NSS programs, participating in activities like tree planting, community cleaning, and volunteering in old age asylums. Workshops on issues like women's empowerment, menstrual health, and sexual harassment are organized by the women's cell to raise awareness. Through these programs, Salesian College not only nurtures academic excellence but also prepares students to be conscious, responsible citizens actively contributing to society and the environment.</p>	
File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	<a href="#">View File</a>
<b>7.1.10 - The institution has a prescribed code of conduct for students, teachers,</b>	<b>B. Any 3 of the above</b>

**administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution emphasizes celebrating both national and international events and festivals throughout the year, fostering diversity and global awareness. Key observances include 207th Bhanu Jayanti to commemorate the birthday of a great Nepali poet Bhanu Bhakta. International Youth Day was organized to acknowledge the importance of youth in society. Shaheed Diwas was commemorated on 27th August. Never Give Up Day was observed on the 18th of August. On the 19th and 21st of August, World Photography was observed. The International Day of Charity was marked on 5th September. The International Day of Peace was observed on 21st September. The Harmony Club observed World Peace Day on the 21st of September and National Cinema Day on the 23rd of September. The Department of Political Science observed "Constitution Day" on 26th November. NSS celebrated National Constitution Day on the 26th of September. The Department of Social Work organized a special assembly on World Aids Day. The importance of energy conservation was discussed on the occasion of National Energy Conservation Day. The Computer Applications Department highlighted "Safe Internet Day" on February 9th, while societal and environmental issues were addressed through "World

**Social Work Day” on March 21st by the Social Work Department.**

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Case I: Departmental Assembly Presentations - Siliguri Campus

Salesian College promotes public speaking, research and interdisciplinary learning through Departmental Assembly Presentations on a digital LED display at St. Kilian Arcade. Each department delivers a five-minute presentation before 1,200 students, ensuring content quality through faculty review. Sessions begin with a prayer, followed by visually engaging presentations that foster teamwork and communication skills. The LED display enhances engagement and content retention, leading to positive student feedback. This initiative has significantly boosted confidence and intellectual curiosity among students. Challenges included high display costs, managed through sponsorships, and strict time limits, which require rehearsals.

### Case II: Community Radio - Radio Salesian, Sonada Campus

Radio Salesian, North Bengal's first community radio, bridges media access gaps in a semi-urban region, providing an inclusive platform for students and the local community. It enhances communication skills, promotes local culture, and fosters social awareness. By delivering educational and social content, it empowers students and encourages active community participation. Evidence of success includes increased audience engagement and positive feedback. Challenges included technical issues and funding constraints, requiring financial support and skilled personnel. This initiative advances media literacy and social responsibility, establishing Salesian College as a leader in community-driven education.

File Description	Documents
Best practices in the Institutional website	<a href="https://salesiancollege.ac.in/90-8-radio-salesian/">https://salesiancollege.ac.in/90-8-radio-salesian/</a>
Any other relevant information	<a href="http://salesiancollege.ac.in/Event_records/2938/res/event_document/Detailed_report/7.2.1.pdf">http://salesiancollege.ac.in/Event_records/2938/res/event_document/Detailed_report/7.2.1.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Salesian College (Autonomous), based in Sonada, is the first institution in Northeast India to operate a community radio station. Radio Salesian 90.8 FM, launched on December 8, 2016, broadcasts for 12 hours daily and serves regions in India and Nepal, including Darjeeling, Kurseong and Sonada. It is the only Nepali - language community radio station in India. The station played a vital role during COVID- 19 pandemic, airing a UNICEF-supported program, "Mission Corona," to raise awareness about safety measures, immunity building, and elderly care. The initiative was part of a five- month campaign and highlighted the college's commitment to public welfare. Sonada Campus runs 22 youth centers grouped into three zones: Sonada, Dilaram, and Barima. These centers host activities promoting leadership, cultural heritage, physical and mental well-being, and social development. Key events in 2023 included a leadership training workshop on July 23, the Nepali Cultural Dance Competition and Allecio Ricardo Football Match on August 27, and a youth- focused Gospel Melody gathering on November 11. These programs aim to nurture personal growth and community spirit, encouraging young people to step out of their comfort zones. The institution focuses on offering a holistic path for self - fulfilment and overall development.

File Description	Documents
Appropriate link in the institutional website	<a href="https://salesiancollege.ac.in/90-8-radio-salesian/">https://salesiancollege.ac.in/90-8-radio-salesian/</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

Salesian College aims to enhance academic excellence by strengthening outcome-based education (OBE) and integrating MOOCs and SWAYAM courses to expand learning opportunities. Research collaborations between faculty and students will be promoted, along with career-oriented skill development programs.

Student welfare remains a priority through mentorship, counseling, and career guidance services. The Training & Placement Cell will provide internships and job opportunities, ensuring better employability. Digital transformation will be accelerated with Moodle, ERP systems, and e-learning resources, fostering an enriched academic experience.

Beyond academics, the college will encourage student engagement through debates, elocutions, leadership programs, and student clubs. Sustainability efforts will include eco-friendly initiatives, waste management, and renewable energy projects to foster environmental responsibility.

Social responsibility remains integral, with NSS activities, NGO collaborations, and the IGNOU Study Centre providing distance education to underserved students. Community outreach programs will continue promoting social service and awareness campaigns.

Salesian College through its Examination Committee will ensure the process for creation of ABC Id as envisioned in NEP - 2020. The students will be given an orientation on the same.

Through academic innovation, student well-being, digital integration, environmental sustainability, and community engagement, Salesian College is committed to fostering a holistic and future-ready educational environment.