Salesian College

SONADA & SILIGURI

NAAC Accredited 'A' Grade (3rd Cycle) & twice UGC certified College with Potential for Excellence (CPE)

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Admission Policy

Salesian College Sonada, established in 1938 and Siliguri Campus in 2009, has a rich history of churning out talented and trained graduates who can be found in almost every country on earth.

Salesian College Sonada has a picturesque compound of over 25 acres filled with pine trees and flora & fauna found in the hills at an altitude of 6500 ft. It has spacious class rooms, wide corridors, big, comfortable and well stocked Wi-Fi enabled library, a radio station and TV studio, canteen, basketball & volleyball courts, a large football ground for the adventurous and indoor games facilities for the sophisticated are also available. The college has a large auditorium, examination halls and AV Rooms fitted with LCD projectors and TVs. We ensure safety and security in an ideal learning environment as the campus is WiFi enabled and under CCTV surveillance. The campus scores high on eco-friendly and sustainable development chart with its micro hydal project with an installed capacity of 20 Kilowatt to meet its need for uninterrupted power supply.

Salesian College Siliguri Campus has a sprawling 20 acre campus with separate blocks of Commerce, Arts/Humanities and Sciences. Each of these blocks have an AV Hall equipped with ICT facility and well illuminated and airy lecture halls having over 20 feet candle lumens to provide ease of reading. The College has library, three canteens and proportionate parking area for students and faculty. The College has an international sized football field and two international sized basketball courts. Kilian Hall is a multipurpose indoor basketball court cum auditorium where over 1500 persons can be housed comfortably. Most of the co- curricular activities of (inter)college are organized in the said hall.

Salesian College has a robust system of student follow up in terms of their studies and campus activities by the departments and they are mentored by a mentor assigned to them. There are over 200 curricular and co-curricular activities organized by different departments of the college where the students can take part in an academic year. Most importantly, Salesian College has a seasoned and time tested Don Bosco's Educational System being practised from over a century in over 134 countries. This tradition and individual talents of the faculty and Salesian personnel carry the motto of Salesian College, *flamma ardens et lucens* meaning 'a flame that enlightens and enlivens.'

Admission policy at Salesian College is one of equal opportunity to all. Students from Siliguri as well as students from other states and countries are welcome, irrespective of caste, creed or religion. As per notification reference no: 65/UG-21(55) dated 16.07.2021 of clause 12(ii) it had been informed that all minority educational institution based on religion or language will be exempted from the reservation policy. However being a minority college the management has decided to reserve upto 50% of all seats for Christian students. Further there is no requirement for reservation of seats based on SC/ST/OBC. However students of ST/SC/OBC are also welcome and no distinction is made based on their caste.

Admission of students is based on aggregate marks in the qualifying examination or its equivalent apart from personal interviews and other department specific requirements as mentioned in *Annexure-I*.

All applications for admissions to any undergraduate or post graduate degree course should be submitted by the date notified by the college through Online Mode. Late applications may not be accepted or left to the discretion of the Management.

Admissions can be considered granted only when the fees for the academic year are paid, an official receipt has been issued and the name of the candidate appears on the relevant rolls. Payment in part can be condoned or deferred only by the Management.

A student will not be able to be re-admitted to the college if he/she:

- ❖ Has not successfully passed in all the examinations before desiring to enter the third year.

- ❖ Have serious complaints of indiscipline against him/her in the previous year.

- ❖ Admissions for the first year undergraduates begin as soon as the Class 12 results are declared

Once admitted the candidate has to provide the following document:

- ❖ Class 12 mark sheet/ Graduation mark sheet (for PG)
- ❖ Documentary evidence if belonging to a special category
- ❖ Passing certificate for eligibility if from outside Siliguri.
- ❖ Migration certificate required for getting eligibility certificate.

Admission Procedure:

Admission of all the students will be done through the Admission Cell of the College as mentioned below:

SL. No	Sonada	Siliguri Campus
1	Fr.(Prof) George Thandathil SDB,(Rector (Siliguri Campus)/ Principal & Secretary)	
2	Rev. Fr. Nirmal Toppo, Vice-Principal Salesian College Sonada	Fr.(Dr.) Saju Puthuserry SDB, Vice Principal (Arts & Humanities)
		Fr. C M Paul SDB, Vice Principal of Sciences
		Fr.(Dr.) Babu Joseph SDB, Vice Principal of Commerece and Management
3	Fr. Raymond Tudu , Bursar	Fr Jagjivan Tirkey SDB, Bursar
4	Dr. Terence Mukhia, Associate Prof & Dean, Arts & Humanities, Admission In-Charge, SCS	Mr. Peter Lepcha, Dean of Arts & Humanities
5	Mr. Uday Mall, Assistant Prof & Dean, B.Com/BCA	Mr. Patrick Johnson, Dean of Commerce and Management
		Mr. Dhirodatta Subba, Dean of Science
6	Sradha Pradhan, Campus Co-ordinator	Mr. Anirban Ghosh, Campus Coordinator
		Ms. Ganga Parajuli, Campus Coordinator
		Ms. Yadika Prasad, Campus Coordinator
		Mr. Rajeev Dutraj, Campus Coordinator
7	Mr. Savio Giri, Accounts	Mr. Manoj Tirkey, Accounts
8	Head of All Departments	Head of All Departments

- ❖ Students will be admitted in the beginning of the academic session.
- ❖ Applications for admissions are accepted from students irrespective of caste, creed or

gender. Normally the college begins its admission process after the publication of results of class XII examinations.

- ❖ Parents/Guardians are required to fill in the admission forms with the utmost accuracy and are requested to apply online. Subsequent changes are not permitted.

- ❖ Christian students need to submit Baptism Certificate along with a letter from the parish of residence at the time of interview.

- ❖ New Candidates are to be introduced personally to the Principal/ his nominee by the one who will be responsible for his conduct and fees.

The Career Oriented Programme (COP) is a separate course. Everyone is expected to take one of the courses to get professionally more competent while getting academically qualified.

- ❖ Admission to the college and its different departments is based on academic performance, aptitude and interests. A written test and an interview of the candidate along with the parents is part of process of selection and choosing the right stream/department of studies.

- ❖ A student wishing to join the College should visit the College Website, read the admission criteria, download Application form, fee structure for Students for a programme, Recommendation Form and send the completed applications along with the required documents and bank draft for application processing fee (non-refundable) to the Accounts Office, Salesian College.

- ❖ The Cell will check the eligibility and, if necessary, communicate with the applicant. If found ineligible the application is cancelled with no further step. Upon receiving instruction the applicant is to pay the one time and mandatory charges before getting the provisional admission letter via email. After getting provisional admission, the student should get the student visa/ research visa, as the case may be, and complete all other formalities.

- ❖ After all the requirements are met the student reports for final admission, fills up the admission form, complies with any other conditions recommended by the Admission Cell. Once this is done, the final admission is given.

- ❖ The outstation students may get hostel facilities subject to availability against prescribed fees indicated separately.

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- ❖ The outstation students may get hostel facilities subject to availability against prescribed fees indicated separately.

- ❖ Application Processing Fee is Rs.500. For other fees study the programme wise fee structure in *Annexure-II*.

- ❖ Admission stages: (a) Online application (b) List of selected candidates (c) Signing of contract and Payment of fees (d) verification of original documents (e) submission of migration/TC and health fitness certificate (f) The mandatory anti- ragging contract (UGC) signed and submitted (g) College Identification Card (h) Application for Hostel, College Bus service and College Parking space (only if applicable and available).

- ❖ The college reserves the right to admit students based on the minority rights enjoyed by the college. The decision of the Principal is final and binding in all matters of admission.

- ❖ Admission process gets completed with the registration in the University of North Bengal.

Calculation for Merit

Admission to all Honours Program Courses will be based strictly on merit. Merit shall be calculated as per following norms:

Merit = {Marks obtained in English +Marks obtained in the subject opted for Honours + best marks of other two subjects (excluding EVS, the subject opted for Honours and English) divided by 4.

If the Student does not have the specific subject opted for Honours in his/her previous Course, the procedure for Merit Calculation will be as follows:

Merit = (Marks obtained in English + Marks in three other best of subjects excluding EVS) divided by 4.

Admission to all Program Courses will also be based strictly on merit. Merit shall be calculated as per the following norms:

Merit = Marks obtained in English + Marks in three other best of subjects (excluding EVS) divided 4.

A single Merit List is to be prepared taking applicants from all recognized Boards of India together, vide circular no: 359/UG-10(115) dated 22.06.2010, issued by the Office of the Secretary, Under Graduate Council, University of North Bengal taking into consideration the scores given in *Annexure-III*.

SL. No	Sonada	Siliguri Campus
1	**Deanery of Arts and Humanities**	
1.1	Education	
1.2	English	
1.3	Political Science	
1.4	History	
1.5	Mass Communication and Journalism	
1.6	Sociology	
1.7	BA Programme	
1.8	Value Education/Personality Development	
1.9	Philosophy	NA
1.10	NA	Economics
1.11	NA	Geography
1.12	NA	Psychology
1.13	NA	Physical Education
2	**Deanery of Commerce, Management & Vocational studies**	
2.1	Bachelor of Commerce Honours	
2.2	Bachelor of Commerce Programme	
2.3	Bachelor of Vocational Studies (Retail Management)	Bachelor of Vocational Studies (Travel & Tourism Management)
3	**Deanery of Sciences**	
3.1		Bachelor of Science in Physics
3.2		Bachelor of Science in Mathematics
3.3	NA	Bachelor of Science in Computer
3.4	NA	Bachelor of Science in Economics
4	**Professional Courses**	

4.1	Bachelor of Computer Application (Honours)	
4.2	Bachelor of Social Work Honours	
4.3	Bachelor of Business Administration	
5	**Career Oriented Programmes**	
5.1	Certificate Course in Communicative English	
5.2	Diploma Course in Communicative English	
5.3	Advanced Diploma Course in Communicative English	
5.4	Certificate Course in Computer Applications	
5.5	Diploma Course in Computer Applications	
5.6	Advanced Diploma Course in Computer Applications	
5.7	Certificate Course in Sports Management	
5.8	Diploma Course in Sports Management	
5.9	Advanced Diploma Course in Sports Management	
5.10	Certificate Course in Travel & Tourism	
5.11	Diploma Course in Travel & Tourism	
5.12	Advanced Diploma Course in Travel & Tourism	
5.13	Certificate Course in Music	
5.14	Diploma Course in Music	
5.15	Advanced Diploma Course in Music	
V	**Post Graduate Programmes**	
		MA in Education
		MA in English
		MA in Psychology

2.1.2.1 - Number of actual students admitted from the reserved categories during the year (2022_2023)

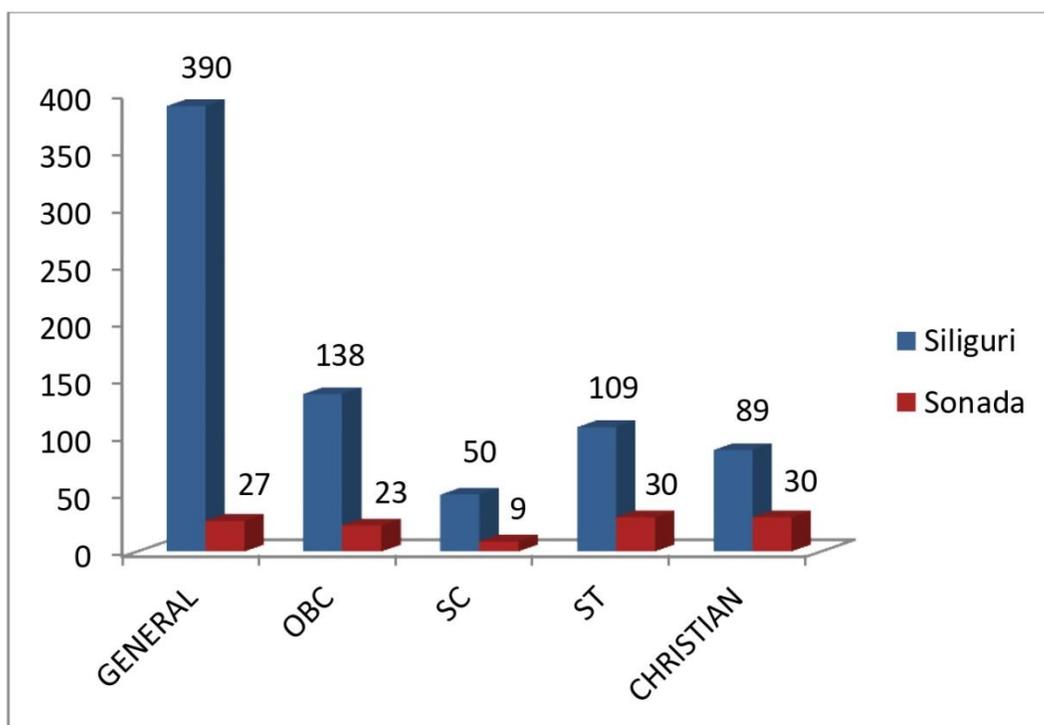| Category	Number of Students		Total
	Siliguri	Sonada	
GENERAL	390	27	417
OBC	138	23	161
SC	50	9	59
ST	109	30	139
CHRISTIAN	89	30	119
Total	776	119	895

Figure 1: Number of Students admitted in reserved category

FEE STRUCTURE for the batch of 2022

PROGRAMMES		1st Installment (at the time of Admission)	2nd Installment (Last date 15 NOV)	3rd Installment (Last date 15 MAR)	TOTAL (each year)	TOTAL: for the Full Programme
BA Programme	B.A. General (1st Year)	25400	20000	18700	64100	
	B.A.General (2nd Year)	20200	19200	19300	58700	178000
	B.A.General (3rd Year)	18700	18200	18300	55200	
BA Honours	English /Education /Political Science /History /Sociology /Economics /Social Work (1st Year)	28670	23270	21970	73910	
	English /Education /Political Science /History /Sociology /Economics /Social Work (2nd Year)	23470	22470	22570	68510	207430
	English /Education /Political Science /History /Sociology /Economics /Social Work (3rd Year)	21970	21470	21570	65010	
BA Honours (with Lab subjects)	Geography / Mass Communication & Journalism / Psychology (1st Year)	28670	26470	21570	76710	
	Geography / Mass Communication & Journalism / Psychology (2nd Year)	23470	25670	25770	74910	223030
	Geography / Mass Communication & Journalism / Psychology (3rd Year)	21970	24670	24770	71410	
BCOM Programme	B. Com General (1st Year)	25400	20000	18700	64100	
	B. Com General (2nd Year)	20200	19200	19300	58700	178000
	B. Com General (3rd Year)	18700	18200	18300	55200	
BCOM Honours	Bcom Hons. (1st Year)	28670	23270	21970	73910	
	Bcom Hons. (2nd Year)	23470	22470	22570	68510	209430
	Bcom Hons. (3rd Year)	21970	22470	22570	67010	
BSc Honours	Computer Science / Physics (1st Year)	28670	26770	21870	77310	
	Computer Science / Physics (2nd Year)	23470	25970	26070	75510	224830
	Computer Science / Physics (3rd Year)	21970	24970	25070	72010	
BSc Honours	Maths / Economics (1st Year)	28670	23270	21970	73910	
	Maths / Economics (2nd Year)	23470	22470	22570	68510	207430
	Maths / Economics (3rd Year)	21970	21470	21570	65010	
BBA Honours	BBA (1st Year)	33700	28300	23400	85400	
	BBA (2nd Year)	28500	27500	27600	83600	251100
	BBA (3rd Year)	27000	27500	27600	82100	
BCA Honours	BCA (1st Year)	29550	28650	23750	81950	
	BCA (2nd Year)	24350	27850	27950	80150	238750
	BCA (3rd Year)	22850	26850	26950	76650	
Masters of Arts (MA)	English /Education (1st Year)	27180	22670	18050	67900	
	English /Education (2nd Year)	31280	15870	16250	63400	131300
Masters of Arts (MA)	MA : Psycology (1st Year)	27180	23520	18900	69600	
	MA : Psycology (2nd Year)	31280	16720	17100	65100	134700
Bachelors of Vocational Studies	BVOC-Tourism & Hospitality (1st Year)	16050	14650	9750	40450	
	BVOC-Tourism & Hospitality (2nd Year)	12650	12650	12750	38050	117650
	BVOC-Tourism & Hospitality (3rd Year)	13350	12850	12950	39150	

Admission for Batch 2022-2023: Eligibility & Selection Process

For SILIGURI CAMPUS only

After the Application period, candidates will be informed about the dates of the
Selection Process (Interview/Assessment/Presentation) through the college admission portal, WhatsApp and/or by email.
NOTE: PARENTS ARE REQUIRED TO BE PRESENT AT THE TIME OF INTERVIEW (with Principal/ Vice Principal) &
DURING ADMISSION PROCESS (for data verification & contract signing)

Filling up of Application Forms May 10 to August 10	→	Selection Process June 23 to Aug 10	→	Final Admission July 1 onwards

UG PROGRAMME	SELECTION PROCESS	ELIGIBILITY FOR APPLICATION (UG)
B.Sc. Physics (Hons) B.Sc. Mathematics (Hons) B.Sc. Computer Sc. (Hons) BCA (Hons), B.Sc. Economics (Hons) & B.A. Economics (Hons)	* Personal Interview with Faculty * Subject Proficiency Test (in some cases only) * Interview with Vice Principal (parents are also required to be present)	**BA/BSc/B.Com Honours Programme:** Marks of English + Marks of Honours Subject opted + Best 2 subjects (excluding Environmental Sc./Physical Education). Should aggregate to a minimum of 60% **BBA/BCA/BSW/Psychology/Education/Mass Communications & Journalism Honours Programme:** Marks of English + Best 3 subjects (excluding Environmental Sc./Physical Education). Should aggregate to a minimum of 60% **BA/B.Com/B.Voc Degree Programme (General):** Marks of English + Best 3 subjects (excluding Environmental Sc./Physical Education). Should aggregate to a minimum of 50% *Applicants with SC/ST certificates are eligible for a relaxation of 10% in marks)* *Applicants with HS Vocational Course (10+2) will be eligible for Programme (General) course only.* *Any other university rules of this relevant nature will be applicable.* **INSTRUCTIONS** * Scanned copies of the class 10, class 11/12 marks card should be uploaded while filling the application. * If class 12 marks are not available at the time of applying, then marks of any test conducted during class 11 or Pre-board, can be uploaded. * The office of admissions will verify the scorecards. * Applications with no scorecards or vague scanned copies will be rejected and termed as Not Eligible Kindly make sure your Contact number & Email is correct and regularly used
B.Com. (Hons)	* Personal Interview with Faculty * Interview with Vice Principal (parents are also required to be present)	
BBA (Hons)	* Personal Interview with Faculty * Presentation & Group Discussion * Interview with Vice Principal (parents are also required to be present)	
B.A. English (Hons) B.A. Education (Hons) B.A. Sociology (Hons) B.A. Political Sc. (Hons) B.A. Psychology (Hons) B.A. History (Hons) B.A. Geography (Hons) B.A. Mass Communication (Hons) BSW (Hons) B.A. Programme (General)	* English proficiency Test * Personal Interview with Faculty * Interview with Vice Principal (parents are also required to be present)	
B.Com. Programme (General) B. Voc. Tourism & Hospitality	Panel Interview with respective Faculty & Vice Principal	

POST-GRADUATE PROGRAMMES

PROGRAMME	SELECTION PROCESS	INSTRUCTIONS
M.A. English M.A. Education M.A. Psychology	Panel Interview with respective Faculty & Vice Principal	* Scanned copies of the class 10, class 12 and Degree marks card (of all the Semester/Year marks card issued by the college/university) should be uploaded while filling the application

Salesian College

UGC Certified CPE College (2nd Cycle)
Accredited by NAAC with 'A' Grade (3rd Cycle)
Affiliated to university of North Bengal
P.Box-73, Don Bosco Road,
Siliguri-734001, West Bengal
E-mail: principal@salesiancollege.net
Phone: 0353-2545622

CORRIGENDUM

Date: 01/08/2022

College management may restrict the intake of a course on one or the other campus depending on the demand for the seats in the previous year(s)

Fr. (Prof.) George Thadathil SDB
Principal. /Chairperson (IQAC)
THE PRINCIPAL
SALESIAN COLLEGE
SONADA, SILIGURI

OFFICE OF THE SECRETARY
COUNCIL FOR UNDER-GRADUATE STUDIES
NORTH BENGAL UNIVERSITY

Ref. No.359/UG-10(........)

Date: 22.06.2010.

CIRCULAR

Reference: Admission Circular issued from the Office of the undersigned vide Ref. No. 284/UG-10(56) dated 18.05.2010.

1. Principals of all Degree Colleges affiliated to the University of North Bengal are again advised to follow the above notification that holding of admission tests is totally against the rules of the University and you are requested not to hold any admission tests and that admission to Honours Courses would be made strictly on the basis of merit / results at the qualifying Examinations.

2. Further you are also advised that publication of multiple Merit Lists for admission to one Honours Subject is also against the rules of the University and you are requested to publish a **Single Merit List for each Honours Subject.**

Reference: Notification No. 905-TW/EC/SC/O/MR-1/95(1) dated Calcutta 12th September 1995 Government of West Bengal, Scheduled Caste & Tribes Welfare, Department Writers' Buildings, Calcutta – 700001.

3. Principals of all Degree Colleges affiliated to the University of North Bengal are hereby requested to adhere strictly to the stipulations at 2(b) of the aforesaid notification as mentioned below and to take action accordingly.

"*2(b) For admission to the courses B.A. (Hons.), B.Sc. (Hons.), M.A., M.Sc. M.Com, B.Tech, M.Tech, M.Sc. (Tech), B.Ed., LL.M. B.Lib. Sc., M.lib.. Sc. Master's Degree Courses in Engineering and Architecture, Master of Business Management / Master of Business Administration, M.Phil., Post-Graduate and Doctoral Courses in Medicine, Dental Science and nursing and SC or ST candidates getting admission should have in the previous examinations qualifying marks which are not lower by more than 25% from the marks obtained, by the last candidate of the general category however in any case such a candidate obtaining marks lower than the marks as prescribed by the regulations of the University for admission to the relevant course will not be eligible for admission. The candidates included in the general merit list will not be counted towards these reserved quota*".*

Principals of all the Degree Colleges affiliated to the University of North Bengal are requested strictly to adhere to the above mentioned stipulations and to prepare the merit list accordingly.

(Dr. Nupur Das)
Secretary
Under-Graduate Council
North Bengal University

In communication to:
 1. Principals of all Colleges affiliated to the University of North Bengal.
Copy for information to:
 1. The Hon'ble Vice-Chancellor, University of North Bengal.
 2. The Registrar (Acting), University of North Bengal.
 3. The Controller of Examinations, University of North Bengal.
 4. The Inspector of Colleges, University of North Bengal.
 5. The Joint Registrar, Faculty Council for P.G. Studies in Arts, Commerce and Law, University of North Bengal.
 6. The President, Governing Body of all the Colleges affiliated to the University of North Bengal.

UNIVERSITY OF NORTH BENGAL

ACCREDITED BY NAAC WITH GRADE "B++"

OFFICE OF THE PRINCIPAL SECRETARY
COUNCIL FOR UNDER GRADUATE STUDIES

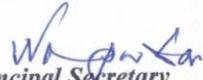Ref. No.:139 /UG-22   <u>CIRCULAR</u>   Dated: 04.07.2022

The Principals / Teacher-in-Charges / Officer-in-Charges
Of all Degree Colleges affiliated to the University of North Bengal

Madam/Sir,

       This is for information to Principals / Teacher-in-Charges / Officer-in-Charges of all Degree Colleges affiliated to the University of North Bengal that the Guidelines *(as per Annexure – I & II)* for online admissions to B.A. / B.Sc. / B.Com. /B.B.A. & B.C.A. (under CBCS) Courses for the Academic Session 2022-2023, are to be strictly followed. Principals / Teacher-in-Charges / Officer-in-Charges of all Degree Colleges affiliated to the University of North Bengal are requested to take necessary action strictly as per the Guidelines attached herewith.
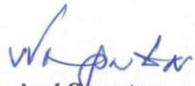
Attach further kindly also find the notification *No. 507-Edn (CS)/10M-95/14 dated: 30th June, 2022* as issued by the Government of West Bengal, Department of Higher Education for strict adherence.

The matter may kindly be treated as **MOST URGENT.**

Principal Secretary
Council for Under Graduate Studies
University of North Bengal

Copy for information
1. *The Honourable Vice-Chancellor, University of North Bengal.*
2. *The Registrar (Officiating), University of North Bengal.*
3. *The Inspector of Colleges, University of North Bengal.*
4. *The Controller of Examination, University of North Bengal.*

Principal Secretary
Council for Under Graduate Studies
University of North Bengal

UNIVERSITY OF NORTH BENGAL

ACCREDITED BY NAAC WITH GRADE "B++"

Guidelines for Admission

It is notified to the **Principals of all Degree Colleges** affiliated to the **University of North Bengal** that the following dates have been decided for admission to and commencement of **1ˢᵗ Semester B.A., B.Sc. B.Com. , BCA & BBA Honours Program & Program Course (under CBCS)** for the **Academic Session of 2022-2023.**

1. *Date of opening of Online Portal for Application for Under Graduate Courses –*   **18ᵗʰ July, 2022**

2. *Completion of Application in the Online Portal for Under Graduate Courses by –*   **5ᵗʰ August, 2022**

3. *Publication of Merit Lists in Under Graduate Courses by –*   **16ᵗʰ August, 2022**

4. *Completion of Admission at the Under Graduate Courses by-*   **15ᵗʰ September, 2022**

5. *Start of 1ˢᵗ Semester of Under Graduate Courses on –*   **19ᵗʰ September, 2022**

6. *Proposed last date of submission of Registration Form Online: at www.nbu.ac.in -*   **12ᵗʰ October, 2022**

7. *Colleges are requested to keep the students' strength for each subject within the intake capacity sanctioned by the University and follow the reservation policy of Government of West Bengal Strictly.*

8. Intake in the number of students in Honours Program & Program Courses **shall not exceed the specified number as approved by the University of North Bengal from time to time. In this context the provisions of clause 7 ii (b) of the Statues relating to affiliation of Colleges shall be strictly adhered to.** In case of any violation, the University shall take appropriate action as deemed fit. Registrations, of all students who have been admitted, exceeding the approved intake of the University shall be automatically cancelled in order of their dates of admission in the respective Colleges.

9. **No Online Admission shall take place after expiry of the last date of Admission as per this Notification. Registration of any candidate who has been admitted after expiry of the last date of admission shall be automatically cancelled. Requests for extension of the last date of Admission after the expiry date shall not be entertained by the University under any circumstances.**
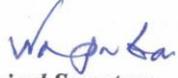
10. A student may be admitted to *B.A./B.Sc./B.Com/ BCA & BBA Honours Program & Program Course* after passing the *Higher Secondary Examination* conducted by the *West Bengal Council of Higher Secondary Education* or examinations conducted by **Indian School Certificate (ISC)** or **Central Board of Secondary Education (CBSE)** or any Other Board recognized as equivalent provided he/she has passed in at least *four subjects with English as Compulsory Subject.*

11. Reservation of Seats for Online admission into B.A. / B.Sc. / B.Com./ BCA & BBA Honours Program & Program Course for SC / ST / OBC-A / OBC-B and persons with disabilities are to be maintained as per the relevant G.O.'s. (3% Reservation of Seats for persons with disabilities vide G.O. No. ED-340/2012 Dt. Kolkata, the 4ᵗʰ July, 2012) and also considering the amendments as proposed in notification No. : 621-Edn(U)/EH/1U-89/13, dated 25.06.2015 issued by the Higher Education Department Government of West Bengal (Photocopy of the notification attached)

12. Colleges shall fix-up year wise target of increase of intake of OBC "A" OBC "B" in such a manner that the total mandatory increase of seats is achieved within a maximum period of six years beginning with the academic session 2014-15 and then shall continue in the same manner.

The provisions of this Act (Reservation in Admission) shall not apply to:

(i) Creamy layer of OBC-A and OBC-B of the Society,
(ii) A minority Educational Institution based on religion or language,

Principal Secretary
Council for Under Graduate Studies
University of North Bengal

<u>Copy for information to:</u>
1. **The Honourable Vice-Chancellor,** University of North Bengal.
2. **The Registrar (Officiating),** University of North Bengal.
3. **The Inspector of Colleges,** University of North Bengal.
4. **The Controller of Examinations,** University of North Bengal.

UNIVERSITY OF NORTH BENGAL

(Attention of the Colleges is also drawn to the following points)

Admission to all Honours Program Courses will be based strictly on merit. Merit shall be calculated as per the following norms:

Merit = {Marks obtained in English + Marks obtained in the subject opted for Honours + best marks of other two subjects [Excluding the subject opted for Honours and English]} **/4.**

If the Student does not have the specific subject opted for Honours in his / her previous Course, the procedure for Merit Calculation will be as follows,

Merit = {Marks obtained in English + Marks in three other best of subjects} **/4.**

Admission to all Program Courses will also be based strictly on merit. Merit shall be calculated as per the following norms:

Merit = {Marks obtained in English + Marks in three other best of subjects} **/4.**

A single Merit List is to be prepared taking applicants from all recognized Boards together, vide Circular no. **359/UG-10(115) dated 22.06.2010,** issued by the Office of the Secretary, Under-Graduate Council, University of North Bengal.
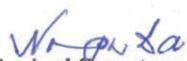
Henceforth **no change** of subjects, and **change from Program to Honours Program** and *vice versa* shall be granted after the filling in the Registration forms, by the candidates of the respective Colleges. Any change undertaken by the Colleges, in this matter shall indicate violation of University Statute, Regulation, Rules, Guidelines and Circulars etc. on the part of the Colleges.

It is also advisory to the Colleges that colleges shall offer subjects for which it has adequate number of teacher(s) as per UGC and University norms. All Colleges shall have to ensure adequate infrastructural facilities for all its examinees appearing from the respective Centers (Colleges).

The Council also resolved that "all students of *Higher Secondary (Vocational) Course [X + 2 levels]* will be treated as equivalent with the course curriculum and syllabus of the *West Bengal Council of Higher Secondary Education (WBCHSE) w.e.f. the session 2009-10"*. Such students shall be admitted only in the 1st year Courses of B.A. / B.Sc. / B.Com. Program Courses.

Applications seeking permission for admissions by any candidate to any college affiliated to the University of North Bengal after the last date of online admission shall not be entertained by the University Authorities under any circumstances. Principals are further requested not to forward any applications to the University Authorities of any such candidates seeking admission to any College.

Principals of all Degree Colleges affiliated to the University of North Bengal are requested to strictly adhere to the above mentioned stipulations of the online admission process.

Principal Secretary
Council for Under Graduate Studies
University of North Bengal

<u>Copy for information to:</u>
1. *The Honourable Vice-Chancellor, University of North Bengal.*
2. *The Registrar (Officiating), University of North Bengal.*
3. *The Inspector of Colleges, University of North Bengal.*
4. *The Controller of Examinations, University of North Bengal.*

Government of West Bengal
Department of Higher Education
College Sponsored Branch
Bikash Bhavan, 6th Floor: Salt Lake, Kolkata – 700 091

No. 507 - Edn(CS)/10M-95/14   Date: 30th June 2022

NOTIFICATION

Sub: Online admissions for the Academic Session 2022-23 to all UG & PG Courses

The result of the West Bengal Higher Secondary Examination 2022 has been published and the rest results of the equivalent examinations are expected to be announced shortly. This Department has received queries from different Universities & Colleges regarding the admission modalities to be followed by them for the ensuing academic session 2022-23.

Considering the success achieved in online admission process, and in view of the fact that the requisite infrastructure has already been put in place in the State's higher education institutions, it is hereby informed to all concerned that admissions to all Under Graduate (Honours and General) and Post Graduate courses in the State-funded Higher Education Institutions in West Bengal for the ensuing academic session 2022-2023 will be made online in Standalone mode, as per the schedule & modalities detailed below:

Schedule:

For Under Graduate Courses (1st year admission)

a) Date of opening of Online Portal for Application for UG Courses – 18th July 2022

b) Completion of Application in the Online Portal for UG Courses by - 5th August 2022

c) Publication of Merit Lists in UG Courses by   - 16th August 2022

d) Completion of Admission at the UG Courses by   - 15th September 2022

e) Start of 1st Semester of UG Courses on   - 19th September 2022

For Post Graduate Courses (1st year admission)

a) Publication of Results of the Final Semester of UG Courses by   - 31st August 2022

b) Date of opening of Online Portal for Application for PG Courses - 1st September 2022

c) Completion of Application in the Online Portal for PG Courses by - 15th September 2022

d) Publication of Merit Lists in PG Courses by   - 20th September 2022

e) Completion of Admission at the PG Courses by   - 21st October 2022

f) Start of 1st Semester of PG Courses from   - 1st November 2022

Modalities:

1) On-line admission process should be done based on merit. Prospective students should not be called for counseling or verification of documents during the process of admission. No physical presence will be required at the College / University.

2) No Charges shall be taken from the students for (i) scanning/ uploading of documents for online admission and (ii) providing/ making available the application form/ prospectus of admission in all UG/ PG level courses like last year.

3) Eligible applicants should be informed directly by the College/ University authorities through letter or e-mail or telecommunication.

4) Payment of fees should be done only through e-payment or designated banks and not physically at the colleges.

5) List of eligible applicants should be handed over to the designated bank branches for verification during payment through banks. Banks will receive admission fees on the basis of merit list.

6) All testimonials are required to be uploaded online during application. Verification of documents, if required, should be done only when the students report for the classes in due course. Admission will be cancelled if the documents are found not in conformity with the declaration in the forms submitted on-line.

7) The ratio for Home University students and other University students shall be 80:20. However, the unfilled Home University Seats, if any, will be filled up by the outside University students and vice-versa in PG courses.

8) All Stakeholders shall adhere to the COVID-19 norms/ protocol, issued by the Government time to time.

Vice-Chancellors of all State-aided Universities are requested to take necessary steps in this regard, including issuing suitable instructions to all the affiliated institutions. However, the Netaji Subhas Open University shall follow the time schedule as per guidelines of Open Distance Learning as done last year.

This advisory does not apply to admission to teacher training courses such as B.Ed., B.P.Ed., M.Ed., or M.P.Ed. etc., for which a separate Notification is being issued.

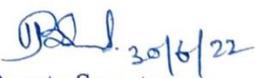*Sd/-*

Special Commissioner

No. 507/1(38) - Edn(CS)/10M-95/14   Date: 30th June 2022

Copy forwarded for taking necessary action to the :-

1) Director of Public Instruction., West Bengal, Bikash Bhawan, Kolkata-700091; ---- **She is requested to send copy to each Govt./Govt. aided College for taking necessary action.**

2) Vice-Chancellor, University of Calcutta, College Street, Senate House, Kolkata- 700073;

3) Vice-Chancellor, Jadavpur University, Jadavpur, Kolkata- 700032;

4) Vice-Chancellor, University of Burdwan, Rajbati, Burdwan, Pin-713104;

5) Vice-Chancellor, University of Kalyani, Nadia, Pin-741235;

6) Vice-Chancellor, Rabindra Bharati University, 56A, B.T. Road, Kolkata- 700050;

7) Vice-Chancellor, University of North Bengal, Raja Rammohanpur, North Bengal, Darjeeling, Pin-734013;

)

8) Vice-Chancellor, Vidyasagar University, P.O.- Vidyasagar, Paschim Medinipur, Pin- 721102;

9) Vice-Chancellor, Netaji Subhas Open University, DD-26, Salt Lake, Sector-I, Kolkata- 700064;

10) Vice-Chancellor, West Bengal State University, Barasat, Berunanpukuria, North 24 Pgs. PIN- 700126;

11) Vice-Chancellor, Gour Banga University, N.H.34, Mokdumpur, Malda, Pin- 732103 ;

12) Vice-Chancellor, Presidency University, 86/1, College Street, Kolkata- 700073 ;

13) Vice-Chancellor, Sidhu Kanho Birsha University, Purulia Campus, J.K. College, Purulia, Pin-723101 ;

14) Vice-Chancellor, Kazi Nazrul University, Kalla, Asansol, Burdwan, Pin-713304;

15) Vice-Chancellor, Cooch Behar Panchanan Barma University, Cooch Behar;

16) Vice-Chancellor, Diamond Harbour Women's University, Sarisha, South 24 Pgs, Pin- 743331;

17) Vice-Chancellor, Bankura University, Bikna, Bankura, Puabagan, Pin-722146;

18) Vice-Chancellor, Raiganj University, College Para, Raigunj, Uttar Dinajpur, Pin-733134 ;

19) Vice-Chancellor, Sanskrit College & University, 1, Bamkim Chatterjee Street, Kolkata- 700073;

20) Vice-Chancellor, West Bengal University of Teachers' Training Education Planning & Administration, 25/2 & 25/3, Ballygunge Circular Road, Kolkata- 700019;

21) Vice-Chancellor, Rani Rashmoni Green University, Singur Government General Degree College Campus, Singur, Hooghly;

22) Vice-Chancellor, Mahatma Gandhi University, West Bengal, Kanchanpur, Jalpai, NH 116, PIN-721628;

23) Vice-Chancellor, Sadhu Ram Chand Murmu University of Jhargram, Jhargram Raj College Campus;

24) Vice-Chancellor, Kanyashree University, Krishnagar, Nadia, PIN-741101;

25) Vice-Chancellor, Hari Chand Guru Chand University, Gaighata, North 24 Parganas, PIN-743245;

26) Vice-Chancellor, Biswa Bangla Biswabidyalaya, Shibpur, Bolpur, Birbhum;

27) Vice-Chancellor, Murshidabad University, K.N. College Campus, Baharampore, Murshidabad;

28) Vice-Chancellor, Dakshin Dinajpur University, Balurghat, Dakshin Dinajpur;

29) Vice-Chancellor, Alipur Duar University, Alipur Duar College, Alipur Duar;

30) Vice-Chancellor, Hindi University, Arupara, Howrah;

31) Vice-Chancellor, Darjeeling Hills University, Mangpu, Darjeeling; .

32) Vice-Chairperson (Academic), West Bengal State Council of Higher Education, ASANNA, New Town, Kolkata- 700156;

33) Special Commissioner, University Branch, Higher Education Department, Bikash Bhawan, Kolkata-91;

34) Special Commissioner, Appointment Branch, Higher Education Department, Bikash Bhawan, Kolkata-91;

35) Special Secretary, Establishment Branch, Higher Education Department, Bikash Bhawan, Kolkata-91;

36) Special Commissioner, IT Cell, Higher Education Department, Bikash Bhawan, Kolkata-91-- **He is requested to arrange for uploading a copy in this Department's website;**

37) Private Secretary to the Hon'ble M.I.C, Higher Education Department, Bikash Bhawan, Kolkata-91;

38) Sr. PS to the Principal Secretary, Higher Education Department, Bikash Bhawan, Kolkata-91.

30/6/22

Deputy Secretary

भारत सरकार

राष्ट्रीय अल्पसंख्यक शैक्षणिक संस्था आयोग

GOVERNMENT OF INDIA

NATIONAL COMMISSION FOR MINORITY EDUCATIONAL INSTITUTIONS

F.No. 1437 OF 2006

प्रथम तल, जीवन तारा भवन, 5, संसद मार्ग,
पटेल चौक, नई दिल्ली-110001
1st Floor, Jeevan Tara Building, 5, Sansad Marg,
Patel Chowk, New Delhi-110001

Dated
NOVEMBER 2; 2006

ON CONSIDERATION OF THE DOCUMENTARY EVIDENCE PRODUCED BEFORE THE COMMISSION, THE COMMISSION IS SATISFIED THAT SALESIAN COLLEGE SONADA, SONADA P.O., DIST. DARJEELING, WEST BENGAL MANAGED BY THE SALESIAN COLLEGE SONADA, SONADA P.O., DIST. DARJEELING, WEST BENGAL EXCLUSIVELY IS A MINORITY EDUCATIONAL INSTITUTION WITHIN THE MEANING OF SECTION 2(g) OF THE NATIONAL COMMISSION FOR MINORITY EDUCATIONAL INSTITUTIONS ACT 2004. CONSEQUENTLY, IT IS HEREBY DECLARED THAT THE AFORESAID COLLEGE IS A MINORITY EDUCATIONAL INSTITUTION COVERED UNDER ARTICLE 30 OF THE CONSTITUTION OF INDIA.

GIVEN UNDER MY HAND AND THE SEAL OF THE COMMISSION.

(R.RENGANATH)
SECRETARY

Secretary
National Commission For
Minority Educational Institutions
New Delhi